

REVISED AGENDA

REGULAR MEETING OF COUNCIL



Thursday, July 16, 2020

9:15 a.m.

Via GoToMeeting

9 James Street, Parry Sound, Ontario

To ensure the practice of proper social distancing measures, and to help prevent the spread of COVID-19 in the community, Council Meetings will be held electronically in accordance with section 238 of the Municipal Act, 2001. All Meetings will be recorded, and posted on the Township website for members of the public to view.

➤ **(Add-on)**

- ❖ The Committee of Adjustment will meet at 9:15 a.m. to consider two minor variance applications. The Regular Meeting of Council will commence immediately after.

1. CALL TO ORDER

- i) National Anthem
- ii) Approval of Agenda
- iii) Traditional Land Acknowledgement Statement
- iv) Announcement of Public Meetings

2. DISCLOSURE OF PECUNIARY INTEREST

3. MINUTES OF THE PREVIOUS MEETING

- i) Regular Meeting Of Council

Pages: 1-8

- 20- NOW THEREFORE BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held on June 18, 2020, be approved.

4. DEPUTATIONS

5. **CLOSED MEETING**

20- **NOW THEREFORE BE IT RESOLVED** that Council move into a CLOSED MEETING at _____ a.m./p.m., pursuant to Section 239(2)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

i) **Manitou Inn Site Alteration Update**

OPEN MEETING

20- **NOW THEREFORE BE IT RESOLVED** that Council move out of a CLOSED MEETING at _____ a.m./p.m.

6. UNFINISHED PLANNING BUSINESS

7. OFFICIAL PLAN/ZONING AMENDMENTS

8. CONSENT APPLICATIONS

9. SITE PLAN CONTROL

10. SHORE/CONCESSION ROAD ALLOWANCES

11. REPORT OF THE CHIEF ADMINISTRATIVE OFFICER

(see attached memo and report)

Pages: 9-18

12. REPORT OF TASK FORCES/COMMITTEES

13. CORRESPONDENCE

i) **Council Correspondence**

Pages: 19-21

20- **NOW THEREFORE BE IT RESOLVED** that Council receives the July 2020 Council Correspondence listing.

14. OTHER BUSINESS

- i) **Town of Parry Sound. Recommending Order mandating the wearing of masks entering commercial establishments**
- ii) **Manitou Inn Site Alteration Update**
- iii) **2019 Annual Report of the Integrity Commissioner**

Pages: 26-28

20- **NOW THEREFORE BE IT RESOLVED** that Council receive the 2019 Annual Report of the Integrity Commissioner, dated June 26, 2020.

- iv) **Township of Tiny. Septic Inspection Program**

Pages: 29-31

- v) **2020 Work Program (July 2020)**

Pages: 32-34

- vi) **COVID-19 Related Office Changes/Renovations**

Pages: 35-37

➤ **Pages: 91-93**

- vii) **Fire 101 – (Information Report)**

Pages: 38-42

- viii) **Muskoka – Parry Sound Riding Cooperative Broadband Initiative**

20- **WHEREAS** the Township of The Archipelago understands the Federal priority of ensuring broadband access to 95% of all homes by 2026 & 100% of homes in 2030 and the Province of Ontario's priority of supporting infrastructure development projects through the recently announced Improving Connectivity in Ontario Program;

WHEREAS the Township of The Archipelago recognizes that there are homes and/or businesses in the Municipality that do not have access to affordable, reliable an adequate broadband internet that meets national standard of at least 50mbps download and 10mbps upload;

WHEREAS the Township of The Archipelago acknowledges the availability of reliable broadband internet services to all residents and businesses throughout the municipality as critical to economic growth, social prosperity and community well-being; and

WHEREAS the Township of The Archipelago acknowledges recent pressures imposed by the COVID-19 Pandemic on local governments to advocate for improved broadband service availability and improvement to support functions such as: working from home, e-learning from home, remote & virtual health care service delivery and increased demand for in-home entertainment; and

WHEREAS the Township of The Archipelago is aware of the development of a Muskoka Parry Sound Riding Cooperative Broadband Initiative focused on developing a model for a collective, multi-regional strategy for creating and deploying broadband to all residents throughout both districts; and

WHEREAS the Township of The Archipelago recognizes that this initiative relies on the partnership efforts of all affected municipalities, the Parry Sound Muskoka Community Network (PMCN), the West Parry Sound SMART Community Network, Blue Sky, health agencies, schools, DSSAB, economic development organizations and other supportive partners and/or agencies;

THEREFORE BE IT RESOLVED that the Township of The Archipelago hereby declares their support in principle for the Muskoka – Parry Sound Riding Cooperative Broadband Initiative to develop and implement a riding wide strategy to ensure the availability of reliable broadband services to all residents within the Muskoka and Parry Sound Districts.

AND FURTHER BE IT RESOLVED that the Township of The Archipelago wishes to be added to any communication lists for the initiative as to be kept informed of new developments and opportunities to provide support.



ix) FONOM Policy Development - OPP Detachment Boards

Pages: 94



x) Provincial Funding to the West Parry Sound Health Centre

20- WHEREAS the West Parry Sound Health Centre is a community cornerstone to the West Parry Sound District and an even larger catchment area; and

WHEREAS the West Parry Sound Health Centre is a key component of Ontario's quality public healthcare system; and

WHEREAS the West Parry Sound Health Centre is responsible for the standards of practice and provision of services promoting the health and well-being of all residents of West Parry Sound; and

WHEREAS the Provincial funding of the West Parry Sound Health Centre does not account for seasonal fluctuations in resident population and the extended catchment area it serves; and

WHEREAS our Township community raises significant donations to the West Parry Sound Health Centre; and

WHEREAS the COVID-19 pandemic has further exacerbated the ability of West Parry Sound Health Centre to meet the standards of practice and provision of services to all residents of West Parry Sound;

NOW THEREFORE BE IT RESOLVED that the Township of The Archipelago requests that the Province provides funding to the West Parry Sound Health Centre that recognizes the real residential population of West Parry Sound, its tax base and the large catchment area;

FURTHER BE IT RESOLVED that this resolution be shared with all West Parry Sound Municipalities, Minister Clark, Minister Elliot, MPP Norm Miller and the West Parry Sound Health Centre Administration.



xi) Municipal Support of International and American Ratepayers

Pages: 95-98

20- WHEREAS the management of the COVID-19 virus transmission has affected many communities in divisionary ways; and

WHEREAS the Federal Government of Canada has closed the border to non-essential international travel for the foreseeable future in response to the COVID-19 pandemic; and

WHEREAS the Federal Governments of Canada and the United States of America have closed our common border to all non-essential travel between our countries for the foreseeable future in response to the COVID-19 pandemic; and

WHEREAS the closing of borders prevents non-citizen property owners in each country to access their properties in an effort to contain the spread of COVID-19 and protect the health of its citizens; and

WHEREAS on July 12th Canada had 383 new cases for a total of 108,533 cases whilst on July 13th the United States had 61,492 new cases for a total of over 3.3 million cases; and

WHEREAS all levels of government in Canada are taking responsible measures to prevent the spread of COVID-19 (Masks or face coverings will be mandatory in the province of Quebec in all indoor public spaces beginning July 18th. The North Bay Parry Sound Health Unit will be mandating the use of face coverings in certain enclosed public spaces effective July 24th); and

WHEREAS International and American residents are our life-long neighbours, friends, significant contributors to our community, and local economy; and

WHEREAS currently there is no vaccine for COVID-19 and only way to flatten the curve is to continue to rely on residents to act responsibly and follow social distancing guidelines and follow Health Unit guidance;

NOW THEREFORE BE IT RESOLVED that Council of the Township of The Archipelago expresses our sincere thanks to all of the public health workers, essential workers and staff who are supporting our community, the Province and Canada on a daily basis; and

FURTHER BE IT RESOLVED that Council of the Township of The Archipelago affirms that our community is comprised of residents from all over the world and values all of our residents, no matter the duration of their residency; and

FURTHER BE IT RESOLVED that Council expresses the hope that the COVID-19 pandemic can be controlled to the point where international borders can be safely re-opened such that international and American property owners can access their properties; and

FURTHER BE IT RESOLVED that Council serves all of our residents in our community equitably and looks forward to the safe return of our international and American residents; and

FURTHER BE IT RESOLVED that this resolution be shared with all West Parry Sound Municipalities, The Honourable Chrystia Freeland, Deputy Prime Minister and Minister of Intergovernmental Affairs, The Honourable Bill Blair, Minister of Public Safety and Emergency Preparedness, Mr. Scott Aitchison, M.P. Parry Sound-Muskoka, and Mr. Norm Miller, M.P.P. Parry Sound-Muskoka and Parliamentary Assistant to the Minister of Intergovernmental Affairs.



xii) 2020 Write-Offs

20- NOW THEREFORE BE IT RESOLVED that Council authorizes the following grants for the remainder of 2020:

TOTAL NORTH	\$17,321.82
TOTAL SOUTH	\$5,288.93

20- NOW THEREFORE BE IT RESOLVED that Council authorizes the following tax write-offs for municipally-owned properties for the remainder of 2020:

TOTAL NORTH	\$524.14
TOTAL SOUTH	\$673.46

15. **BY-LAWS**

i) **Crane Lake Discovery Camp – Authorize Amended Site Plan Development Agreement**

Page: 43-51

20- Being a By-law to authorize the execution of an amended site plan development agreement between Crane Lake Discovery Camp, and the Corporation of the Township of The Archipelago.

ii) **GREEN – Authorize Site Plan Development Agreement**

Pages: 52-61

20- Being a By-law to authorize the execution of a site plan development agreement between Michael and Jacquie Green, and the Corporation of the Township of The Archipelago.

iii) **Shore Road Allowance By-law**

Neilson, Allan and Marilyn
482 Georgian Bay Water

D. Ashley
A. Barton
R. Zanussi

Pages: 62-66

20- Being a By-law to close and stop up those parts of the original shore road allowance laid out along the shores of Georgian Bay, in front of Lot 43, Concession 6, in the geographic Township of Conger, designated as Part 1 according to Plan 42R-21392.

iv) **Shore Road Allowance By-law**

Graper, Jeffrey and Gail
484 Blackstone-Crane Lake Road

I. Mead

Pages: 67-71

20- Being a By-law to close and stop up those parts of the original shore road allowance laid out along the shores of Crane Lake, in front of broken lots 19 and 20, Concession 9, in the geographic Township of Conger, designated as Part 2 according to Plan 42R-21352.

v) **Shore Road Allowance By-law**

Katerberg, Tim and Leah
Part 1 of 42R-20398

I. Mead

Pages: 72-76

20- Being a By-law to close and stop up those parts of the original shore road allowance laid out along the shores of Blackstone Lake, in front of broken Lot 15, Concession 10, in the geographic Township of Conger, designated as Part 1 according to Plan 42R-21406.

vi) **Community Safety Zone**
South Shore Road – Pointe au Baril

G. Andrews
L. Emery

Pages: 77-80

20- Being a By-law to amend By-law 11-43 for the purpose of extending the Community Safety Zone on the South Shore Road in Pointe au Baril.

vii) **Memorandum of Understanding – Shared Geographic System (GIS)/Data Management Specialist**

Pages: 81-85

20- Being a By-law to authorize the Reeve and CAO to Execute a Memorandum of Understanding with the Township of Seguin regarding a Shared Geographic Information System (GIS)/Data Management Specialist.

viii) **Discharge of an Interest for the Water Lot included in the Site Plan Agreement – Vincent Payne Marine Limited**

Pages: 86-90

20- Being a By-law to authorize the execution of a Discharge of An Interest for the water lot included in the Site Plan Agreement between Vincent Payne Marine Limited and the Corporation of the Township of The Archipelago.

16. **QUESTION TIME**

17. **NOTICES OF MOTION**

18. **CONFIRMING BY-LAW**

20- Being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on July 16, 2020.

19. **ADJOURNMENT**

The Corporation of the Township of The Archipelago



**MINUTES
MEETING OF COUNCIL**

**June 18, 2020
9 James Street, Parry Sound, Ontario
Via GoToMeeting**

Council Members Present: Reeve: Bert Liverance
Councillors: Laurie Emery Ward 1
Peter Frost Ward 2
Earl Manners Ward 3
Scott Sheard Ward 3
David Ashley Ward 4
Alice Barton Ward 4
Rick Zanussi Ward 4
Ian Mead Ward 5
Grant Walker Ward 6

Council Members Absent: Councillors: Greg Andrews Ward 1

Staff Present: John Fior, Chief Administrative Officer
Maryann Weaver – Clerk
Joe Villeneuve – Manager of Corporate Services
Cale Henderson – Manager of Development & Environmental Services
Wendy Hawes, Treasurer
Greg Mariotti, Manager of Operational Services

1. CALL TO ORDER

The meeting was called to order at 10:47 a.m., and commenced with the singing of the National Anthem, Roll Call, and a Traditional Land Acknowledgement Statement.

2. APPROVAL OF AGENDA

20-075

**Moved by Councillor Manners
Seconded by Councillor Frost**

NOW THEREFORE BE IT RESOLVED that the June 18, 2020 Revised Council Meeting Agenda, be approved.

Carried.

3. MINUTES OF THE PREVIOUS MEETING

Regular Meeting of Council

20-076

**Moved by Councillor Barton
Seconded by Councillor Walker**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on May 21, 2020, be approved.

Carried.

Committee of the Whole Meeting

20-077

**Moved by Councillor Zanussi
Seconded by Councillor Ashley**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Committee of the Whole Meeting held on February 20, 2020, be approved.

Carried.

4. **SITE PLAN CONTROL**

Jane McCurdy Estate

PIN 52191-0849, PIN 52191-0851

PIN 52191-0857, Conger

20-078

**Moved by Councillor Mead
Seconded by Councillor Sheard**

NOW THEREFORE BE IT RESOLVED that Council has no objection to the site plan development application regarding the proposed development on the property located in Concessions 10 and 11, Part Lots 15 and 16, being Part 3 on Plan 42R-6773, and Parts 1, 2, 3, 4, 5, and 6 on Plan 42R-20533, Parts 10, 11 and 14 on Plan 42R-16554, save and except Part 7 on Plan 42R-20533, including Part 1 on Plan 42R-20573, in the geographic Township of Conger, as illustrated in Site Plan Development Application No. SP01-20.

Carried.

5. **CORRESPONDENCE**

Council Correspondence

20-079

**Moved by Councillor Emery
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that Council receives the June 2020 Council Correspondence listing.

Carried.

6. **OTHER BUSINESS**

Association of Municipalities of Ontario Conference – Municipal Delegation Requests

John Fior reported that Staff will be submitting two delegations requests for the 2020 AMO Conference; one for blue dock foam and the other for rural connectivity. Mr. Fior suggested that Staff also submit letters to the appropriate Ministers to request meetings.

Rotary Club of West Parry Sound – Township Sponsorship of the Rotary Pitch/Strikes Against Cancer

Council discussed the letter from the Rotary Club requesting a transfer of the Township's sponsorship for The 3 Pitch Tournament, to other initiatives to raise monies. Council was in agreement and directed Staff to inform Linda West.

Municipality of McDougall. OPP Detachment Boards

20-080

**Moved by Councillor Walker
Seconded by Councillor Zanussi**

WHEREAS Council has received a request for support of a resolution enacted by the Municipality of McDougall regarding the Association of Municipalities of Ontario's (AMO) Discussion Paper "New Ontario Provincial Police Detachment Boards: Building a Framework for Better Policing Governance dated May 1, 2020, which proposes that Northern Ontario District Social Services Administration Boards (DSSAB) replace the current OPP Detachment Boards;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago supports the resolution enacted by the Municipality of McDougall and hereby agrees with the opinion of the Federation of Northern Ontario Municipalities (FONOM), that the current DSSAB's would not be the best solution for overseeing the Northern OPP Detachments;

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to FONOM and its member municipalities, AMO, the Honourable Sylvia Jones, Solicitor General, and Norm Miller, MPP for Parry Sound-Muskoka.

Carried.

Approval for Purchase of New Municipal Vehicle

20-081

**Moved by Councillor Walker
Seconded by Councillor Sheard**

NOW THEREFORE BE IT RESOLVED that Council authorize staff to borrow from reserves to purchase a new municipal vehicle, while maintaining the existing municipal vehicle for a temporary period in order to accommodate additional needs and requirements due to the current COVID-19 emergency.

Carried.

Update on TOA and GBBR Partnership Deliverables

Greg Mason and Delaina Arnold provided Council with a summary of the modifications and adjustments made to the TOA and GBBR partnership deliverables.

South Shore Road Speeding Concerns

20-082

**Moved by Councillor Emery
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that Council implement a multi-faceted approach to mitigate future speeding and noise concerns on South Shore Road by carrying out the following:

- Raise awareness that South Shore Road is a Community Safety Zone by installing additional signage and extending the zone by By-law past the cemetery;
- Significantly increase visibility of the pedestrian crossing at the Shell gas station;
- Purchase and install two additional life-size children silhouettes;
- Promote community involvement to report drivers suspected of speeding or making excessive noise;
- Installation of the variable speed radar signage to monitor the extent of the speeding;
- Request the OPP carry out speed checks should data from the radar speed sign reveal frequent and excessive speeding; and
- Undertake public consultation on the motion to reduce the speed limit from 40km/h to 30km/h along South Shore Road.

Carried.

General Donation Policy

20-083

**Moved by Councillor Ashley
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that Council adopt the revised Donation Policy (February 20, 2020).

Carried.

Henvey Inlet Wind Project Funds

20-084

**Moved by Councillor Sheard
Seconded by Councillor Emery**

NOW THEREFORE BE IT RESOLVED that Council provide comments to staff on the Donation Policy for the disbursement of the Henvey Inlet Wind Project Funds for consideration at a future meeting.

Carried.

LeBlanc Sans Souci Marina – Request for Municipal Approval to sell beverage alcohol on holidays

20-085

**Moved by Councillor Ashley
Seconded by Councillor Barton**

WHEREAS the *Retail Business Holidays Act*, states that retailers may not offer certain goods for sale, including alcohol products, on specified holidays unless they obtain municipal approval;

AND WHEREAS the Township has received a request from LeBlanc San Souci Marina, who is an LCBO Convenience Outlet Operator, to open on Canada Day and other selected public holidays;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago hereby grants LeBlanc San Souci Marina municipal approval to open their store on the following holidays:

Canada Day, Civic Holiday, Labour Day, Thanksgiving and Boxing Day.

Carried.

Council recessed for a lunch break at 11:58 a.m. and resumed business at 12:30 p.m.

Connectivity – Rural Internet

20-086

**Moved by Councillor Barton
Seconded by Councillor Frost**

WHEREAS broadband limitations restrict the services that rural and northern residents can receive;

AND WHEREAS the majority of the Township of The Archipelago does not have good connectivity coverage which is increasingly challenging to our residents and business community;

AND WHEREAS broadband is a social and economic driver for all communities;

AND WHEREAS dealing with the COVID-19 global pandemic crisis has proven that access to high speed internet will provide better access to health care, education and economic development;

AND WHEREAS in 2019, the Government of Canada announced its commitment to set a national target, in which 95 per cent of Canadian homes and businesses will have access to internet speeds of at least 50/10 MBPS by 2026 and 100 per cent by 2030, no matter where they are located in the country;

AND WHEREAS in 2020, the Provincial government has announced that they are investing \$150 million in reliable broadband and cellular service, to create more economic and educational opportunities in rural, remote and underserved areas of the province, as part of their \$315 million initiative called *Up to Speed: Ontario's Broadband and Cellular Action Plan*;

AND WHEREAS all residents of this Province are equally entitled to efficient high and affordable speed internet;

AND WHEREAS the need for investment in and development of broadband infrastructure is now;

NOW THEREFORE BE IT RESOLVED THAT Council for the Township of The Archipelago establish the provision of better and affordable connectivity as a priority for the Township and West Parry Sound area by allocating monies in our 2020 budget or directing funds to be used from our reserves (up to \$500,000), including our Modernization Funds, for connectivity for shovel ready projects;

AND FURTHER THAT Council for the Township of The Archipelago direct staff to:

1. Liaise with the Federal and Provincial Government including requesting a meeting with Federal and Provincial Ministers and/or requesting a delegation at AMO;
2. Pursue any and all funding opportunities; and
3. Develop a short term strategy for project implementation including sources of funding.

AND FURTHER THAT staff be directed to acquire the necessary resources (staffing; service providers; consultants) to assist with the development and implementation of a connectivity strategy;

AND FURTHER THAT the Township continue to liaise with the other 6 West Parry Sound municipalities in the riding of Parry Sound-Muskoka, area First Nation communities, West Parry Sound SMART and Parry Sound-Muskoka Community Network to develop Terms of Reference for collaboration on the basis of connectivity;

AND FURTHER THAT this resolution be forwarded to all municipalities in Ontario, AMO, FCM, Mr. Scott Aitchison MP Parry-Sound-Muskoka, Mr. Norm Miller Parry Sound-Muskoka MPP and the following Ministers in our Federal and Provincial governments:

Federal

- The Right Honourable Justin Trudeau, Prime Minister of Canada
- The Honourable Melanie Joly, Minister of Economic and Official Languages
- The Honourable Catherine McKenna, Minister of Infrastructure and Communities
- The Honourable Maryam Monsef, Minister for Women and Gender Equality and Rural Economic Development
- The Honourable Mary Ng, Minister of Small Business, Export Promotion and International Trade

Provincial

- The Honourable Doug Ford, Premier of Ontario
- The Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Honourable Greg Rickford, Minister of Energy, Northern Development and Mines
- The Honourable Laurie Scott, Minister of Infrastructure
- The Honourable Steve Clark, Minister of Municipal Affairs and Housing.

Carried.

Provincial Orders and Regulations

Due to the high volume of requests for information on the Provincial orders and regulations, John Fior provided Council with the Stop the Spread Business Information Line, 1-888-444-3659.

Township Emergency After Hours Number

Due to the numbers of residents trying to reach managers and other staff after hours and on weekends, John Fior provided the Road Emergency Number, 1-800-460-5736.

Tay Township. Request for support – Great Lakes Water Level

Council discussed the proposed resolution.

The Federation of Northern Ontario Municipalities. Blue Box Transition –
Population under 5000

20-087

**Moved by Councillor Walker
Seconded by Councillor Frost**

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways in Northeastern Ontario is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce Greenhouse Gases (GHGs) significant; and

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is a critical to reducing waste, improving recycling and driving better economic and environmental outcomes; and

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome; and

WHEREAS the Township of The Archipelago is supportive of a timely, seamless, and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products; and

WHEREAS the Township of The Archipelago is concerned about a recent proposal by the Ministry of Environment, Conservation and Parks that could jeopardize over 135 small rural, remote, and Northern community Blue Box programs across the Province as well as servicing to schools and public spaces; and

WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

NOW THEREFORE BE IT RESOLVED THAT the Township of The Archipelago strongly advocates for language to be included in the regulation that ensures municipalities under 5,000 continue to receive Blue Box servicing as was agreed as part of the Provincial government's Blue Box mediation, as well as schools and public spaces.

FURTHER BE IT RESOLVED THAT should the producers be excused from this responsibility, the Province must financially make up and support the affected Municipal programs;

FURTHER BE IT RESOLVED THAT the Township of The Archipelago forward this resolution to the Honorable Jeff Yurek Minister of the Environment, Conservation and Parks, the Association of Municipalities of Ontario, the Federation of Northeastern Ontario Municipalities, the Rural Ontario Municipalities Association, Norm Miller, MPP for Muskoka-Parry Sound, Steve Clark, Minister of Municipal Affairs and Housing, all Township of the Archipelago Ratepayers Associations.

Carried.

7. **BY-LAWS**

Wilson – Authorize Indemnification Agreement

2020-23

**Moved by Councillor Emery
Seconded by Councillor Manners**

That By-law Number 2020-23, being a By-law to authorize the execution of an indemnification agreement between Adrian and Heather Wilson, and the Corporation of the Township of The Archipelago, be read and finally passed in Open Council this 18th day of June, 2020.

Carried.

Campbell-Moon Indemnification Agreement

2020-24

**Moved by Councillor Sheard
Seconded by Councillor Mead**

That By-law Number 2020-24, being a By-law to authorize the execution of an indemnification agreement between Gerald Moon and Rhonda Campbell-Moon, and the Corporation of the Township of The Archipelago, be read and finally passed in Open Council this 18th day of June, 2020.

Carried.

Jane McCurdy Estate Site Plan Development Agreement

2020-25

**Moved by Councillor Zanussi
Seconded by Councillor Manners**

That By-law Number 2020-25, being a By-law to authorize the execution of a site plan development agreement between the Estate of Jane McCurdy, and the Corporation of the Township of The Archipelago, be read and finally passed in Open Council this 18th day of June, 2020.

Carried.

Shore Road Allowance By-law
Scott, Alexander
250 Healey Lake Water

2020-26

**Moved by Councillor Walker
Seconded by Councillor Barton**

That By-law Number 2020-26, being a By-law to close and stop up those parts of the original shore road allowance laid out along the shores of Healey Lake, being Part Lot 31, Concession 4, shown as road allowance on Summer Resort Location J. H. 28 and part of the original shore road allowance in front of Lot 31, Concession 4, in the geographic Township of Conger, designated as Part 2 of Plan 42R-21317, be read and finally passed in Open Council this 18th day of June, 2020.

Carried.

Memorandum of Understanding with the Town of Parry Sound – Shared Geographic Information System (GIS) Technician

2020-27

**Moved by Councillor Emery
Seconded by Councillor Mead**

That By-law Number 2020-27, being a By-law to authorize the Reeve and CAO to Execute a Memorandum of Understanding with the Town of Parry Sound Regarding a Shared Geographic Information System (GIS) Technician, be read and finally passed in Open Council this 18th day of June, 2020.

Carried.

8. QUESTION TIME

Reeve Liverance highlighted for Council the issue around the cost of LCBO delivery fees and the effect this has on the rural LCBO Convenience Outlet Operators, specifically LeBlanc's San Souci Marina. Staff was directed to gather more information and details, and craft a letter to send off to the LCBO as quickly as possible.

Councillor Manners inquired about formalizing Council's Strategic Direction, requesting that it be brought forward to the next meeting for consideration.

Councillor Manners reported that he and Councillor Sheard have received correspondence from the Pointe au Baril Islanders Association on the comprehensive zoning by-law review, and requested an update from Staff at the next meeting.

Councillor Manners reported that hospitals are receiving funding for Covid-19 related costs, and requested that Council consider making a statement about the funding of rural hospitals that take into consideration the actual population that they are dealing with.

Councillor Ashley inquired about items from the February minutes, specifically the disposal of flares and the Manitou Inn Site Alteration. Joe Villeneuve reported that information regarding the disposal of flares will be included in the upcoming newsletter. Cale Henderson reported that he has received a letter from the owners' agent, which has been forwarded to the Township's solicitor.

Councillor Sheard reported on the large amount of debris in the water and requested that Staff consider accommodating dock foam at the transfer station on large item day. Councillor Sheard further reported that derelict docks are still an issue.

Councillor Sheard reported that he and Councillor Manners were included on numerous emails from American cottagers, requesting that the border be opened. Councillor Sheard further suggested a resolution for next month expressing how much the Township values our friendship with Americans cottagers.

9. CONFIRMING BY-LAW

2020-28

**Moved by Councillor Sheard
Seconded by Councillor Ashley**

That By-law Number 2020-28, being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on June 18, 2020, be read and finally passed in Open Council this 18th day of June, 2020.

Carried.

10. ADJOURNMENT

20-088

**Moved by Councillor Frost
Seconded by Councillor Zanussi**

NOW THEREFORE BE IT RESOLVED that the Regular Meeting of Council held on June 18th, 2020, be adjourned at 1:58 p.m.

Carried.

TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Weaver, Clerk



The Corporation of
The Township of The Archipelago

Memo

To: Reeve Liverance and Council
From: John B. Fior, CAO
Date: July 10th, 2020
Subject: CAO Report

Attached is the CAO Report of February 2020. I am making substantive changes to this report and other reporting mechanisms which will be implemented for the August Council Agenda. I will provide an update a Council on Thursday.

Thank you.

John B. Fior, CAO

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
CAO	Summary Health & Safety Policy	To be Reviewed by Managers	<i>In progress</i>		2019	5/16/2019
CAO	Summary Code of Conduct	To be Reviewed by Managers	<i>In progress</i>		2019	5/16/2019
CAO	PS Wellness and Pool Centre	Area CAO's preparing Study RFP and joint recommendation report to area Councils for site selection, due dilligence and funding model	<i>In progress</i>		2018	6/20/2019
CAO	WPSEDO/CIINO	Decision time to re-up FedNOR contract and/or move WPS EcDev to a municipal partner.	<i>In progress</i>		2019	June 2020
CAO	Main Street Funding	working with funding to implement eligible projects. Provide report.	<i>In progress</i>		4/8/2019	
CAO	PauB Nursing Station Lease - WPSHC	structure and implement new lease with West Parry Sound Health Center for space at new PauB Nursing Station	<i>In progress</i>			
CAO	Organizational Efficiencies Report to Province	report to reflect what twp has done with monies received - to address finding efficiencies, examining practices and possible opportunities.	<i>In progress</i>		5/31/2019	10/31/2019
CAO	Deerhorn Conference	debrief and summary. invited to regional initiative - committee, ToR, project scope. response provided and followup with CAO upon return	<i>In progress</i>			
CAO	Regional Recreation Master Plan					
CAO	Media Liason	identify entity to assist with communication needs				
CAO	ML Consulting	Staff Compensation Review, with an addition to include the creation of job descriptions.	<i>In progress</i>		7/19/2019	
CAO	Staff policy - Cannabis	Cannabis monies received allocated to address Cannabis in the workplace.				
CAO	Pointe au Baril Chamber Property	Jade Constable confirmed that he would like to take over existing lease for Pointe au Baril Towing and has paid the rent until the end of the year. Once the business (Pointe au Baril Towing) is officially been transferred, a draft lease will come before Council for review and consideration	<i>In progress</i>		2019-09-25	12/31/2019

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
CAO	Recreation Facilities Grant Policy	Inventory of existing private and public facilities developed, grants policy to be developed.	<i>In progress</i>		2019-10-18	5/1/2020
Clerk	OFMEM Audit Review	Implementation plan has been submitted and approved by OFMEM. Met with OFM Advisor, continuing to work toward obtaining compliance	<i>In progress</i>		2017/2018	12/20/2019
Clerk	Council Orientation	Council orientation segments being planned on a variety of topics/functions as part of Council meetings each month in 2019	<i>In progress</i>		1/17/2019	Ongoing
Clerk	Georgian Cliffs Memorial Cemetery	New Cemetery By-law	Not started			
Clerk	Georgian Cliffs Memorial Cemetery	Recognition Letters	<i>In progress</i>			12/13/2019
Clerk	Healey Lake Property Owners Association Lease	Council to review leases or MOU for each site. Signs ordered for Healey Lake trailer lot and boat launch parking. Temporary signs were put up prior to the Healey Lake Regatta. New signs still need to be installed.	<i>In progress</i>			7/1/2019
Clerk	Fire Ratings	Municipal Fire Bans vs Provincial Park Fire Bans	<i>In progress</i>			5/1/2019
Clerk	Fire	Draft Fees for Service Bylaw for Fire Services	<i>In progress</i>			2020-01-31
Clerk	Fire	Meeting with Town to review the existing agreement for Fire Inspection Services and to discuss addition to approve fire safety plans. Met with OFM Advisor and Town of Parry Sound Fire Chief to discuss new agreement to provide services as required under the FPPA.	<i>In progress</i>		5/15/2019	2019-09-30
Clerk	Records Management/Retention	Update records retention by-law. Research Records Management Software. Attended Clerks Mtg in August, Town of PS hosted demos for records management software. Continue discussions with WPS Clerks on options.	<i>In progress</i>		8/14/2019	1/1/2020

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
Clerk	Canadore College- Invitation for a Deputation	Invitation was made to Canadore College. Invitation was first accepted, then declined until such time as matters before Council of the Town of Parry Sound are resolved. A second invitation to attend Council has been extended to Mr. Burton. I've been advised that Mr. Burton is not able to attend in October and November, but to reconnect towards the end of the year to look at dates in the new year.	<i>In progress</i>		8/19/2019	10/31/2019
Clerk	Norm Miller MPP - Invitation for a Deputation	Mr. Miller will be attending the March Council meeting	<i>In progress</i>		8/19/2019	2/21/2020
Clerk	Paperless Agendas	Draft an electronic device personal use policy for staff and Council members, set up MFIPPA training, purchase devices and software necessary. Update on the project coming to Council in February	<i>In progress</i>			2/7/2020
Corporate Services	Bylaw	delivery of 2019 activity year end report to Council	<i>In progress</i>	1mo		2/21/2020
Corporate Services	Bylaw	update bylaw - Noise and educational materials. Emergency Preparedness Week	<i>In progress</i>	2mo		5/1/2020
Corporate Services	Emergency Management	Adoption of new Emergency Plan for Twp.	<i>In progress</i>		3/4/2019	4/30/2020
Corporate Services	Emergency Management	Initiated proposed review and renewal of Emergency Services Agreement with neighbouring twps	<i>In progress</i>			
Corporate Services	Systems - review	Project to inventory items and scope maintenance, review and subscriptions for AM and budget preparation	<i>In progress</i>			2/28/2020
Corporate Services	Systems - website	perform review and collect statistics to report year-end - coordinate with Communications review	<i>In progress</i>			1/17/2020
Corporate Services	Systems - phone	system replacement.	<i>In progress</i>	2mo		2/28/2020

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
Corporate Services	Systems - Cyber Security	investigate & development appropriate measures to be implemented by organization. Report and budet items for March Council	<i>In progress</i>		2019-10-15	2020-03-27
Corporate Services	Systems - IT assessment/review	propstal for 3rd party review submitted for funding.				
Corporate Services	Infrastructure - lands PauB	provide report to recommend transfer land to ToA - Hwy 69, vacanat lot PauB.	<i>In progress</i>		2018	2019
Corporate Services	Infrastructure - tower PS	faciltiy management and strategy plan to be developed.	<i>In progress</i>	5 mo	6/3/2019	11/29/2019
Corporate Services	Connectivity Interests	scope and evaluate options for review/evaluation of internet interests	<i>In progress</i>			1/17/2020
Corporate Services	WPS Geography Network	administrative review - MOU's, visioning and engagement session	<i>In progress</i>	12mo	6/24/2019	6/19/2020
Corporate Services	WPS Geography Network - collaboration	Community Stakeholder engagement projects: Story Map project "Forgotten Communities" with Museum	<i>In progress</i>	2mo	7/5/2019	
Corporate Services	WPSGN - GBBR collaboration	evaluate shared GIS resources for needs in 4 yr project Community-Nominated Priority Place initiative. Also support in ICECAP-ClimateChange project. Inquire about NOHFC Intern	<i>In progress</i>			2/28/2020
Corporate Services	ToA Shared Resources	develop and renew agreements with TwnPS and Seguin for shared GIS resource personel	<i>In progress</i>			4/30/2020
Corporate Services	Collaborate - WPS Smart fibre funding	support for internet improvments via fibre backbone, POP sites, and community infrastructure.funding, advocacy efforts	<i>In progress</i>		2017	
Corporate Services	Collaborate - WPS Smart broadband pilot prj	dialogue with neighbouring municipalities to facilitate area wide internet distribution projects.	<i>In progress</i>		3/12/2019	
Corporate Services	Collaborate - Henvey Wind	dialogue for partnerships surrounding HIW project. NEW OWNERS	<i>In progress</i>			

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
Environment	Climate Change	Working with GBBR to work on Climate/Energy Plan. Passed Partners for Climate Protection Programme (FCM) resolution. Submitted Resolution to FCM and registered Archipelago as participant in program. Milestone #1 (Create a GHG emissions inventory and forecast) submitted to FCM and approved. MOU for a regional plan (Integrated Community Energy and Climate Action Plans ICECAP) and approved by Council.	<i>In progress</i>		1/1/2019	
Environment	Species at Risk	GBBR was granted funding under Community Nominated Priority Places for Species at Risk. Press release issued.	<i>In progress</i>		3/1/2019	
Environment	Septic System Review	Developing programming for 2020 for work plan and added to budget for consideration.	<i>In progress</i>		1/1/2019	
Environment	Year End Report	2019 Year end program report prepared by GBBR.	Done			
Environment	2020 Work Plan	Draft 2020 work plan prepared and presented to committee.	Done			
Environment	Georgian Bay Forever 2020 TOA Program	Added to Environment Budget for consideration of Council.	Done			3/29/2020
Environment	Climate Emergency Declaration	Reviewing options on declaring a climate emergency.	<i>In progress</i>			4/15/2020
Finance	Fees & Charges	By-law for Fees & Charges	<i>In progress</i>			3/29/2020
Finance	Financial Policies	Create a Debt Management Policy	<i>In progress</i>			4/30/2020
Finance	Financial Policies	Create a Long Term Financial Plan	<i>In progress</i>			4/30/2020
Finance	Financial Policies	Update Reserves Policy	<i>In progress</i>			4/30/2020
Finance	Financial Policies	Create a User Fee Policy	<i>In progress</i>			4/30/2020
Finance	Budget/Reserves-Asset Management	Merge-Budget to Asset Management Plan to Reserves	Not started			
Finance	Ontario Cannabis Legalization Implementation Fund	Monies received will be used for by-law enforcement, policing, staff policy-re: cannabis use at the workplace and towards Planning Initiative (CZBL)	<i>In progress</i>			12/31/2019

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
Operations	Asset Management	Update and ensure compliance with new regulation. Establishment of a cross departmental collaboration group will be required to effectively deal with asset management requirements.	<i>In progress</i>		2018	3/31/2020
Operations	Skerryvore Road water Crossing replace	Meeting scheduled January 16, 2020 to finalize the requirements and move to tending phase by early February	<i>In progress</i>		2018	9/5/2020
Operations	Consult/Inform Shawanaga First Nation regarding Skerryvore Road planned work	See above	In progress		2019	9/5/2020
Operations	Lighthouse rear range aquisition	Divestiture Officer for DFO is off for an extended absence until Feb 2020. Formulation of a grant request will be necessary	In progress		2017	3/31/2020
Operations	Porch repairs at PABCC	Working toward a consolidated project including roofing, green energy initiatives, HVAC and porch as per the discussions of the Committee in November 2019.	<i>In progress</i>		2017	6/1/2020
Operations	Roadside Phragmites Control	Evaluating locations and control strategies given climactic variables for 2020	<i>In progress</i>		2019	2/29/2020
Operations	PAB rink	Weather conditions continue to hamper the ability to make ice this season. Staff will have to monitor weather conditions.	Done		2018	1/31/2020
Operations	PAB Community Center	Planning and design of communitygarden/playground vehicle exclusion structure - Drawing received from manufacturer - intention to proceed in October with Construction. Manufacturer delays in constructing blocks have delayed project. Given current weather - practical installtion timelines will not occur until spring.	<i>In progress</i>		2019-06-22	5/23/2020

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
Operations	Ministry of Labour Ergonomics	Implement a compliant program to deal with ergonomics	In progress		2018	2/29/2020
Operations	PAB Ambulance Bay	Complaints received relating to smell in garage area of ambulance bay. Staff investigating source and possible mitigation actions. Sewage pump chamber located inside the garage facility.	In progress		2019	4/30/2020
Operations	PAB Nursing Station	Water migrates under unsealed and non-elevated wall from ambulance wash bay to nursing station office. Operations staff have applied a sealant to the wall/concrete interface to attempt to solve the issue. Staff will monitor.	In progress		2019	1/31/2020
Operations	Lighthouse Water System	Design and install Lighthouse water system. System design and installation to occur in early 2020 season depending on weather conditions.	In progress		2019	5/1/2020
Operations	PAB Nursing Station	Received request to have electrical outlets installed and to address what is described as substandard privacy/safety partition in nursing station. Staff are reviewing design plans and agreements to determine both responsibilities and remedial actions.	In progress		2019	2/29/2020
Operations	Recycling/Waste system	Plan and design replacement system Quotes received and being incorporated into budget proposal for 2020.	In progress		2019	1/31/2020
Operations	Recycling/Waste system	Met with district of Muskoka Staff to discuss our operations and share information and ideas relating to Waste and blue box. May be an opportunity to further explore organics in the future once our waste/recycling audits are done in 2020	In progress		2019	5/29/2021
Operations	Truck Aquisition	RFP to be developed for the acquisition of new combination plow/dump/sand truck.	In progress		2019	12/21/2019

CAO REPORT - February 2020

Department	Project	Update	Status	Time	Start date	est Due Date
Operations	Public Works Shop	Engineering review of undocumented mezzanine area in addition to evaluation of corrosion to structural steel. Engineering recommendations to follow. Engineering review received. Staff have the report and will be making the necessary additions to be code compliant.	In progress		2019	1/31/2020
Planning	Official Plan Review	Official Plan Amendment No. 61 - Approved by MMA on December 22, 2018. Completed follow up meeting with Province. Reviewing options to implement Section 6.7 and designate strategic Policy Area for affordable housing.	In progress		2014	
Planning	Crane Lake Resort OPA & Condo	Planning Consultant working with applicant to complete agreements and awaiting applicant to fulfill other conditions.	In progress		2016	
Planning	Zoning By-law Review	Summer Public Information Session completed, Deerhorn Interactive information session completed. Consultant prepared and presented to Committee.	In progress		2/1/2019	10/1/2020
Planning	Community Safety and Well-Being Planning	Attended training sessions to understand legislated requirements. Community Safety and Well-being Plan needs to be adopted by Jan. 1, 2021. Will discuss with partners and review opportunities to coordinate.	In progress		5/1/2019	1/1/2021
Planning	Committee of Adjustment Training	Weir Foulds Training Sessions Completed	Done		8/1/2019	12/12/2019
Planning	Site Alteration By-law	Reviewing and Researching the adoption and implementatino of a Site Alteration By-law				12/31/2020
Planning	Georgian Bay Water Levels	Info added to newsletter and website. Survey created and added to website to get public feedback. Summary of feedback provided to Committee.	In progress		12/15/2019	4/30/2020
Finance	Investment Policy	review	In progress			2/28/2020
Finance	Donation Policy	review	In progress			2/28/2020
Finance	Budget	budget process to determine 2020 tax rate	In progress		10/1/2019	4/30/2020
Finance	Year End		In progress			4/30/2020

CAO REPORT - February 2020

<u>Department</u>	<u>Project</u>	<u>Update</u>	<u>Status</u>	<u>Time</u>	<u>Start date</u>	<u>est Due Date</u>
Finance	Interim Tax Billing	load SAS tape and run interim billing			1/9/2020	1/24/2020

Township of The Archipelago



COUNCIL CORRESPONDENCE
Regular Meeting of Council
July 16, 2020

REQUESTS FOR SUPPORT

[A]

FEDERAL GOVERNMENT

[01]

PROVINCIAL GOVERNMENT

[02] MINISTRY OF GOVERNMENT AND CONSUMER SERVICES

RE: Moving Towards a More digital-focused Service Model for Land Registration Services

[03] MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

RE: COVID-19 Economic Recovery Act, 2020

[04] MINISTRY OF THE SOLICITOR GENERAL

RE: 1-800 COVID-19 Enforcement Support Line - Update

MUNICIPALITIES

[05] TOWN OF PARRY SOUND

RE: Publishing of Infectious Diseases Statistics by District Health Units

[06] CITY OF SARNIA

RE: Long-Term Care Home Improvements

[07] MUNICIPALITY OF WEST ELGIN

RE: Request implementation of broadband in the under-served areas of West Elgin

RE: Request that the Ontario Provincial Government and the Federal Government investigate the feasibility of implementing a universal basic income program

FIRST NATIONS

[08]

RATEPAYERS' ASSOCIATIONS

[09]

RATEPAYERS/OTHERS

[10] DR. JEFFREY HAHN

RE: Request that Council influence Ottawa to open the US/Canadian Border so that U.S. citizens to access their properties

[11] JIM CLAWSON

RE: Request that Council influence to open the US/Canadian Border so that U.S. property owners can cross

AGENCIES

[12] BELVEDERE HEIGHTS HOME FOR THE AGED

RE: Financial Statements for year ended December 31, 2019

[13] NORTH BAY PARRY SOUND HEALTH UNIT

RE: Face Coverings Recommended When Physical Distancing is a Challenge

RE: COVID-19 Outbreak at Belvedere Heights in Parry Sound

RE: Face Coverings – Response to Mayor McGarvey

[14] ONTARIO OMBUDSMAN

RE: Message from Ontario Ombudsman Paul Dube

[15] PARRY SOUND AREA COMMUNITY BUSINESS DEVELOPMENT CENTRE INC

RE: Thank you letter for contribution to Parry Sound Area CB & DC Operations

[16] WEST PARRY SOUND HEALTH CENTRE (WPSHC)

RE: COVID-19 Update, July 7, 2020

PLANNING

[17]

PLANNING BOARD

[18]

ENVIRONMENT

[19]

MISCELLANEOUS

[20] TOWNSHIP CORRESPONDENCE

RE: Concern over impending loss of LCBO service in the southern half of Township

Subject: Recommending Order mandating the wearing of masks entering commercial establishments
From: Rebecca Johnson <rjohnson@townofparrysound.com>
Date: 7/8/2020, 11:32 AM
To: Jim Chirico <Jim.Chirico@healthunit.ca>
CC: "The Honourable Doug Ford " <doug.ford@pc.ola.org>, "Hon. Christine Elliott " <christine.elliott@pc.ola.org>, "Norm Miller, MPP" <norm.miller@pc.ola.org>, "Craig Jeffery " <cjeffery@seguin.ca>, Kevin McLlwain <cao@carlingtownship.ca>, "Lori West " <LWest@mcdougall.ca>, "Maryann Weaver " <mweaver@thearchipelago.on.ca>, Michelle Hendry <michelle.hendry@whitestone.ca>, "Township of McKellar Clerk " <clerk@township.mckellar.on.ca>, Jamie McGarvey <jamie@townofparrysound.com>, Clayton Harris <charris@townofparrysound.com>, Donald Sanderson <dsanderson@wpshc.com>

Dear Mr. Chirico,

At its July 7th meeting, Town of Parry Sound Council passed Resolution 2020-069 recommending that the North Bay/Parry Sound District Health Unit (NBPSDHU) issue an Order requiring individuals entering commercial establishments within the area served by the Health Unit, to wear a mask or face covering. The specific wording of the resolution is provided below.

Increasingly, health units across the province are moving towards making the wearing of face masks mandatory, as evidence mounts on their effectiveness in the reduction of community spread of COVID-19. While enforcement might take the form at least initially of education and persuasion only, an Order from the NBPSDHU would support a much needed consistent approach across the Districts, instead of piecemeal application of by-laws by municipalities grappling with this issue. Attached, amongst expressions of support received from members of the community for making mask wearing mandatory, are two letters from the West Parry Sound Health Centre's CEO Donald Sanderson and President of Medical Staff Dr. Wil Smith.

A final deliberation of Council on this issue, was a request for response by July 10, 2020.

Resolution 2020 - 069

WHEREAS COVID-19 and the risk of spreading the virus is still present in our community;

WHEREAS we rely on public health professionals for recommendations on ways to prevent the spread of the virus;

WHEREAS Public Health Units have the authority to impose restrictions;

WHEREAS some Public Health Units in Ontario such as Wellington-Dufferin-Guelph have issued an Order requiring individuals entering commercial establishments and public spaces, noting appropriate exceptions, to wear a mask or face covering.

NOW THEREFORE BE IT RESOLVED That the Town of Parry Sound recommends that the North Bay/Parry Sound District Health Unit issue an Order requiring individuals entering commercial establishments to wear a mask or face covering, noting appropriate exceptions within the area served by the Health Unit;

AND THAT this Resolution be forwarded to the Premier of Ontario, the Minister of Health, MPP Norm Miller

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Recommending Order mandating the wearing of masks enteri...

and all municipalities in West Parry Sound Area.

Town of Parry Sound Council looks forward to your response.

Sincerely,

Rebecca Johnson
Clerk
rjohnson@townofparrysound.com

Town of Parry Sound
52 Seguin St
Parry Sound, ON P2A 1B4
T. (705) 746-2101 x220
F. (705) 746-7461
www.parrysound.ca

— Attachments: —

4.6 ltr Donald Sanderson Wearing of Masks.pdf	79.3 KB
4.5 ltr Dr. Wil Smith Wearing of Masks.pdf	80.2 KB



West Parry Sound Health Centre
 6 Albert Street
 Parry Sound, Ontario P2A 3A4
"We Care for People"

Donald Sanderson, B.A., M.H.A., C.H.E.
 Chief Executive Officer

July 6, 2020

Town of Parry Sound
 52 Seguin Street
 Parry Sound, Ontario
 P2A 2B4

Dear Mayor and Council:

West Parry Sound Medical Staff unanimously supports enacting the municipal regulation necessary to require the wearing of masks or face coverings in all indoor public spaces. The regulation should include appropriate exemptions for young children and those unable to wear a facial covering due to other limitations.

Mounting evidence in COVID-19 research points to the effectiveness of mask wearing in the reduction of community spread. In conjunction with frequent hand washing (soap and water or the use of alcohol-based hand sanitizer) and physical distancing of two metres, wearing a face covering is the most effective way for the public to actively participate in community safety and stopping the transmission of COVID-19.

A mandatory approach to requiring face coverings in indoor spaces would follow the action already taken in many other jurisdictions around the world, notably including Toronto in terms of nearby cities. Municipal leaders and Medical Officers of Health across Canada have been promoting the use of masks in support of public safety. Other jurisdictions have found, without making the use mandatory, uptake has been lower than desired. West Parry Sound Medical Staff supports regulatory language that places primary focus on education and encouragement, rather than punitive enforcement.

We are always here working in support of a healthier community and providing the medical services required for patient care in West Parry Sound. We ask that municipal leaders join us in the common fight against COVID-19 and exercise your authority to support public safety.

Thank you for your leadership and consideration of this request.

Sincerely,

Dr. Wil Smith
 President of Medical Staff
 West Parry Sound Health Centre

www.wpshe.com

Switchboard: (705) 746-9321 Automated: (705) 746-4540 Fax: (705) 746-7364

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West Parry Sound Health Centre
6 Albert Street
Parry Sound, Ontario P2A 3A4
"We Care for People"

Donald Sanderson, B.A., M.H.A., C.H.E.
Chief Executive Officer

July 6, 2020

Town of Parry Sound
52 Seguin Street
Parry Sound, Ontario
P2A 2B4

Dear Mayor and Council:

West Parry Sound Health Centre's Executive Committee of the Board, Primary Care Team of Nurse Practitioners, and Senior Leadership Team unanimously endorse enactment of the municipal regulation necessary to make mandatory the wearing of masks or face coverings in all indoor public spaces. The regulation should include appropriate exemptions for young children and those unable to wear a facial covering due to other limitations.

COVID-19 research points to the effectiveness of facial coverings in the reduction of community spread. When used in conjunction with frequent hand washing (soap and water or the use of alcohol-based hand sanitizer) and physical distancing of two metres, wearing a face covering is the most effective way for the public to actively participate in community safety and stopping the transmission of COVID-19.

A mandatory approach to requiring face coverings in indoor public spaces would follow regulations already in place in many other jurisdictions around the world, across Canada, and in numerous municipalities throughout Ontario. Nationally, municipal leaders and Medical Officers of Health have been regulating the use of masks to support public safety. Without making the use mandatory, most jurisdictions have found uptake to be much lower than desired.

We ask that municipal leaders join us in the common fight against COVID-19 and exercise your authority to support health and safety throughout the communities we are mutually privileged to serve.

Thank you for your leadership and consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to be "Donald Sanderson", written in a cursive style with a long, sweeping tail.

Donald Sanderson
Chief Executive Officer

June 26, 2020

SENT BY EMAIL TO: MWEAVER@THEARCHIPELAGO.ON.CA

Mayor and Members of Council
The Township of The Archipelago
9 James Street
Parry Sound, ON P2A 1T4

Attention: Maryann Weaver, Clerk

Dear Ms. Weaver:

Re: 2019 Annual Report of the Integrity Commissioner

Please accept this letter as my 2019 Annual Report, submitted to you as part of my duties as your integrity commissioner.

While an annual report is not necessarily required, there being no complaints made to me in 2019, the *Municipal Act, 2001*, does contemplate a periodic report to you on my activities. In that regard, section 223.6(1) allows me to summarize my advice and prevents me from disclosing confidential information that could identify a person concerned.

Role of the Integrity Commissioner

As you know, as of March 1, 2019, all municipalities in Ontario were required to have a Code of Conduct for Members of Council and Local Boards, and to appoint an integrity commissioner. I am please to report that the Town of Parry Sound was in full compliance with these new obligations.

As your integrity commissioner, I report to Council and am responsible for performing in an independent manner the functions assigned to me by the Town, with respect to any or all of the following:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.

4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

Advice and Inquiries

No information sessions were held with the Members of Council in 2019, and no requests for advice were received.

I received no requests for an inquiry, in 2019, however, a letter was issued to the Reeve and Council regarding a complaint submitted in November of 2018. The complaint alleged that, by imposing sanctions against a Member, Council had breached the General Conduct provisions of the Code. I was satisfied that there was no ethical breaches or failures of natural justice in the way Council proceeded to impose the sanction and the complaint was dismissed.

Integrity Commissioner's Message

I was first appointed in 2011 as a municipal integrity commissioner. Over the past almost decade, it has been my experience that Members of Council, staff and the public have come to better understand and appreciate the role of commissioners as both a necessary and helpful resource to Members of Council and local boards, and an important safeguard of the public's trust in municipal government.

To sustain a healthy local democracy, it is vitally important that there be universally accepted rules governing conflicts of interest, the preservation of confidential information, the receipt of gifts and hospitality, and the manner in which elected officials treat one another, municipal staff and members of the public. I believe that it is the primary job of the commissioner to assist the Members in the application of these rules. However, if an allegation of a contravention of the Code arises, it is equally important that there be an independent official, authorized to conduct an inquiry and report to Council.

H.G. ELSTON
Barrister & Solicitor | Integrity Commissioner

I deliver this report in the midst of the most difficult of times, but with a renewed faith in the ability of local governments to meet and overcome circumstances unthinkable only six months ago, inventing and embracing new ways of ensuring that accountable and transparent governments continue to flourish.

I will look forward to working with you, in the months and years ahead.

Yours very truly,

A handwritten signature in black ink, appearing to read 'H.G. Elston', with a long horizontal flourish extending to the right.

H.G. Elston
c.c. John For, Chief Administrative Officer

Fwd: TOA septic inspection program

Subject: Fwd: TOA septic inspection program
From: Earl Manners <earlmanners@gmail.com>
Date: 6/18/2020, 11:00 AM
To: Maryann Weaver <mweaver@thearchipelago.on.ca>

As mentioned.

----- Forwarded message -----

From: Lloyd Posno <lposno@sympatico.ca>
Date: Wed, May 27, 2020 at 3:23 PM
Subject: TOA septic inspection program
To: <bert@colishcreations.com>, <gandrews7062@gmail.com>, <lauriemayemery@gmail.com>, <earlmanners@gmail.com>, <sheard@rogers.com>
CC: Tom Scoon <tomscoon@yahoo.ca>, <mhippen640@gmail.com>, <ianjmacleod@yahoo.ca>, Anne K. Randell <randell.anne@gmail.com>

Dear Bert etal.

A friend of mine forwarded the following to me. I am in complete agreement with the Tiny Twp compulsory approach and might even make it stronger. I would consider 10 or maximum 15 year cycles between inspections.

"I was reading PaBIA news and noted the piece about 'encouraging' people to get their septic systems inspected.

-
One of the things that Tiny township does well is it has a mandatory sewage inspection program which gives us all peace of mind that we are not contaminating the Bay. Why would the Township of the Archipelago not institute something similar?

-
Our association has also had Georgian Bay Sanitation speak at the Annual meeting about septic systems so that people maintain them properly between inspections and the interest was very high.

-
Leaving it optional seems pretty risky to me. Tiny gets high marks for this program.

29

<https://www.tiny.ca/Pages/Septic-Re-Inspection.aspx>

Sewage System Re-Inspection Program

A properly functioning sewage system is an integral part of any home or cottage.

The Sewage System Re-inspection Program was undertaken to encourage regular maintenance of sewage systems through mandatory inspections. Each year a different area of the Township is subject to the Re-inspection Program. It takes approximately 6 years to complete the program across the entire Township.

The Re-inspection Program, undertaken by Tatham Engineering's field staff on behalf of the Township of Tiny, will be identifying possible sewage system deficiencies. These include deficient septic and holding tanks, deficient grey water disposal systems, effluent above/below operating level of tank, leaching bed issues, lush vegetation or hard surfaces (i.e. buildings, parking areas, etc.) over the leaching bed, and other related concerns.

You will receive notification by means of a letter when your property is to be included in the Re-inspection Program.

The first stage of the Re-inspection Program is a visual surface inspection of the sewage system during the non-winter months. Your attendance is not required however, a note informing you that we have visited your property will be provided. If your assistance or attendance is required, we will contact you directly. If a deficiency is found with your sewage system, you will be notified in writing, at which time you must take the necessary steps to correct the deficiency.

The second component of the Sewage System Re-inspection Program is to have your septic or holding tank pumped out by a licensed sewage hauler. It is the responsibility of the property owner to make this arrangement and to obtain a written report of the condition and size of the tank. A copy of this report is to be submitted to Tatham Engineering.

The Sewage System Re-inspection Program is instrumental in protecting the quality of surface and groundwater in the Township of Tiny. The program also ensures that sewage system problems are continuously identified and remediated within the Township for the good of the community as a whole. We appreciate your cooperation with this proactive program.

Proposed Sewage System Re-Inspection Areas

2020 Sewage System Re-inspection Letter

2020 Sewage System Re-inspection Letter – Well Head Protection Area

2019 Sewage System Re-inspection Report “

Would you please ask council of the TOA to review and consider adopting a similar program as soon as possible.

Thank you.

Regards, Lloyd Posno.

Schoolhouse Island Pointe au Baril.

905 403 8165 cell

2020 Work Program

(Updated July 2020)

Administration/Human Resources

- ***COVID-19 Team – Direct Administrative, Policy, Structural Changes***
- Pay Equity/Compensation Review
- Organizational Review
- Hire Replacement Manager of Operational Services + Onboarding
- Hire Deputy Treasurer + Onboarding (new position)
- Council's Strategic Plan Implementation
- Space Requirement Review/Options; Physical Changes to the Office
- Respect in the Workplace Training
- Development of Policies and an Employment Agreement for Seasonal Staff
- Performance Management (Progressive Discipline) Policy Development and Training
- Nursing Station Lease Agreement with WPSHC

Economic Development

- WPS Connectivity Initiative
- WPS Economic Development Collaborative Initiative
- WPS Wellness & Pool Centre Study

Corporate Services

- ***COVID-19 Team – Community Emergency Management Coordinator (CEMC)***
- Cyber Security
- Connectivity (Archipelago & Area)
- Council Chambers Modernization
- WPS Geography Network – Strategy; Operating Structure; Hire GIS Intern (GBBR)
- By-law Program – By-law Updates; Needs Assessment
- Emergency Management – Implement New Plan; Agreements with Municipalities; Training
- Phone System Upgrade
- Website Redesign/Update (4th Year of Contract)

Finance

- ***COVID-19 Team – Implement Required Budgetary Changes, Tracking, etc.***
- Update Fees & Charges By-law
- Review Health Benefits Plan – Presentation to Staff
- Review Insurance Policy – Presentation to Council

- Onboard Deputy Treasurer (new position)
- Create/Update Donation Policies – 3 – General (update); Henvey Inlet (new); Recreational Facilities (new)
- Development of an Annual Work List Calendar
- Asset Management Plan Update:
 - Develop Financial Policies: Reserves, Debt Management
 - Develop a Long-Term Financial Plan
 - Merge Budget to Asset Management Plan to Reserves

Development & Environmental Services

- ***COVID-19 Team – Structural Changes to Office; Policy Development***
- Policy for Working Remotely
- Comprehensive Zoning By-law Review
- Site Alteration By-law Development
- Septic System Education and Monitoring
- Blue Foam use in Docks (Delegation, etc.)
- Integrated Community Energy & Climate Action Plan (ICECAP)
- Phragmites Control

Clerk

- ***COVID-19 Team – Emergency Information Officer (EIO)***
- Update/Negotiate Fire Inspection Services Agreement with The Town of Parry Sound
- OFEM Audit – Compliance with Recommendations
- Council Connectivity - Phones and Laptops
- Paperless Agendas Initiative
- Purchase of Georgian Cliffs Memorial Cemetery Lands
- Council 101 Sessions
- Review Municipal Accessibility Plan for Compliance

Operations

- ***COVID-19 Team – Implement Changes to Operations; Facilitate Structural Changes; Policy Development***
- Skerryvore Road – Culvert Replacements
- Skerryvore Road – Initiate Process for 2021 Resurfacing
- PAB Community Centre – New roof; new boilers and fuel source
- PAB Garden Improvements
- South Shore Speeding Issue
- Main Street Funding – Implementation of Projects (i.e., PAB Entrance Improvements - Banners, Welcome Sign)
- PAB Lighthouse and Range Tower Purchase
- Nursing Station/EMS Base Improvements
- Nursing Station/EMS Base Signage

- Phragmites Control
- Explore Options for addressing the Abandoned Docks Issue
- Georgian Bluffs Memorial Cemetery - Scattering Grounds Beautification
- Development of a Facilities Plan for Pointe au Baril, including Cenotaph Relocation
- Review Holiday Cove Marina Fees, Payment Structure, Penalty Enforcement and Update Website for 2021 Season
- Review PAB Wharf Transient and Commercial Dockage Fees, Payment Structure and Penalty Enforcement for 2021 Season
- Replace Staff Building at PAB Transfer Station
- Installation of Security Cameras at all Staffed Locations

To be revised when final cost estimates are submitted the week of July 13th, 2020.

Township of The Archipelago

Report to Council

Report No.: CAO-2020-04

Date: July 16, 2020

Originator: John B. Fior, CAO

Subject: COVID-19 Related Office Changes/Renovations

RECOMMENDATION(S)

1. That Council approve the proposed office changes/renovations listed in this report; and
 2. That Council authorize staff to borrow from reserves to pay for changes/renovations to the municipal office building in order to accommodate additional needs and requirements and safety concerns due to the COVID-19 emergency.
-

BACKGROUND/HISTORY

Staff continue to make changes to our operations due to the COVID-19 virus. We must remember that it is still not business as usual but rather business as needed. In order to reduce the number of staff that we have in the office at one time, staff are working remotely from home when possible. We also have several administrative staff rotating in and out of the office and several that split their time in the office. We may be implementing extended hours (for staff) so that they can either start earlier and leave earlier and/or start later and work later in the day.

Working remotely has been challenging for several staff due to the lack of connectivity.

The office remains closed to the public at this time. This has not been an issue.

ANALYSIS/OPTIONS

The workload is continuing to increase and therefore, we will have to make additional changes over the next seven weeks in an effort to bring some staff back into the office for day to day assistance. Changes are also required to accommodate the new Deputy Treasurer (August/September) and future Administrative Assistant for our Operations Department (September/October). The new GIS Intern could be hired by September.

I have had discussions with our Reeve Bert Liverance and I am now recommending additional physical changes/renovations that will be necessary to keep our staff socially distanced, health, safe and happy in their workplace.

The planned and proposed changes include:

1. Glass is permanently being installed across the entirety of the front counter as well as to the side and back of our Receptionist/Tax Clerk. It will sit approximately 6 inches from the ceiling and 5 inches off of the counter so that, in the future, papers can be passed through to staff;
2. The main floor meeting room has now been converted into an office;
3. The Reeve's office is now being used as an office for staff;
4. The Councillor's office is now being used as an office for staff;
5. We are obtaining quotes to convert the Council lunchroom into two offices for staff; each with its own entrance;
6. Additional office furniture has been ordered; more will have to be ordered;
7. We are obtaining quotes to convert the upper (second floor) men's washroom into a storage/copier room;
8. We are purchasing printer/scanners for most offices to reduce the movement of people through the office;
9. We are ordering additional desks/tables for the Council Chambers so that the back part of the chambers can be used as a meeting space and to provide additional space for Council seating for adequate social distancing when Council returns to meet in the office. Currently, we will only be able to get 7 Councillors at the table with appropriate distancing and using the existing desks.

These changes will allow for fewer staff on each floor even though we are adding to the complement.

	<u>Location</u>			
	<u>Lower Entry Level</u>	<u>Main Floor</u>	<u>Second Floor</u>	<u>TOTAL</u>
Current Staff	3	11	0	14
Proposed Staff	3	10	4	17

We have also made changes to the way that staff move through the office (direction/flow) in an attempt to maintain appropriate social distancing.

We have developed a draft COVID-19 Safety Plan and continue to ensure that all staff have access to the appropriate PPE and sanitizer.

The COVID-19 emergency has delayed the production of equipment, furniture and materials and extended delivery times for these items. In addition, hiring contractors has been difficult during the past four months. Therefore, in order to proceed with the proposed purchases, changes and renovations in an timely manner, decisions will have to quickly be made.

FINANCIAL IMPLICATIONS

Staff are tracking all costs associated with the COVID-19 virus. The costs associated with the proposed office changes/renovations are not yet final as staff are awaiting several quotes. The following is a list of the proposed changes and the approximate cost associated with the work, if available.

<u>Item</u>	<u>Approximate Costs</u>
New Office Furniture	\$12,000 (\$5,000 to date)
Glass Enclosure	\$12,000
Lunchroom Renovations	\$?
Washroom Decommissioning/Renovations	\$?
Additional Printers	\$4,000
Additional Council Chambers Desks/Tables	\$10,000
<hr/>	
TOTAL (Approximate)	\$50,000?

These projects have not been budgetted for and therefore, will have to be funded through reserves (i.e., the monies recieved from the Province through the Modernization Fund-\$675,170).

CONCLUSION

It is recommended that Council approve the proposed office changes/renovations set out in this report and further authorize staff to borrow from reserves to pay for changes/renovations to the municipal office building in order to accommodate additional needs and requirements and continuing health and safety concerns due to the COVID-19 emergency.

Respectfully Submitted,

John B. Fior, CAO

The Township of The Archipelago

Information Report to Council

Report No.: Clerk 2020-02

Date: July 16, 2020

Originator: Maryann Weaver, Clerk

Subject: Fire 101

Due to the number of inquiries, questions and comments that I've received this year so far, I have decided to put together a brief Fire 101 Information Report.

Fire in the Township of The Archipelago

The Township of the Archipelago does not have a Fire Department, and therefore does not provided for the delivery of fire protection services.

Assistant to the Fire Marshal

The Fire Protection and Prevention Act (FPPA) states that the Clerk of a Municipality that does not have a fire department shall be an Assistant to the Fire Marshal, and shall follow the Fire Marshal's directives. Assistants to the Fire Marshal derive their authority to enforce legislation and the Fire Code from the FPPA.

Table of Directives

Directive	Title	PDF	Date
2019-002	Notification of Fires and Explosions		July 10, 2019
2016-001	Notification Requirements for Serious Fire Risks in Long Term Care and Retirement Homes	PDF	December 14, 2016
2015-001	Standard Incident Report (Sir) Filing		March 11, 2015
2014-003	Inspections Of All Buildings	PDF	January 1, 2014
2014-002	Vulnerable Occupancies – Fire Drill Scenarios, Fire Drill Observations, Fire Safety Inspections Annex A - Fire Drill Scenario Annex B - Annual Inspection Checklist for Care Occupancies, Care and Treatment Occupancies, and Retirement Homes	PDF PDF PDF	January 1, 2014 Revised - May 2016
2014-001	Registry of Vulnerable Occupancies	PDF	January 1, 2014
2002-001	Disposal Of Material Or Thing Removed Under Authority Of Clause 15(1)(C) Of The Fire Protection And Prevention Act, 1997, As Amended		December 2, 2002
1998-001	Tubular Core Doors Under Retrofit		February 3, 1998

Other legislative requirements include:

- Conduct a simplified risk assessment;
- Establish smoke and carbon monoxide alarm programs;
- Distribute public fire safety education materials; and
- Conduct inspections upon complaint or request.

Fire Protection Services Delivery Agreements

The Township does currently have two agreements for fire protection services with the Township of Seguin for specific properties in the Crane and Blackstone Lake Areas. The property owners in these areas pay an annual special levy for this service.

Northern 911

Fire calls placed through the 911 service are redirected to Northern 911, who act as a dispatcher for the Township. Northern 911's response is dependant on the type and location of the fire. If your property is not located in an area with a fire protection agreement, they will advise you of this and that no fire personnel or equipment will be responding. You will be advised to leave the structure and to move to a safe location. However, fire mitigation measures exist in some neighbourhoods. Residents are encouraged to contact their local Cottage Association to inquire as to what strategies or plans may be available locally.

Ministry of Natural Resources and Forestry

The Township does have an agreement with the Ministry of Natural Resources and Forestry for fire suppression of forest fires on Crown land.

To report a forest fire, call MNRF at 310-FIRE (310-3473). No area coded required. Leave a message if you get an answering machine. They will want to speak to you and require you to provide specific details, such as the location, so they can coordinate an appropriate response.

Fire Danger Ratings and Signage





The Township of The Archipelago has complete autonomy over setting the Township Fire Danger Rating. The decision is made in collaboration with the six West Parry Sound Municipal Fire Chiefs, and Ministry of Natural Resources provided data. During Ontario's Fire Season it is evaluated at least weekly and during the dryer conditions can be re-examined even daily.

Fire Hazard Ratings must be strictly followed. Signs declaring the current hazard rating are posted at several visible locations throughout the Township:

When the fire danger rating does change, the process is as follows:

1. Township Website is amended;
2. Public Works is notified to ensure road signs are amended accordingly and asap;
3. Email to Council, Staff, all Associations and Marinas;
4. Post update through Twitter and Facebook accounts.

Fire Rating Legends

Low	Moderate	High	Extreme
FIRE RATING	FIRE RATING	FIRE RATING	FIRE RATING
			
Low	Moderate	High	Extreme
<p>LOW and MODERATE FIRE RATINGS:</p> <p>No person shall start a fire outdoors during the Fire Season (April 1st to October 31st) unless the fire is started not earlier than 6:00 p.m. in the evening, and is extinguished not later than 2:00 a.m. the following day or earlier.</p> <p>Fire for cooking and warmth permitted</p>		<p>Fire Danger is SERIOUS</p> <p>NO OPEN BURNING except contained campfires for cooking and warmth</p> <p>FIREWORKS PROHIBITED</p>	<p>Fire Danger is EXTREMELY HIGH</p> <p>NO OPEN BURNING of any kind!</p> <p>TOTAL FIRE BAN DECLARED</p> <p>FIREWORKS PROHIBITED</p>

No setting fires during times when the Fire Danger Rating (FDR) is HIGH or EXTREME.

Campfires for Cooking and Warmth - Notes for additional clarification

Fires for cooking and personal warmth are considerations provided for, under the By-law, for campers. This provision is not intended for use by residents or cottagers that have access to contained fuel burning cooking appliances or means to escape the cold. In addition, daytime burning in the Township of The Archipelago is strictly prohibited.

Burning By-law 2017-21

When a Fire Danger Rating is MODERATE or LOW burning can occur if:

- Between hours of 6p.m. & 2a.m. and only if wind conditions are conducive to best practices.
- Fire size is less than 2m x 2m and is away from combustible structures or objects.
- Fires are attended to until extinguished, and appropriate extinguishing resources are present.
- Fires consume only clean fuels (do not burn garbage or treated wooded products).

Fireworks By-law 2017-20

No person shall set off fireworks on any day or days during the year, except on Victoria Day, Canada Day, Independence Day (US), and the one day immediately preceding and/or following each of these days. During these permitted dates, no discharging fireworks after 11p.m.

No setting off fireworks when there is a Fire Ban in effect or the Fire Danger Rating is HIGH or EXTREME, wherein no open air burning is permitted.

2020 Fire Events

The table below displays the fire events that have occurred in the Township to date.

2020 FIRE EVENTS								
	Date	Name	Location	Time	Size	Type of Fire	Responders	Comments
1	25-Apr	PAR002	Side of Armstrong Jacklin Rd.	7:00 PM	0.2 ha	Bush	Seguin Fire/MNRF	Cause unknown
2	22-May	PAR005	26 Kapikog Lake Water	10:48 AM	0.1 ha	Structure (cottage), caught bush on fire.	MNRF attended, suppressed bush fire and wet structure. Lake residents attended with water	Cause unknown
3	27-May	PAR006	North of PAB, just of rail line	7:25 PM	0.3ha	Bush	MNRF	No info to report
4	31-May		12 Kapikog Lake Water	1:00 AM		Structure (cottage) Log home.	MNRF attended after structure fire was out, only to check that bush was not on fire. Lake residents attended with 3 water pumps	Possible Chimney Fire
5	7-Jun	PAR007	North of PAB, just of rail line	11:20 AM	0.3ha	Bush	MNRF	No info to report
6	21-Jun		56 B207 Island	11:30AM	Unknown	Bush, 30 ft behind cottage	Neighbours attended with fire pumps and were able to control and extinguish the fire. Owner called 911 who transferred the call to MNRF, who reported to her that they would not be responding.	Set by a fire that was not extinguished the night before. Owner relayed that they were burning in a barrel the night before and left embers burning.
7	7-Jul		1 A78 Island	8:48 AM	Unknown	Generator caught fire	Neighbour attended with fire pump and were able to extinguish the fire before it spread into the bush. A helicopter (North Bay Fire Dept, Black with red lettering) flew over and landed on nearby rock. The fire was contained by then. Person just checked to make sure the fire was out and gave them the all clear.	Occupants started generator which caught fire, as well as the tree above it. Minimal damage.
8	7-Jul	PAR014	Black Oak Lake	3:08 PM	0.1 ha	Bush	MNRF	Cause unknown

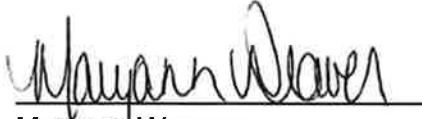
2020 Public Education Initiatives

- I have contacted all of the Ratepayer Associations to offer to attend any virtual meetings to provide a presentation, or copies of a presentation and other public education materials that they can pass along to their membership. Unfortunately, I have not heard back from anyone.
Last year, Gary Joice, Municipal By-law Enforcement Officer delivered presentations at 7 Association Meetings. A sign-up sheet was supplied for each meeting and two attendees received a prize of either a smoke alarm or a carbon monoxide detector.
- The Township of The Archipelago is a member of the South West PS District Fire Mutual Aid Association. They place ads in the North Star promoting fire prevention, fire safety etc.
- The Township Website, Twitter and Facebook are used often to post fire prevention and education material.
- Gary Joice will be supplied with smoke alarms and carbon monoxide detectors that he can hand out when in the Township on calls or patrol.
- Messaging this year will be focused primarily on the following:
 - Ensuring ALL of our residents are aware that the Township does not have fire department, and that no one will be responding!

- How to be prepared and stay informed
- Spring maintenance and cleaning
- Home/Cottage Fire Safety (Smoke and carbon monoxide detectors, and Home Escape Plan)
- Safe Open Air Burning

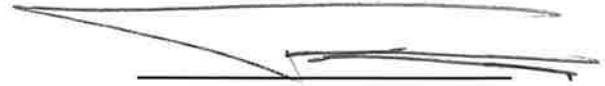
We will continue to look for new and innovative ways to keep our residents informed and educated.

Respectfully Submitted,



Maryann Weaver
Municipal Clerk/
Assistant to the Fire Marshal

I concur with this report,



John B. Fior
Chief Administrative Officer



TO: Reeve Liverance & Council

FROM: Cale Henderson, Manager of Development & Environmental Services

DATE: July 16, 2020

RE: Planning Report – Site Plan Development Application SP03-20

Neighbourhood: Crane Lake

Owner: Crane Lake Discovery Camp

PROPOSAL:

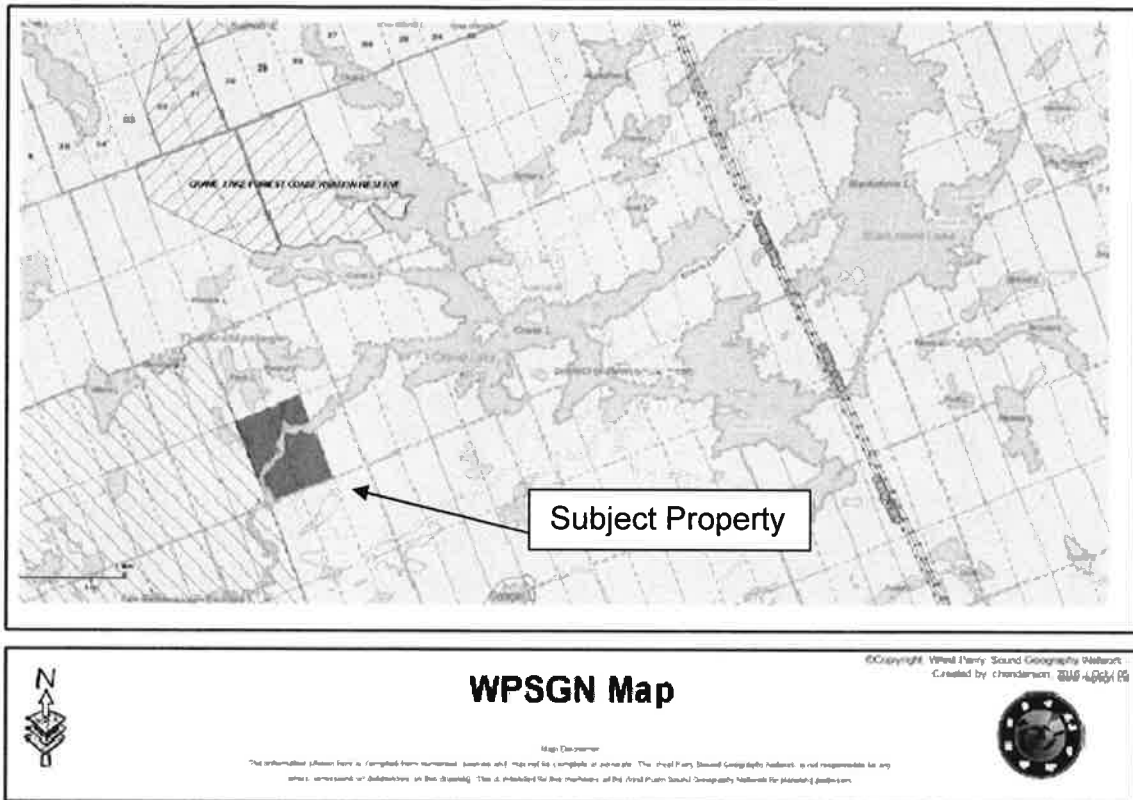
Crane Lake Discovery Camp has made a request to amend the existing Site Plan Development that is registered on title.

The subject property is designated Site Plan control as a result of Official Plan Amendment No. 51, which permitted the property to be used as a wilderness camp. Prior to the wilderness camp being established, a site plan development agreement was entered into and registered on title, and was later amended in 2017. The owners have applied to amend the agreement because they wish to be able to utilize the property year-round, rather than between April and October as the current agreement stipulates.

PLANNING INFORMATION

Ward: 5
Official Plan Neighbourhood: Crane Lake
Zoning: Private Club Exception 7 (PC-7)
Lot Area: 76 ha (187 acres)
Access: South Crane Lake Road

LOCATION MAP:



POLICY REVIEW:

The subject property is zoned Private Club Exception 7 and is permitted to be used as a Wilderness Camp. Buildings and structures were permitted on the lands are limited to the following:

- One dining lodge
- One residence lodge
- Five accessory storage sheds
- Four non-habitable accessory tent structures
- Four tent sites containing a total of 16 habitable tent structures
- One dock
- One bridge
- One staff bunkhouse
- One laundry/shower house
- Two single detached dwellings
- One dwelling within the existing accessory storage building and porch addition

The proposed amending agreement will continue to recognize and permit the above building and structures. The amendment will simply remove restrictions on the

timing of the use as a wilderness camp. After reviewing the existing uses, there does not appear to be any planning concerns with allowing for the property to be used all year.

RECOMMENDATIONS

It is recommended that Council approve the proposed amendment to the site plan development agreement to allow for the year-round use of the property.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cale Henderson", written over a horizontal line.

Cale Henderson, MCIP, RPP
Manager of Development &
Environmental Services

**THE CORPORATION OF
THE TOWNSHIP OF THE ARCHIPELAGO
BY-LAW NO. 20-**

BEING a By-law to authorize the execution of an amending development agreement between Crane Lake Discovery Camp, and the Corporation of the Township of The Archipelago

WHEREAS Section 41(7)(c.1) of the Planning Act, R.S.O. 1990, c.P.13, as amended, authorizes municipalities to enter into agreements with the owners of land;

AND WHEREAS the Council for the Corporation of the Township of The Archipelago deems it expedient to amend an existing agreement with Crane Lake Discovery Camp, to accommodate the year-round usage of the property located in Part of Lots 32 and 33, Concession 9, being Parcel 25835 PSSS, in the geographic Township of Conger;

NOW THEREFORE BE IT ENACTED AS A BY-LAW of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and Clerk of the Corporation of the Township of The Archipelago be and are hereby authorized to execute all documents as may be required to amend an existing agreement with Crane Lake Discovery Camp; and
2. This By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in **OPEN COUNCIL** this 16th day of July, 2020.

REEVE

CLERK

**APPENDIX A
AMENDING AGREEMENT**

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO
AMENDING SITE PLAN DEVELOPMENT AGREEMENT

THIS AMENDING AGREEMENT made this ___ day of July, 2020.

B E T W E E N:

CRANE LAKE DISCOVERY CAMP

(hereinafter called the "OWNER")

- and -

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

(hereinafter called the "TOWNSHIP")

WHEREAS the OWNER previously entered into a Site Plan Agreement with the Township, and subsequently amended that agreement (hereinafter called the "Existing Agreement"), which agreement was registered in the Land Titles Division of Parry Sound No. 42;

AND WHEREAS the OWNER is now bound by the terms of the Existing Agreement;

AND WHEREAS the parties hereto wish to amend the Existing Agreement as hereinafter contained;

NOW THEREFORE in consideration of the mutual agreements, covenants and promises herein contained, and other goods and valuable consideration (the receipt and sufficiency of which is acknowledged by the parties hereto), the parties hereto agree as follows:

1. That Subsection 6.3 of the agreement is hereby amended by the deletion of the existing subsection and replaced with the following:

"The recreational wilderness camp use of the property may occur year-round."

2. The Owners hereby consent to the registration of the Agreement against the title to the lands described as the Subject Lands in the Existing Agreement;

3. In all other respects the Existing Agreement is hereby confirmed by the parties and continues in full force and effect according to the terms and conditions set out in the Existing Agreement except to the extent of the amendments set out in subsequent amending agreements and this Amending Agreement;
4. This Amending Agreement and the covenants and provisions herein contained shall enure to the benefit of and be binding upon the parties hereto and their respective successors, successors in title and assigns.

Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: CRANE LAKE DISCOVERY CAMP
PO Box 354
Elmira, ON N3B 2Z7

TOWNSHIP: CLERK
Township of The Archipelago
9 James Street
Parry Sound, ON P2A 1T4

IN WITNESS WHEREOF the OWNER and the TOWNSHIP have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
In the presence of:

Witness

Signature of President
I have the authority to bind the Corporation.

Witness

Signature of Vice President
I have the authority to bind the Corporation.

THE CORPORATION OF THE
TOWNSHIP OF THE ARCHIPELAGO

Reeve
Bert Liverance

Clerk
Maryann Weaver

SCHEDULE "A"

DESCRIPTION OF THE LANDS

**Concession 9, Part Lots 32 and 33, being Parcel 25835 Parry Sound South
Section, In the Geographic Township of Conger**

PIN No. 52188 0228



TO: Reeve Liverance & Council

FROM: Cale Henderson, MCIP, RPP
Manager of Development & Environmental Services

DATE: July 16, 2020

RE: Site Plan Development Application No. SP02-20 (GREEN)
Island B295 (Flint Island), being Parcel 11706 Parry Sound South
Section, in front of the geographic Township of Conger

BACKGROUND

In 1997, The Township of The Archipelago Council passed By-law No. 97-30, which designated all residential properties with development that exceeds 557.4 square metres (6000 sq. ft.) of floor area as site plan control areas. Prior to any development exceeding 557.4 square metres (6000 sq. ft.) occurring, a site plan development agreement is to be entered into and registered on title.

The owner of the property has applied to permit three new sleeping cabins on the property, which will result in 659.8 square metres (7102 sq. ft.) of development on the property and a site plan development agreement has been prepared (Appendix A).

PLANNING INFORMATION

Ward:	4
Official Plan Neighbourhood:	North Moon Channel
Zoning:	Coastal/Island Residential (CR)
Neighbouring Uses:	Massasauga Provincial Park
Lot Area:	6.9 ha (17.2 ac)
Frontage:	430 m (1410 ft) +/-

POLICY REVIEW

The subject property is currently zoned Coastal/Island Residential and the main permitted use is residential. The proposed development is to permit three new sleeping cabins. Per the attached site plan, the proposed development is to be well dispersed over the island and will not result in any significant visual impacts as a result of the existing and proposed development.

Planning Report
Site Plan (SP02-20)
(GREEN)

RECCOMENDATIONS

It is recommended that council approve the proposed development and enter into the attached site plan development agreement.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cale Henderson", written over a horizontal line.

Cale Henderson, MCIP, RPP
Manager of Development &
Environmental Services

**THE CORPORATION OF
THE TOWNSHIP OF THE ARCHIPELAGO
BY-LAW NO. 20-**

**BEING a By-law to authorize the execution of a site plan agreement
between Michael and Jacquie Green and the Corporation of the
Township of The Archipelago**

WHEREAS Section 41(7)(c) of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, authorizes municipalities to enter into agreements with the owners of land;

AND WHEREAS the Council for the Corporation of the Township of The Archipelago deems it expedient to enter into an agreement with Michael and Jacquie Green to accommodate the construction 3 sleeping cabins that will increase the Total Lot Coverage of the property greater than 557 square metres (6000 square feet), in accordance with By-law No. 97-30, on Island B295 (Flint Island), being Parcel 11706 PSSS, in front of the geographic Township of Conger;

NOW THEREFORE BE IT ENACTED AS A BY-LAW of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and Clerk of the Corporation of the Township of The Archipelago be and are hereby authorized to execute all documents as may be required to enter into an agreement with Michael and Jacquie Green.
2. This By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in **OPEN COUNCIL** this 16th day of July, 2020.

REEVE

CLERK

APPENDIX A
DRAFT SITE PLAN AGREEMENT

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

SITE PLAN DEVELOPMENT AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20____.

B E T W E E N:

GREEN, Michael and Jacquie
(hereinafter called the "OWNERS")

- and -

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

(hereinafter called the "TOWNSHIP")

WHEREAS the OWNERS are the owners of the subject lands in the Township of The Archipelago, in the District of Parry Sound, more particularly described in Schedule "A" attached hereto;

AND WHEREAS the OWNERS have applied to the TOWNSHIP to permit additional development on the OWNERS' lands that will result in development greater than 557 square metres (6000 square feet);

AND WHEREAS, pursuant to Section 41 of the Planning Act, R.S.O. 1990, c. P.13, as amended (the "Planning Act"), the Council of the TOWNSHIP, by By-law No. 20- , has designated the said lands as being within a site plan control area;

NOW THEREFORE THIS AGREEMENT WITNESSETH that, in consideration of the sum of Two Dollars (\$2.00) now paid by each of the parties to the other (the receipt whereof is hereby acknowledged), and other good and valuable consideration, the parties agree as follows:

SECTION 1: LANDS SUBJECT TO THE AGREEMENT

1.1 The lands to be bound by this Agreement (hereinafter referred to as "the subject lands"), are described in Schedule "A" hereto.

SECTION 2: COMPONENTS OF THE AGREEMENT

2.1 The text, consisting of Sections 1 through 9, and the following Schedules, which are annexed hereto, constitute the components of this Agreement:

Schedule "A"- Legal Description of the Lands

Schedule "B"- Site Plan

SECTION 3: REGISTRATION OF THE AGREEMENT

- 3.1 The OWNERS agree that all documents required herein shall be submitted in a form suitable to the TOWNSHIP and suitable for registration.
- 3.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Township, at the expense of the OWNER.

SECTION 4: ISSUANCE OF BUILDING PERMITS

- 4.1 The OWNERS agree to not request the Chief Building Official to issue building permits to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the TOWNSHIP.
- 4.2 The OWNERS agree to obtain a building permit for a sewage system, from the Township, prior to any further other development occurring on the property.
- 4.3 It is agreed that if the OWNERS fail to apply for building permits to implement this Agreement within two (2) years after registration, then the TOWNSHIP, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

SECTION 5: PROVISIONS

- 5.1 The OWNERS agree to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agrees that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 5.2 The OWNERS agree that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid, wherever possible, the illumination of adjacent properties and agree to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody.
- 5.3 The OWNERS further agree to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and waste water from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNERS.
- 5.4 The OWNERS further agree to provide and maintain appropriate construction mitigation measures during any development activity, to ensure that there are no adverse environmental impacts.
- 5.5 The OWNERS further agree that the Site Plan, Schedule "B", shows the locations in which buildings are to be erected. Except for minor deviations necessitated by conditions, topography, and deviations for structural orientation, no building will be located on the subject lands except in accordance with Schedule "B".

SECTION 6: OTHER REQUIREMENTS

- 6.1 The OWNERS agree that nothing in this Agreement shall relieve him or her from complying with all other applicable by-laws, laws or regulations of the TOWNSHIP or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the TOWNSHIP or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

SECTION 7: BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY

- 7.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 7.2 The OWNERS further agree to complete the items detailed on Schedule "B" within two (2) years of the date of registration of this Agreement.
- 7.3 Following the completion of the works, the OWNERS shall maintain to the satisfaction of the TOWNSHIP, and at his or her sole expense, all the facilities or works described on Schedule "B".
- 7.4 This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.
- 7.4 The OWNERS acknowledge that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the TOWNSHIP arising out of the enforcement of this Agreement may, in addition to any other remedy the Township may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 7.5 The Agreement shall come into effect on the date of execution by the TOWNSHIP.

SECTION 8: NOTICE

8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNERS' NAMES AND ADDRESS: GREEN, Michael and Jacquie

TOWNSHIP: Clerk
Township of The Archipelago
9 James Street
Parry Sound, ON P2A 1T4

IN WITNESS WHEREOF the OWNERS and the TOWNSHIP have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
In the presence of:

Witness

Signature of Owner - Michael Green

Witness

Signature of Owner - Jacquie Green

THE CORPORATION OF THE
TOWNSHIP OF THE ARCHIPELAGO

Reeve
Bert Liverance

Clerk
Maryann Weaver

SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

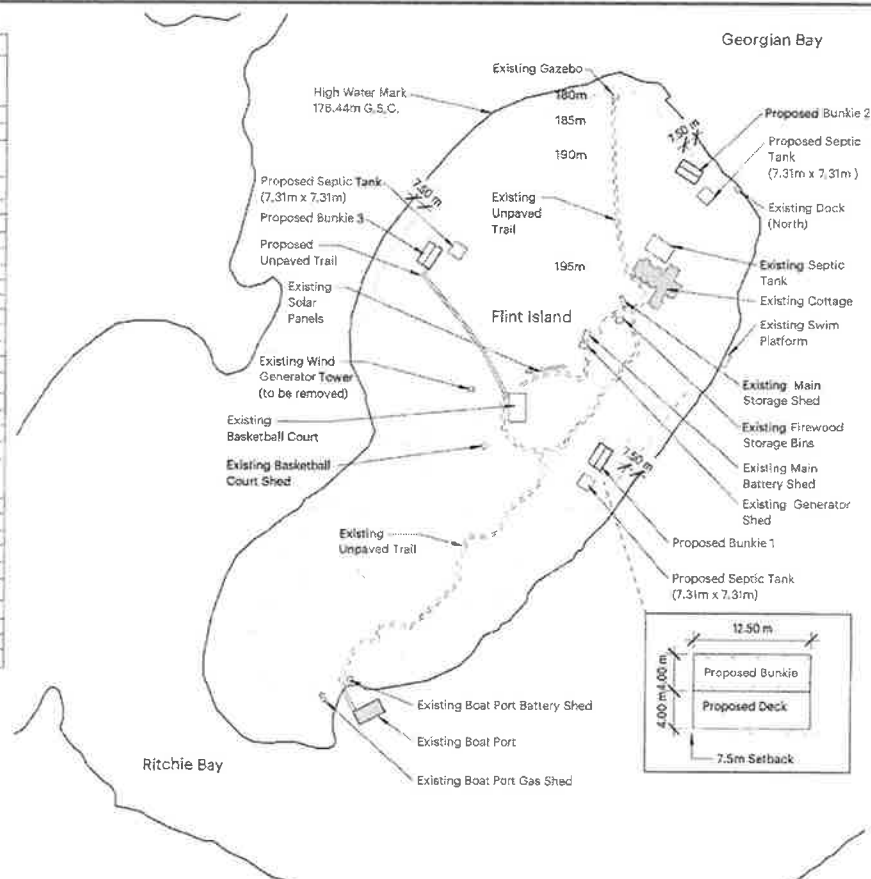
Island B295 (Flint Island), being Parcel 11706 Parry Sound South Section, in front of the geographic Township of Conger

1 B295 Island, Archipelago

PIN No. 52186-0203

Site Statistics			
Legal Description	Conger Island B295 PCL 11708 S/S		
Zoning	CR (Coastal/Island Residential) Ward 4		
Type of Building Proposed	(Sleeping Cabins/Accessory Building/Bunkies)		
Lot Area	17.2 Acres / 6.9 Hectares / 69,605.9 m ² / 749,231.67 sq.ft.		
Requirement	Permitted	Existing	Proposed
Lot Coverage (all buildings)	8,911.1 sq.ft. (800.00m ²)	5,482sf (509.29m ²)	7,102. sq.ft. (659.60m ²)
Existing Cottage		3,418 sq.ft. (317.54m ²)	No Change
Existing Main Storage Shed		186 sq.ft. (17.28m ²)	No Change
Existing Firewood Storage Bins		87 sq.ft. (8.06m ²)	No Change
Existing Gazebo (North)		96 sq.ft. (8.91m ²)	No Change
Existing Main Battery Shed		124 sq.ft. (11.52m ²)	No Change
Existing Generator Shed		80 sq.ft. (7.43m ²)	No Change
Existing B.F. Battery Shed		100 sq.ft. (9.29m ²)	No Change
Existing B.F. Gas Shed		90 sq.ft. (8.36m ²)	No Change
Existing Boat Port		1,250 sq.ft. (116.13m ²)	No Change
Existing Basketball Court		1500 sq.ft. (139.35m ²)	No Change
Existing Basketball Court Shed		64 sq.ft. (5.95m ²)	No Change
Proposed Bunkie 1			539.9 sq.ft. [50.16m ²]
Proposed Bunkie 2			539.9 sq.ft. [50.16m ²]
Proposed Bunkie 3			539.9 sq.ft. [50.16m ²]
Gross Floor Area of max. 3 cabins on 1 lot	1619.75 sq.ft. [150.48m ²]	--	1619.75 sq.ft. [150.48m ²]
Gross Floor Area per Bunkie	539.9 sq.ft. [50.16m ²]	--	539.9 sq.ft. [50.16m ²]
Bunkie 1			539.9 sq.ft. [50.16m ²]
Bunkie 2			539.9 sq.ft. [50.16m ²]
Bunkie 3			539.9 sq.ft. [50.16m ²]
Front Lot Line Setback	24'-10 1/4" [7.5m]	--	24'-10 1/4" [7.5m]
Building Height	16'-4 7/8" [5.0m]	--	16'-4 7/8" [5.0m]
Attached Deck Area	>539.9 sq.ft. [50.16m ²]	--	>539.9 sq.ft. [50.16m ²]
Bunkie 1			539.9 sq.ft. [50.16m ²]
Bunkie 2			539.9 sq.ft. [50.16m ²]
Bunkie 3			539.9 sq.ft. [50.16m ²]

Note:
This site plan has been prepared based on existing maps and satellite images from the Township of the Archipelago Planning Website.



SCHEDULE "B"
SITE PLAN



<p>Paul Downart Architects Ltd. - ON sustainable. 200, 943 Queen Street East Toronto, ON M4M 1B6 416-498-0848 www.pauldownart.com</p>	<p>Project Name Flint Island, The Archipelago, ON</p>	<p>Drawing Title Proposed Site Plan and Statistics</p>	<p>Project No.: 19-023 Date: 2019.10.09 Scale: 1/4" = 10'-0" Drawn By: PC Checked By: PJP</p>	<p>Sheet No. A0.2b</p>
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THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

BY-LAW NO. 20-

TO CLOSE AND STOP UP THAT PART OF THE ORIGINAL SHORE ROAD ALLOWANCE ALONG THE SHORES OF GEORGIAN BAY, IN FRONT OF LOT 43, CONCESSION 6, IN THE GEOGRAPHIC TOWNSHIP OF CONGER, IN THE TOWNSHIP OF THE ARCHIPELAGO, DISTRICT OF PARRY SOUND, DESIGNATED AS PART 1, PLAN 42R21392 AND TO SELL PART 1, ACCORDING TO PLAN 42R21392 (NEILSON)

WHEREAS it is deemed expedient in the interest of THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter Part 1, Plan 42R21392 be sold and conveyed to the adjacent owners;

AND WHEREAS the adjacent owners have made a request to the Corporation for the purchase of part of the said unopened shore road allowance being designated as Part 1 according to Plan 42R21392;

AND WHEREAS public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been published in accordance with the municipality's by-laws regarding the same;

AND WHEREAS no persons have objected in writing to the closing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law;

AND WHEREAS no person uses the road allowance for motor vehicle access to or from the person's land;

AND WHEREAS the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada;

NOW THEREFORE BE IT ENACTED as a By-law of the Council of THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO as follows:

1. THAT upon and after the passing of this By-law that part of the original unopened shore road allowance described in Schedule "A" hereto, be and the same is hereby closed and stopped up.
2. THAT upon and after passing of this By-law that part of the road allowance designated as Part 1, Plan 42R21392, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of Two Dollars (\$2.00).
3. THAT the road allowance described in Schedule "A" hereto is declared surplus.
4. THAT the Reeve and Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the municipality.

5. THERE shall be attached to this By-law as Schedule "B" a Statutory Declaration of Maryann Weaver, Clerk of the Corporation of the Township of The Archipelago setting out the procedures taken for the publishing of the said Notice pursuant to the provisions of *The Municipal Act, 2001*, ante, and reciting that no one has objected or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.

This By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in OPEN COUNCIL this 16th day of June, 2020.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

BERT LIVERANCE, REEVE

MARYANN WEAVER, CLERK

SCHEDULE "A"

Part of the original shore road allowance along the shores of Georgian Bay, in front of Lot 43, Concession 6, in the Geographic Township of Conger, in the Township of The Archipelago, District of Parry Sound, designated as Part 1, Plan 42R21392.

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SCHEDULE "B"

STATUTORY DECLARATION AS TO FACTS

PROVINCE OF ONTARIO)
DISTRICT OF PARRY SOUND) IN THE MATTER OF By-law 20-
) passed by the Council of the Township of
) The Archipelago stopping up and closing
) Part of the original shore road allowance
) along the shores of Georgian Bay, in front
) of Lot 43, Concession 6, in the
) Geographic Township of Conger, in the
) Township of The Archipelago, District of
) Parry Sound, designated as Part 1, Plan
) 42R21392 and authorizing the sale of Part
) 1 Plan 42R21392 to the abutting owner

I, MARYANN WEAVER, of the Township of The Archipelago, in the District of Parry Sound, in the Province of Ontario, do solemnly declare:

1. THAT I am the Clerk of the Corporation of the Township of The Archipelago and as such have knowledge of the facts hereinafter declared.
2. THAT the described portion of the original shore road has not been previously closed.
3. THAT notice of the municipality's intention to pass the By-law was published in the North Star a newspaper published in the Town of Parry Sound, in the District of Parry Sound on June 25, 2020 and July 2, 2020.
4. THAT the publication described above complies with the municipality's by-laws respecting the giving of public notice of the passage of the by-law.
5. THAT no persons objected to the closing in writing, or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.
6. THAT no person uses the road allowance for motor vehicle access to or from the person's land.
7. THAT the said By-law was passed by the Council of The Corporation of the Township of The Archipelago on the 16th day of July, 2020.
8. THAT all of the requirements of the Municipal Act with regard to the closing and stopping up of roads have been complied with.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

AFFIRMED before me at the Town
of Parry Sound, in the District of
Parry Sound, this day of July,
A.D. 2020

MARYANN WEAVER, CLERK

A Commissioner, etc.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

BY-LAW NO. 20-

TO CLOSE AND STOP UP THAT PART OF THE ORIGINAL SHORE ROAD ALLOWANCE ALONG THE SHORES OF CRANE LAKE, IN FRONT OF BROKEN LOTS 19 AND 20, CONCESSION 9, IN THE GEOGRAPHIC TOWNSHIP OF CONGER, IN THE TOWNSHIP OF THE ARCHIPELAGO, DISTRICT OF PARRY SOUND, DESIGNATED AS PART 2, PLAN 42R21352 AND TO SELL PART 2, ACCORDING TO PLAN 42R21352
(GRAPER)

WHEREAS it is deemed expedient in the interest of THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter Part 2, Plan 42R21352 be sold and conveyed to the adjacent owners;

AND WHEREAS the adjacent owners have made a request to the Corporation for the purchase of part of the said unopened shore road allowance being designated as Part 2 according to Plan 42R21352;

AND WHEREAS public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been published in accordance with the municipality's by-laws regarding the same;

AND WHEREAS no persons have objected in writing to the closing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law;

AND WHEREAS no person uses the road allowance for motor vehicle access to or from the person's land;

AND WHEREAS the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada;

NOW THEREFORE BE IT ENACTED as a By-law of the Council of THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO as follows:

1. THAT upon and after the passing of this By-law that part of the original unopened shore road allowance described in Schedule "A" hereto, be and the same is hereby closed and stopped up.
2. THAT upon and after passing of this By-law that part of the road allowance designated as Part 2, Plan 42R21352, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of Two Dollars (\$2.00).
3. THAT the road allowance described in Schedule "A" hereto is declared surplus.
4. THAT the Reeve and Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the municipality.

5. THERE shall be attached to this By-law as Schedule "B" a Statutory Declaration of Maryann Weaver, Clerk of the Corporation of the Township of The Archipelago setting out the procedures taken for the publishing of the said Notice pursuant to the provisions of *The Municipal Act, 2001*, ante, and reciting that no one has objected or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.

This By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in OPEN COUNCIL this 16th day of July, 2020.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

BERT LIVERANCE, REEVE

MARYANN WEAVER, CLERK

SCHEDULE "A"

Part of the original shore road allowance along the shores of Crane Lake, in front of Broken Lots 19 and 20, Concession 9, in the Geographic Township of Conger, in the Township of The Archipelago, District of Parry Sound, designated as Part 2, Plan 42R21352.

SCHEDULE "B"

STATUTORY DECLARATION AS TO FACTS

PROVINCE OF ONTARIO) IN THE MATTER OF By-law 20-
DISTRICT OF PARRY SOUND) passed by the Council of the Township of
) The Archipelago stopping up and closing
) Part of the original shore road allowance
) along the shores of Crane Lake, in front
) of Broken Lots 19 and 20, Concession 9,
) in the Geographic Township of Conger, in
) the Township of The Archipelago, District
) of Parry Sound, designated as Part 2,
) Plan 42R21352 and authorizing the sale
) of Part 2 Plan 42R21352 to the abutting
 owner

I, MARYANN WEAVER, of the Township of The Archipelago, in the District of Parry Sound, in the Province of Ontario, do solemnly declare:

1. THAT I am the Clerk of the Corporation of the Township of The Archipelago and as such have knowledge of the facts hereinafter declared.
2. THAT the described portion of the original shore road has not been previously closed.
3. THAT notice of the municipality's intention to pass the By-law was published in the North Star a newspaper published in the Town of Parry Sound, in the District of Parry Sound on June 25, 2020 and July 2, 2020.
4. THAT the publication described above complies with the municipality's by-laws respecting the giving of public notice of the passage of the by-law.
5. THAT no persons objected to the closing in writing, or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.
6. THAT no person uses the road allowance for motor vehicle access to or from the person's land.
7. THAT the said By-law was passed by the Council of The Corporation of the Township of The Archipelago on the 16th day of July, 2020.
8. THAT all of the requirements of the Municipal Act with regard to the closing and stopping up of roads have been complied with.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

AFFIRMED before me at the Town
of Parry Sound, in the District of
Parry Sound, this day of
July, A.D. 2020

MARYANN WEAVER, CLERK

A Commissioner, etc.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

BY-LAW NO. 20-

TO CLOSE AND STOP UP THAT PART OF THE ORIGINAL SHORE ROAD ALLOWANCE ALONG THE SHORES OF BLACKSTONE LAKE, IN FRONT OF BROKEN LOT 15, CONCESSION 10, IN THE GEOGRAPHIC TOWNSHIP OF CONGER, IN THE TOWNSHIP OF THE ARCHIPELAGO, DISTRICT OF PARRY SOUND, DESIGNATED AS PART 1, PLAN 42R21406 AND TO SELL PART 1, ACCORDING TO PLAN 42R21406
(KATERBERG)

WHEREAS it is deemed expedient in the interest of THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter Part 1, Plan 42R21406 be sold and conveyed to the adjacent owners;

AND WHEREAS the adjacent owners have made a request to the Corporation for the purchase of part of the said unopened shore road allowance being designated as Part 1 according to Plan 42R21406;

AND WHEREAS public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been published in accordance with the municipality's by-laws regarding the same;

AND WHEREAS no persons have objected in writing to the closing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law;

AND WHEREAS no person uses the road allowance for motor vehicle access to or from the person's land;

AND WHEREAS the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada;

NOW THEREFORE BE IT ENACTED as a By-law of the Council of THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO as follows:

1. THAT upon and after the passing of this By-law that part of the original unopened shore road allowance described in Schedule "A" hereto, be and the same is hereby closed and stopped up.
2. THAT upon and after passing of this By-law that part of the road allowance designated as Part 1, Plan 42R21406, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of Two Dollars (\$2.00).
3. THAT the road allowance described in Schedule "A" hereto is declared surplus.
4. THAT the Reeve and Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the municipality.

5. THERE shall be attached to this By-law as Schedule "B" a Statutory Declaration of Maryann Weaver, Clerk of the Corporation of the Township of The Archipelago setting out the procedures taken for the publishing of the said Notice pursuant to the provisions of *The Municipal Act, 2001*, ante, and reciting that no one has objected or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.

This By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in OPEN COUNCIL this 16th day of July, 2020.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

BERT LIVERANCE, REEVE

MARYANN WEAVER, CLERK

SCHEDULE "A"

Part of the original shore road allowance along the shores of Blackstone Lake, in front of Broken Lot 15, Concession 10, in the Geographic Township of Conger, in the Township of The Archipelago, District of Parry Sound, designated as Part 1, Plan 42R21406.

SCHEDULE "B"

STATUTORY DECLARATION AS TO FACTS

PROVINCE OF ONTARIO)
DISTRICT OF PARRY SOUND) IN THE MATTER OF By-law 20-
) passed by the Council of the Township of
) The Archipelago stopping up and closing
) Part of the original shore road allowance
) along the shores of Blackstone Lake, in
) front of Broken Lot 15, Concession 10, in
) the Geographic Township of Conger, in
) the Township of The Archipelago, District
) of Parry Sound, designated as Part 1,
) Plan 42R21406 and authorizing the sale
) of Part 1 Plan 42R21406 to the abutting
 owner

I, MARYANN WEAVER, of the Township of The Archipelago, in the District of Parry Sound, in the Province of Ontario, do solemnly declare:

1. THAT I am the Clerk of the Corporation of the Township of The Archipelago and as such have knowledge of the facts hereinafter declared.
2. THAT the described portion of the original shore road has not been previously closed.
3. THAT notice of the municipality's intention to pass the By-law was published in the North Star a newspaper published in the Town of Parry Sound, in the District of Parry Sound on June 25, 2020 and July 2, 2020.
4. THAT the publication described above complies with the municipality's by-laws respecting the giving of public notice of the passage of the by-law.
5. THAT no persons objected to the closing in writing, or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.
6. THAT no person uses the road allowance for motor vehicle access to or from the person's land.
7. THAT the said By-law was passed by the Council of The Corporation of the Township of The Archipelago on the 16th day of July, 2020.
8. THAT all of the requirements of the Municipal Act with regard to the closing and stopping up of roads have been complied with.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

AFFIRMED before me at the Town
of Parry Sound, in the District of
Parry Sound, this day of
July, A.D. 2020

MARYANN WEAVER, CLERK

A Commissioner, etc.

**THE CORPORATION OF
THE TOWNSHIP OF THE ARCHIPELAGO**

BY-LAW NO. 2020-

A By-law to amend By-law 11-43, being a By-law to designate
Community Safety Zones within the Township of The Archipelago

WHEREAS pursuant to Section 214.1 of the *Highway Traffic Act, R.S.O. 1990, c.H.8, as amended*, the Council of a municipality may by-law designate a part of a highway under its jurisdiction as a community safety zone if, in the Council's opinion, public safety is of special concern on that part of the highway;

AND WHEREAS on the 16th day of September, 2011, the Council of the Corporation of the Township of The Archipelago enacted By-law 11-43 to designate community safety zones for the purpose of public safety;

AND WHEREAS Council deems it expedient to amend By-law 11-43 to extend the existing Community Safety Zone on the South Shore Road in Pointe au Baril westward an additional .2 kms;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO ENACTS AS FOLLOWS:

1. By-law 11-43 is hereby amended by deleting Schedule "A" in its entirety and replacing it with a new Schedule "A" attached to this By-law.
2. That this By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in OPEN COUNCIL this 16th day of July, 2020.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Weaver, Clerk

Schedule "A"

Designated Highway Name	From	To	In Effect
South Shore Road	Highway 69	1.7 kms west of Highway 69	anytime
Blackstone-Crane Lake Road	0.8 kms east of Crane-Walker Road	Crane-Walker Road	anytime
Healey Lake Road	Highway 612	1.8 kms west of Highway 612	anytime

The Corporation of the
TOWNSHIP OF THE ARCHIPELAGO

BY-LAW NO. 11-43

To Designate Community Safety Zones in the Township of The Archipelago

WHEREAS pursuant to Section 214.1 of the *Highway Traffic Act*, R.S.O. 1990, c.H.8 as amended by Bill 26, Chapter 6, Statutes of Ontario 1998, the Council of a municipality may by by-law designate a part of a highway under its jurisdiction as a community safety zone if, in the council's opinion, public safety is of special concern on that part of the highway;

AND WHEREAS the Council of The Corporation of the Township of The Archipelago deems it expedient to pass such a by-law;

NOW THEREFORE BE IT ENACTED as a By-Law of the Council of the Corporation of the Township of The Archipelago as follows:

1. **DEFINITIONS**

For the purpose of this By-law,

"Council" means the Council of The Corporation of the Township of The Archipelago.

"Highway" means a highway as defined in the *Highway Traffic Act* of Ontario, Chapter H-8 as amended from time to time.

"Motor Vehicle" means a motor vehicle as defined in the *Highway Traffic Act* of Ontario, Chapter H-8 as amended from time to time.

"Signs" Official sign means a sign approved by the Ministry and placed or erected on a highway or elsewhere pursuant to the provisions of this By-law.

2. **APPLICATION**

2.1 Where signs are erected or placed on highways in accordance with the regulations of the *Highway Traffic Act* of Ontario, RSO 1990, Chapter H-8 as amended from time to time. The highways set out in Columns 1 and limits as defined in Columns 2 and 3 of Schedule "A" shall be designated as Community Safety Zones during the prohibited times or days as set out in Column 4 to the said Schedule "A".

2.2 No particular provision of this By-law shall by law become effective until signs are erected, in accordance with the *Highway Traffic Act* and the regulations, on the designated part of the highway.

3. **SEVERABILITY**

In the event any provision, or part thereof, of this By-law including Schedule "A" is found by a court of competent jurisdiction, to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all provisions of this By-law including Schedule "A" shall remain in full force and effect.

4. **FORCE AND EFFECT**

THIS By-law shall come into force and effect upon the day of passing thereof.

READ and FINALLY PASSED in OPEN COUNCIL this 16th day of September 2011.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO


REEVE


CHIEF ADMINISTRATIVE OFFICER / CLERK

The Corporation of the
TOWNSHIP OF THE ARCHIPELAGO

Schedule "A"
to
By-Law No. 11- 43

Designated Highway Name	From	To	In Effect
South Shore Road	Highway 69	1.5 kms West of Highway 69	Anytime
Blackstone/ Crane Lake Road	0.8 kms East of Crane-Walker Road	Crane-Walker Road	Anytime
Healey Lake Road	Highway 612	1.8 kms West of Highway 612	Anytime

**THE CORPORATION OF
THE TOWNSHIP OF THE ARCHIPELAGO**

BY-LAW NO. 20 –

**Being a By-law to authorize the Reeve and CAO to Execute a Memorandum
of Understanding with the Township of Seguin Regarding a Shared
Geographic Information System (GIS)/Data Management Specialist**

WHEREAS pursuant to the Municipal Act, 2001, S.O. 2001, as amended, a municipality may enter into an agreement with one or more municipalities to provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS The Township of Seguin and the Township of The Archipelago both have a need for the services of a GIS / Data Management Specialist;

AND WHEREAS the organizations have been sharing this resource under a Memorandum of Understanding (MOU) successfully for 12 years – this being the fourth extension to the MOU.

NOW THEREFORE BE IT ENACTED as a By-law of the Council of the Corporation of the Township of The Archipelago, as follows:

1. That the Reeve and CAO are hereby authorized to execute and affix the Corporate Seal to the Memorandum of Understanding for Shared Resources Personnel between The Corporation of the Township of The Archipelago and The Corporation of the Township of Seguin, in form of the Memorandum of Understanding attached hereto marked as Schedule "A"; and
2. That the Memorandum of Understanding between The Corporation of the Township of The Archipelago and The Corporation of the Township of Seguin attached hereto as Schedule "A" shall hereby become and form part of this by-law.

READ and FINALLY PASSED in **OPEN COUNCIL** this 16th day of July, 2020.

Bert Liverance, Reeve

Maryann Weaver, Clerk

Memorandum of Understanding for Shared Resource Personnel

This Memorandum of Understanding dated the 18th, day of June, 2020.

Between:

The Corporation of the Township of The Archipelago

AND

The Corporation of the Township of Seguin

The terms and conditions for the undertaking of an agreement for the Shared Resource Personnel are as follows:

1. Name

The Name of this partnership shall be the Shared Resource Personnel, hereafter referred to as SRP.

The participants under this MOU, the Township of The Archipelago and the Township of Seguin, shall be hereafter referred to the Partners.

2. Purpose

The Partners each have expressed need for the addition of personnel to support business activities to assist with the development and support of Geographical Information Systems (GIS) technology.

The SRP is a Partnership between the above noted Municipalities for the purpose of reducing the costs of supporting a GIS environment by sharing personnel resources.

3. Service

Services resulting from the implementation of the SRP mean:

- a) Each Partner will share equally fifty percent (50%) of the access to the SRP; and,
- b) The provision of the SRP's services shall be equally split, such that:
 Seguin shall have days Monday, Tuesday, and Wednesday morning,
 Archipelago shall have days Wednesday afternoon, Thursday, and Friday; and shall extend for the duration of this MOU.
- c) Actual scheduling shall remain flexible to account for deadlines, holidays, emergencies, and other mutually agreeable requirements.

4. Interpretation

- a) The SPR shall be hired by the Township of The Archipelago and will undertake an Employee Agreement with the Township of The Archipelago.
- b) The SPR shall at all times remain an employee of the Township of The Archipelago.
- c) The SPR will report to a specified employee of each township:
Township of The Archipelago - Joe Villeneuve, Manager of Corporate Services; and
Seguin Township - Steve Stone, Director of Planning,
when rotating through the service schedule as referred to above.

5. Operational Guidelines

a) Administration

Supervision and coordination of the SRP's roles/activities will follow these guidelines:

The SRP will report to a specified employee of each township:

Township of The Archipelago - Joe Villeneuve, Manager of Corporate Services or their designate; and
Seguin Township - Steve Stone, Director of Planning or their designate,
when rotating through the service schedule as referred to above

Provisions of appropriate equipment and a work environment to the SPR shall be the responsibility of each Partner.

b) Financial

Each Partner will pay an equal share of fifty percent (50%) for the SPR based on the following breakdown:

Salary Range (\$63,464 - \$74,247)

Benefits (approximately 25% of Salary)

In addition, each Partner will support, through their own budgets, adequate resources towards the administration of the SPR, which includes:

- o Hardware and software required to execute duties;
- o All hardware and software maintenance costs;
- o Licensing and or membership fees; and
- o Training and support.

c) Assets

Each Member of this agreement will provide the SPR with a current inventory of their GIS related software, hardware and data assets.

6. Engagement and Term

- a) From the date of hiring of the SRP to the termination date of this MOU as set out in Section 8 herein, the Township of The Archipelago agrees to provide Seguin Township with services of the SRP on a rotating weekly basis as set out in Section 3 b) above.
- b) These services will be performed during the SRP's regular scheduled hours unless otherwise agreed to by the parties.
- c) The benefits (including regular pension contributions) and salary that the SRP is entitled to receive pursuant to the Employment Agreement between the Township of The Archipelago and the SRP shall remain unchanged during the term of this Agreement, subject to any amendments made thereto.
- d) The Township of The Archipelago shall be solely responsible for paying the SRP the benefits and salary referred to above, during the term of the MOU.
- e) The Township of The Archipelago shall be responsible for making all statutory deductions and remittances of same as required by law in relation of the SRP.
- f) Seguin Township will pay to the Township of The Archipelago for fifty percent (50%) of the services rendered in accordance with this MOU at the salary range of (\$63,464- \$74,247 (subject to pay equity review) or part thereof plus GST, if applicable.
- g) The hourly rate shall be adjusted to reflect grid movements or inflation adjustments if granted by Council.
- h) The Township of The Archipelago agrees to invoice Seguin Township semi-annually, on the fifteenth day of June and December, during the term of this service agreement and the Seguin Township agrees to pay such invoices on or before the last day of such month.
- i) Seguin Township shall pay all expenses as provided to other employees directly to the SRP for items such as mileage, meals or any other approved expense. Travel expenses shall not include regular travel work to Seguin in accordance with Section 3 b) above.

7. Indemnity

This MOU becomes effective immediately upon execution by all parties. Seguin Township shall be responsible of any and all of the SRP's acts and omissions while the SRP is providing or is in the course of providing services pursuant to this MOU. Seguin Township agrees to indemnify and save harmless the Township of The Archipelago from all losses, liabilities and costs incurred on account of any services provided (or in the course of any services being provided) by the SRP in accordance with this MOU.

8. Extension and Termination of MOU

- a) This MOU is to be effective for a period of five (5) years from the date of signing.
- b) This MOU may be extended by mutual agreement between the townships of Seguin and The Archipelago.
- c) This MOU may be terminated by mutual agreement between the townships of Seguin and The Archipelago.

9. Effective Date

This MOU becomes effective immediately upon execution by all parties.

10. Signatures

We, the undersigned, confirm that we are committed to participating in the Shared Resource Personnel (SRP) as per the conditions set forth above.

The Corporation of the Township of The Archipelago

Reeve Date

Chief Administrative Office / Clerk Date

The Corporation of the Township of Seguin

Clive Hurd
Mayor Date July 6, 2020

Raig Joffe
Clerk Date July 6, 2020

**THE CORPORATION OF
THE TOWNSHIP OF THE ARCHIPELAGO**

BY-LAW NO. 20-

BEING a By-law to authorize the execution of a Discharge of An Interest for the water lot included in the Site Plan Agreement between Vincent Payne Marine Limited and the Corporation of the Township of The Archipelago

WHEREAS Section 41(10) of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, authorizes municipalities to enter into agreements with the owners of land;

AND WHEREAS the Council for the Corporation of the Township of The Archipelago deems it expedient to enact a Discharge of An Interest to release the Ministry of Natural Resources and Forestry's water lot fronting Parcel 9406 Parry Sound North Section, on Island 25A, designated as Part 3 on Plan 42R-13583, in front of the geographic Township of Harrison, to accommodate the renewal of a water lot lease;

NOW THEREFORE BE IT ENACTED AS A BY-LAW of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and Clerk of the Corporation of the Township of The Archipelago be and are hereby authorized to execute all documents as may be required to register the Discharge of an Interest with Vincent Payne Marine Limited.
2. This By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in **OPEN COUNCIL** this 16th day of July, 2020.

REEVE

CLERK

TO: Benjamin E. S. Prichard and Ben Prichard Professional Corporation

RE: THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO
Discharge of Site Plan Agreement: Vincent Payne Marine
File Number 1000-1469

DESCRIPTION: PCL 20 SEC PSL; PT LOCATION CL8698 IN FRONT
OF TWP OF HARRISON BEING PT OF PCL 5 ISLAND 25A & PT OF
THE BED OF STURGEON BAY OF THE GEORGIAN BAY, PT 3
42R13583; TOWNSHIP OF THE ARCHIPELAGO

**ACKNOWLEDGEMENT AND DIRECTION
RESPECTING ELECTRONIC REGISTRATION**

We, BERT LIVERANCE, Reeve and MARYANN WEAVER, Clerk, for and on behalf of the Corporation of the Township of The Archipelago, hereby confirm that:

1. We have reviewed the information set out in this acknowledgement and direction and the documents described below (the "documents"), and that this information is accurate;
2. You, your agent or employee are authorized and directed to assign, deliver, and/or register electronically, on the Township's behalf, the documents in the form attached;
3. The effect of the documents has been fully explained to us, and we understand that the Corporation of the Township of The Archipelago is a party to and bound by the terms and provisions of the documents to the same extent as if we had signed them; and
4. We are in fact the Reeve and Clerk of the Township named in the documents and we have not misrepresented our identity or authority to you.

Description of electronic documents

The documents referred to above are attached hereto, marked as "document in preparation"

1. A Discharge of the Site Plan Agreement against the land described above.

Dated at _____ this _____ day of _____, 2020

BERT LIVERANCE, Reeve

MARYANN WEAVER, Clerk

*We have authority to
bind the Corporation*

Properties

PIN 52243 - 0273 LT
Description PCL 204 SEC PSL; PT LOCATION CL8698 IN FRONT TWP OF HARRISON BEING PT OF PCL 5 ISLAND 25A & PT OF THE BED OF STURGEON BAY OF THE GEORGIAN BAY PT 3 42R13583; THE ARCHIPELAGO
Address ARCHIPELAGO

Document to be Discharged

<i>Registration No.</i>	<i>Date</i>	<i>Type of Instrument</i>
LT276630	2006 09 01	Notice

Discharging Party(s)

This discharge discharges the interest in the selected instrument(s).

Name THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO
 Acting as a company
Address for Service 9 James Street
 Parry Sound, Ontario P2A 1T4

This document is not authorized under Power of Attorney by this party.

This document is being authorized by a municipal corporation by BERT LIVERANCE, Reeve and MARYANN WEAVER, Clerk.

Document(s) to be Deleted

<i>Registration No.</i>	<i>Date</i>	<i>Type of Instrument</i>
GB20409	2009/03/06	Notice

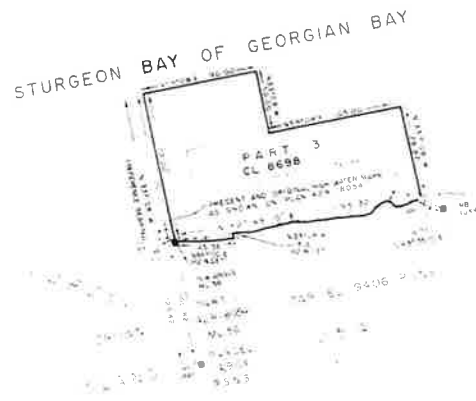
Statements

Schedule: This discharge is pursuant to s. 75 of the Land Titles Act. The Corporation of the Township of The Archipelago applies for the release and discharge of the Site Plan Agreement registered as LT276630 and the Amending Site Plan Agreement registered as GB20409, both of which were registered pursuant to s. 41 of the Planning Act and s. 71 of the Land Titles Act for an indeterminate period.

This document relates to registration number(s)LT276630 and GB20409

File Number

Discharging Party Client File Number : 1000-1469



PARTS WITHIN

PARCEL	DESCRIPTION	AREA	FORCE	REMARKS
1	PART OF PARCEL 6, ISLAND 25A	0.22 AC (2000 M ²)	EXISTING	
2	PART OF BLOCK A, PLAN M 251 PART OF PARCEL 5, ISLAND 25A PART OF THE BED OF STURGEON BAY OF GEORGIAN BAY IN FRONT OF PARCELS 5 AND 6	0.79 AC (3300 M ²)	NEW	
3	PART OF PARCEL 5, ISLAND 25A PART OF THE BED OF STURGEON BAY OF GEORGIAN BAY IN FRONT OF PARCEL 5	1.74 AC (1700 M ²)	EXISTING	

TOTAL AREA: 2.75 AC (2700 M²)

GEORGIAN BAY ISLANDS IN FRONT OF THE TOWNSHIP OF HARRISON

REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE ACT AND TITLE ACT

July 12, 1994
DATE

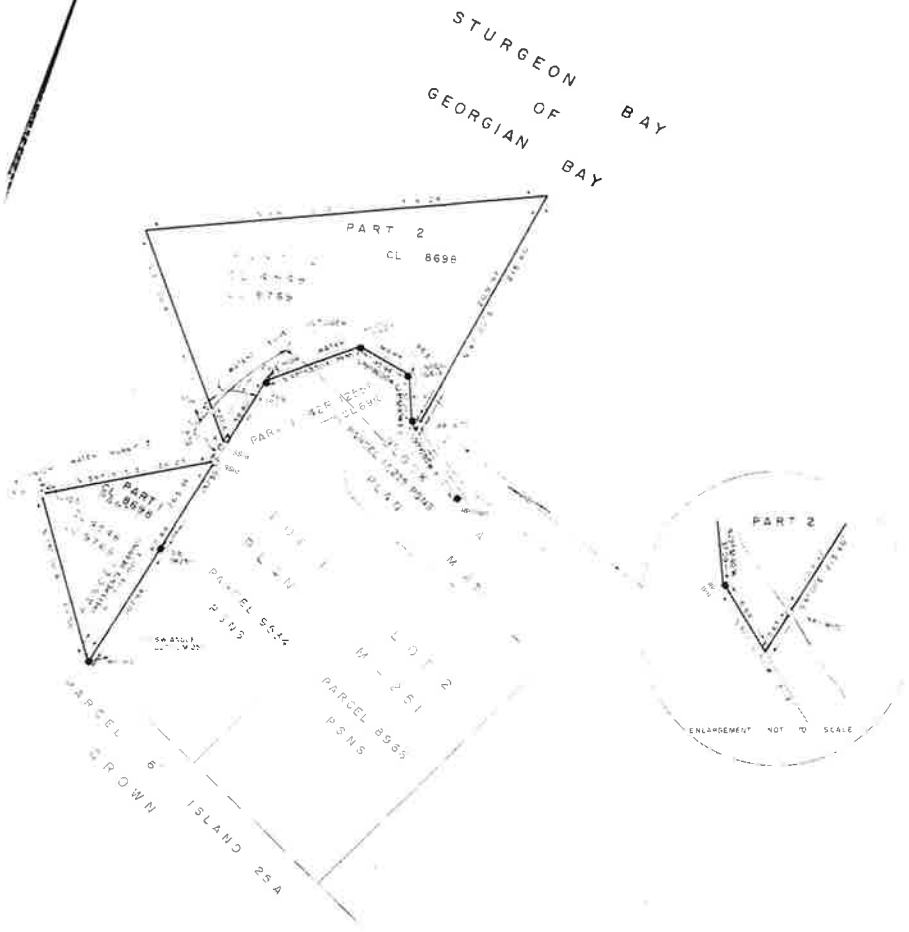
David Ingham
SURVEYOR GENERAL
MINISTRY OF NATURAL RESOURCES

PLAN 42R-13583

RECEIVED AND DEPOSITED JUL 29 1994

LAND OFFICE FOR THE SAID TOWNSHIP
DISTRICT OF PARRY SOUND

PLAN AND FIELD NOTES OF
LOCATION CL 8698
BEING PART OF PARCEL 6
PART OF BLOCK A, REGISTERED PLAN M 251
PART OF PARCEL 5
ALL ON ISLAND 25A AND
PART OF THE BED OF STURGEON BAY OF GEORGIAN BAY
IN FRONT OF PARCELS 5 AND 6, ISLAND 25A
IN FRONT OF THE TOWNSHIP OF HARRISON NOW IN THE
TOWNSHIP OF THE ARCHIPELAGO
DISTRICT OF PARRY SOUND



CAUTION
THIS PLAN IS NOT A GUARANTEE OF THE ACCURACY OF THE MEASUREMENTS OR THE PLANNING OF THE PROJECT.

LEGEND

SYMBOL	DESCRIPTION	PLANTED	EXISTING
1/8"	SETBACK	PLANTED	EXISTING
1/4"	SETBACK	PLANTED	EXISTING
1/2"	SETBACK	PLANTED	EXISTING
3/4"	SETBACK	PLANTED	EXISTING
1"	SETBACK	PLANTED	EXISTING
1 1/4"	SETBACK	PLANTED	EXISTING
1 1/2"	SETBACK	PLANTED	EXISTING
1 3/4"	SETBACK	PLANTED	EXISTING
2"	SETBACK	PLANTED	EXISTING
2 1/4"	SETBACK	PLANTED	EXISTING
2 1/2"	SETBACK	PLANTED	EXISTING
2 3/4"	SETBACK	PLANTED	EXISTING
3"	SETBACK	PLANTED	EXISTING
3 1/4"	SETBACK	PLANTED	EXISTING
3 1/2"	SETBACK	PLANTED	EXISTING
3 3/4"	SETBACK	PLANTED	EXISTING
4"	SETBACK	PLANTED	EXISTING
4 1/4"	SETBACK	PLANTED	EXISTING
4 1/2"	SETBACK	PLANTED	EXISTING
4 3/4"	SETBACK	PLANTED	EXISTING
5"	SETBACK	PLANTED	EXISTING
5 1/4"	SETBACK	PLANTED	EXISTING
5 1/2"	SETBACK	PLANTED	EXISTING
5 3/4"	SETBACK	PLANTED	EXISTING
6"	SETBACK	PLANTED	EXISTING
6 1/4"	SETBACK	PLANTED	EXISTING
6 1/2"	SETBACK	PLANTED	EXISTING
6 3/4"	SETBACK	PLANTED	EXISTING
7"	SETBACK	PLANTED	EXISTING
7 1/4"	SETBACK	PLANTED	EXISTING
7 1/2"	SETBACK	PLANTED	EXISTING
7 3/4"	SETBACK	PLANTED	EXISTING
8"	SETBACK	PLANTED	EXISTING
8 1/4"	SETBACK	PLANTED	EXISTING
8 1/2"	SETBACK	PLANTED	EXISTING
8 3/4"	SETBACK	PLANTED	EXISTING
9"	SETBACK	PLANTED	EXISTING
9 1/4"	SETBACK	PLANTED	EXISTING
9 1/2"	SETBACK	PLANTED	EXISTING
9 3/4"	SETBACK	PLANTED	EXISTING
10"	SETBACK	PLANTED	EXISTING

APPLICANT: PART 3 (LAND) LANCE MICHAEL PATT

BEARINGS ARE ASTRONOMIC
FOR PARTS 2 AND 3 BEARINGS ARE REFERRED TO THE WEST LIMIT OF PARCEL 6 PLAN 42R-13583 (CL 8698) HAVING A BEARING OF 030°00'00".
FOR PART 1 BEARINGS ARE REFERRED TO THE WEST LIMIT OF PART 3 PLAN 42R-13583 (CL 8698) HAVING A BEARING OF 030°00'00".

UNLESS OTHERWISE INDICATED THE LIMIT OF GEORGIAN BAY AS SHOWN ON THIS PLAN AND FIELD NOTES HAS BEEN ESTABLISHED BY SURVEY AND BY DESTROYING THE HIGH WATER MARK AS BEING THE BEST AVAILABLE EVIDENCE OF THIS LIMIT. ANY CHANGE FROM THE POSITION OF THIS LIMIT AS SHOWN ON THIS PLAN APPEARS TO BE THE RESULT OF NORMAL AND ORDINARY FLUCTUATIONS IN THE WATER LEVEL.

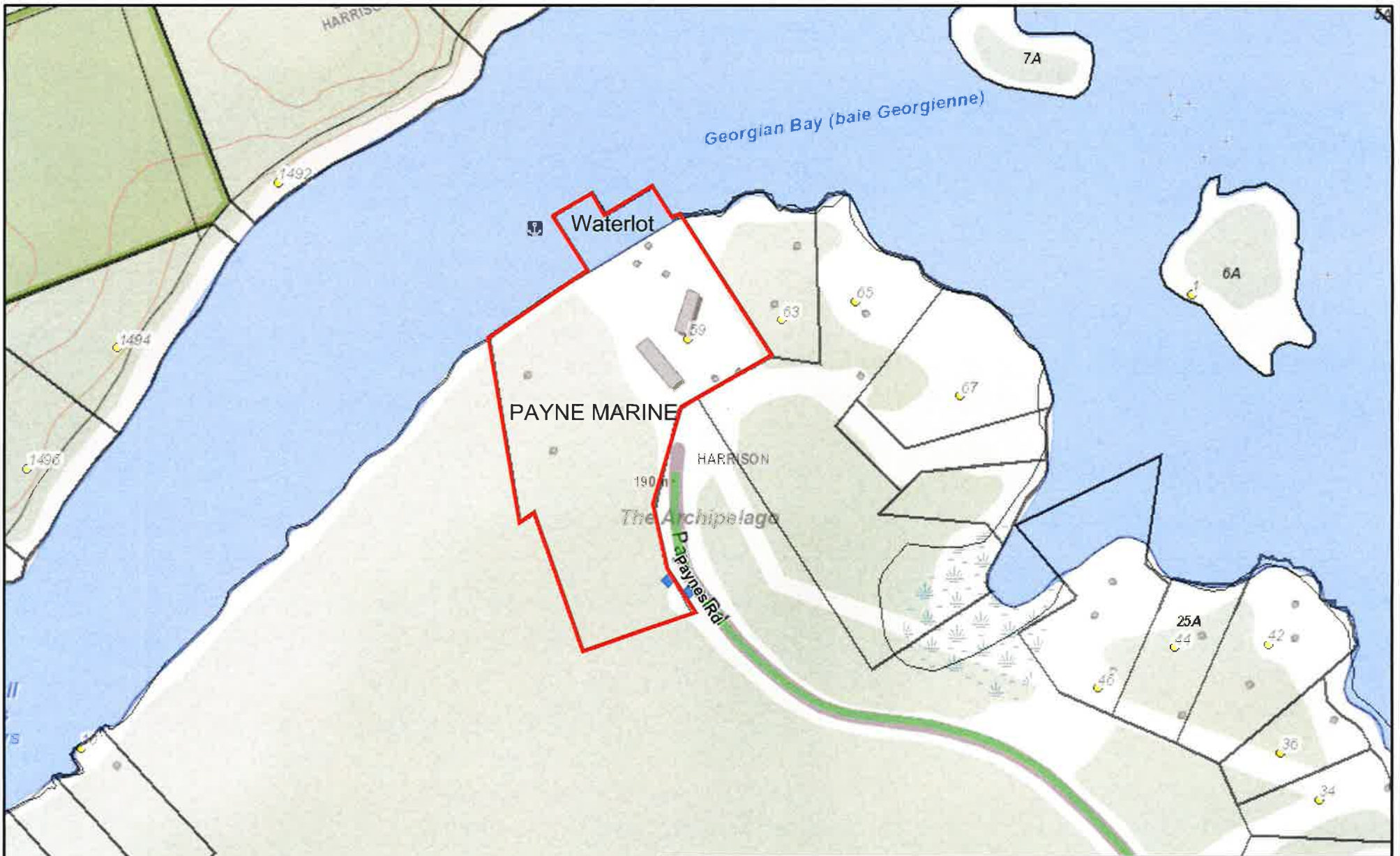
THE FIELD SURVEY REPRESENTED BY THIS PLAN AND FIELD NOTES WAS COMPLETED ON DECEMBER 18, 1993.

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAN AND FIELD NOTES ARE CORRECT AND ARE PREPARED FROM AN ACTUAL SURVEY PERFORMED UNDER MY PERSONAL SUPERVISION AND THAT I AM IN FULL POSSESSION OF THE RECORDS OF THIS SURVEY.

WILLIAM J. BERRY
SURVEYOR GENERAL
DISTRICT OF PARRY SOUND

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WPSGN Web Map

WPSGN Map Disclaimer

Map is for illustrative purposes only and should not be used for navigation. The information used is compiled from numerous sources and may not be complete or accurate. The West Parry Sound Geography Network is not responsible for any errors, omissions or deficiencies with the information. Projected UTM Zone 17N, NAD83
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West Parry Sound
 Geography Network



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Township of The Archipelago

Report to Council (Revised)

Report No.: CAO-2020-04

Date: July 16, 2020

Originator: John B. Fior, CAO

Subject: COVID-19 Related Office Changes/Renovations

RECOMMENDATION(S)

1. That Council approve the proposed office changes/renovations listed in this report; and
 2. That Council authorize staff to borrow from reserves to pay for changes/renovations to the municipal office building in order to accommodate additional needs and requirements and safety concerns due to the COVID-19 emergency.
-

BACKGROUND/HISTORY

Staff continue to make changes to our operations due to the COVID-19 virus. We must remember that it is still not business as usual but rather business as needed. In order to reduce the number of staff that we have in the office at one time, staff are working remotely from home when possible. We also have several administrative staff rotating in and out of the office and several that split their time in the office. We may be implementing extended hours (for staff) so that they can either start earlier and leave earlier and/or start later and work later in the day.

Working remotely has been challenging for several staff due to the lack of connectivity.

The office remains closed to the public at this time. This has not been an issue.

ANALYSIS/OPTIONS

The workload is continuing to increase and therefore, we will have to make additional changes over the next seven weeks in an effort to bring some staff back into the office for day to day assistance. Changes are also required to accommodate the new Deputy Treasurer (August/September) and future Administrative Assistant for our Operations Department (September/October). The new GIS Intern could be hired by September.

I have had discussions with our Reeve Bert Liverance and I am now recommending additional physical changes/renovations that will be necessary to keep our staff socially distanced, health, safe and happy in their workplace.

The planned and proposed changes include:

1. Glass is permanently being installed across the entirety of the front counter as well as to the side and back of our Receptionist/Tax Clerk. It will sit approximately 6 inches from the ceiling and 5 inches off of the counter so that, in the future, papers can be passed through to staff;
2. The main floor meeting room has now been converted into an office;
3. The Reeve's office is now being used as an office for staff;
4. The Councillor's office is now being used as an office for staff;
5. We are obtaining quotes to convert the Council lunchroom into two offices for staff; each with its own entrance;
6. Additional office furniture has been ordered; more will have to be ordered;
7. We are obtaining quotes to convert the upper (second floor) men's washroom into a storage/copier room;
8. We are purchasing printer/scanners for most offices to reduce the movement of people through the office;
9. We are ordering additional desks/tables for the Council Chambers so that the back part of the chambers can be used as a meeting space and to provide additional space for Council seating for adequate social distancing when Council returns to meet in the office. Currently, we will only be able to get 7 Councillors at the table with appropriate distancing and using the existing desks.

These changes will allow for fewer staff on each floor even though we are adding to the complement.

	<u>Location</u>			<u>TOTAL</u>
	<u>Lower Entry Level</u>	<u>Main Floor</u>	<u>Second Floor</u>	
Current Staff	3	11	0	14
Proposed Staff	3	10	4	17

We have also made changes to the way that staff move through the office (direction/flow) in an attempt to maintain appropriate social distancing.

We have developed a draft COVID-19 Safety Plan and continue to ensure that all staff have access to the appropriate PPE and sanitizer.

The COVID-19 emergency has delayed the production of equipment, furniture and materials and extended delivery times for these items. In addition, hiring contractors has been difficult during the past four months. Therefore, in order to proceed with the proposed purchases, changes and renovations in an timely manner, decisions will have to quickly be made.

FINANCIAL IMPLICATIONS

Staff are tracking all costs associated with the COVID-19 virus. The costs associated with the proposed office changes/renovations are not yet final as staff are awaiting several quotes. The following is a list of the proposed changes and the approximate cost associated with the work, if available.

<u>Item</u>	<u>Approximate Costs</u>
New Office Furniture	\$12,000 (\$5,000 to date)
Glass Enclosure	\$12,000
Lunchroom Renovations	\$15,000
Washroom Decommissioning/Renovations	\$4,000
Additional Printers	\$4,000
Additional Council Chambers Desks/Tables	\$10,000
<hr/>	
TOTAL (Approximate)	\$57,000

These projects have not been budgetted for and therefore, will have to be funded through reserves (i.e., the monies recieved from the Province through the Modernization Fund-\$675,170).

CONCLUSION

It is recommended that Council approve the proposed office changes/renovations set out in this report and further authorize staff to borrow from reserves to pay for changes/renovations to the municipal office building in order to accommodate additional needs and requirements and continuing health and safety concerns due to the COVID-19 emergency.

Respectfully Submitted,



John B. Fior, CAO

The Ministry of the Attorney General has held several sessions and discussions on a new Governance model for OPP Police, under Community Safety and Policing Act, 2019. When the government passes the legislation, all Municipalities will lose the option to move forward with or without the Contract and may change your Detachment Board structure.

FONOM is working on a recommendation to the Solicitor General, and we would like to ask for information from our membership.

Would I ask you to reach out to your council representative on your OPP Detachment Board and ask for their preference for the board's structure? Can you ask if they are happy with the current model or district size?

If I would be able to get the information back by July 20th, as the Policy Paper has to be written ahead of the AMO Conference.

Thanks for any help and stay safe.

Mac

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-478-7672

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Congress of the United States
Washington, DC 20515

July 3, 2020

The Honorable Chad Wolf
Acting Secretary
Department of Homeland Security
500 12th Street SW
Washington, DC 20536

The Honorable Bill Blair
Minister of Public Safety and Emergency
Preparedness
House of Commons
Ottawa, Canada K1A 0A6

Dear Acting Secretary Wolf and Minister Blair,

We are writing in response to the announcement of extended travel restrictions along the U.S. – Canada land border.

On June 16th, Canada's Prime Minister Justin Trudeau announced the extension of non-essential travel restrictions along the Northern Border, which was followed by an official statement from the United States' Department of Homeland Security reiterating that commitment. Citing the success of existing restrictions and evidence of the ongoing spread of coronavirus, the bi-national agreement to limit travel along land ports of entry will continue until July 21st. Both governments are being responsive to the risk to public health that unimpeded international travel presents.

As members representing congressional districts along the U.S. Northern Border, we understand the importance of prioritizing the safety of our communities as we all navigate the complex calculation of minimizing public health risks and resuming economic activity. However, the social and economic partnership between our two nations necessitates a clear pathway forward.

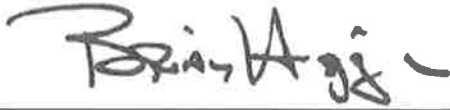
The continual 30-day extensions without a plan for how restrictions will be modified prolongs uncertainty for both communities and creates unnecessary tension as we approach each new expiration. States and Provinces have created frameworks for reopening that rely on monitoring public health data, the expertise of health officials, and other defined criteria to inform government decisions on how to proceed with each phase of a reopen. This process alleviates uncertainty and allows residents to understand the decision-making and anticipate next steps. Continuing to extend border restrictions at 30-day intervals is untenable for the communities that have been separated from family and unable to tend to their property for over three months.

We are asking that the United States and Canada immediately craft a comprehensive framework for phased reopening of the border based on objective metrics and accounting for the varied circumstances across border regions. Additionally, we request consideration of any interim measures that may be appropriate to bilaterally ease restrictions on family members and property owners – including those with property on U.S. soil accessible only through cross-border transit - in order to restore the social bond that unites our two nations.

We hope that our legacy of binational cooperation would lend to the development of a thorough plan to protect the health of our shared communities and reinvigorate them in this time of recovery.

Sincerely,

Congress of the United States
Washington, DC 20515



BRIAN HIGGINS
MEMBER OF CONGRESS
NY House, 26th District (D)



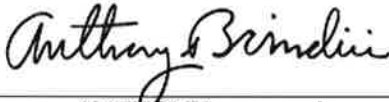
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NY House, 21st District (R)



JOSEPH D. MORELLE
MEMBER OF CONGRESS
NY House, 25th District (D)



PETER WELCH
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DAN NEWHOUSE
MEMBER OF CONGRESS
WA House, 4th District (R)



DEREK KILMER
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WA House, 6th District (D)



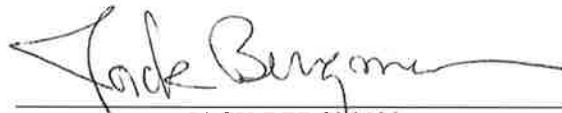
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KELLY ARMSTRONG
MEMBER OF CONGRESS
ND House, (R)



DAVID P. JOYCE
MEMBER OF CONGRESS
OH House, 14th District (R)



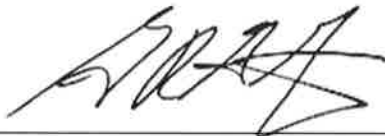
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NH House, 2nd District (D)



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OH House, 5th District (O)



GREG GIANFORTE
MEMBER OF CONGRESS
MT House



JOHN KATKO
MEMBER OF CONGRESS
NY House, 24th District (R)

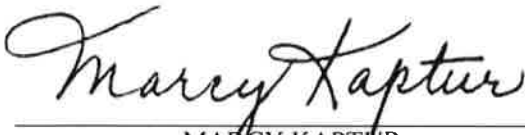
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KATHLEEN M. RICE
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ELISSA SLOTKIN
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RUSS FULCHER
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ID House, 1st District (R)

ADDITIONAL SIGNATORIES

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ME House, 2nd District (D)