

REVISED AGENDA

COMMITTEE OF THE WHOLE



Thursday, December 16th, 2021

9:15 a.m.

Via Zoom Meeting

9 James Street, Parry Sound, Ontario

To ensure the practice of proper social distancing measures, and to help prevent the spread of COVID-19 in the community, Council Meetings will be held electronically in accordance with section 238 of the Municipal Act, 2001. All Meetings will be recorded, and posted on the Township website for members of the public to view.



(Add-on)

9:15 a.m. STRATEGIC (O)

- 1. Strategic Plan 2021 (Karen Jones Consulting Inc.) – Presentation**

Pages: 1 - 18

10:30 a.m. PUBLIC WORKS (O)

- 1. Operational Services Update**



Pages: 54 - 56

11:00 a.m. THE ARCHIPELAGO AREA PLANNING BOARD (O)

11:30 a.m. FINANCE AND ADMINISTRATION (O)

- 1. By-law -Enforcement – 2021 Year End Program Activity Summary**

Pages: 19 - 24

- 2. AMO Indigenous-Municipal Relations Guidance Document**

Pages: 25 - 37

Classification: Closed (C) - Closed to the Public Open (O) - Open to the Public

Please note, the timing of matters listed above are approximate and the order in which they are discussed is subject to change.

3. Rural Ontario Municipal Association (ROMA) – Provincial Ministers' Forum

Pages: 38

4. Consumer Price Index (CPI)

5. Vaccination Policy

Pages: 39 - 44

6. Economic Development/Board of Stakeholders – Update



Pages: 57 - 58

7. WPS Wellness Centre and Pool– Update

8. Limited Fire Inspection Services Agreement

Pages: 45 - 49

9. Legal Update

12:30 p.m. LUNCH

1:00 p.m. PLANNING AND BUILDING (O)(C)

1. Closed Meeting (1:00 p.m.)

NOW THEREFORE BE IT RESOLVED that the Planning and Building Committee move into a CLOSED MEETING at _____ a.m./p.m., pursuant to Section 239(2)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

i) OPA No. 68 and ZBLA No. Z02-20 (Gates) – OLT Appeal Update

ii) Committee of Adjustment Application No. A08-21 (Pleasant Cove Resort Inc. - Bishop) – OLT Appeal Update

iii) Committee of Adjustment Application No. A17-21 (Forth/Della Maestra – OLT Appeal Update

2. Open Meeting

Classification: Closed (C) - Closed to the Public Open (O) - Open to the Public

Please note, the timing of matters listed above are approximate and the order in which they are discussed is subject to change.

NOW THEREFORE BE IT RESOLVED that the Planning and Building Committee move out of a CLOSED MEETING at _____ a.m./p.m.

3. Building Permit Summary

Pages: 50 - 53



Township of The Archipelago Strategic Plan 2021



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Acknowledgements

Communication and collaboration with Township of The Archipelago Council, Staff, Community Associations and TOA environmental partners has played an integral part in the Strategic Plan review process. The 2021 Strategic Plan has been developed with the assistance of Karen Jones Consulting Inc.

Introduction and Background

Established in 1980, the Township of The Archipelago (TOA) is a water-based, seasonally oriented municipality consisting of several thousand islands in Georgian Bay and a number of inland freshwater lakes. The municipality originated from a strong desire to recognize and respect the interests of its taxpayers at the political level and to preserve its high-quality recreational character and the natural environment.

The essence of the Township is derived from its natural environment. The majority of the lands and islands that make up the Township are generally undeveloped, with 87% comprised of Crown land, Conservation Reserves and Provincial Parks. The scenic beauty of the natural landscape generates a high level of appeal to both taxpayers and visitors to the area.

The Township of The Archipelago is located in the Georgian Bay Mnidoo Gamii Biosphere region, which is situated within Anishinaabek territory. The Township acknowledges that the community resides in the traditional territory of Anishinaabek lands, adjacent to Mohawk communities and with Metis peoples residing and utilizing the coast for their livelihoods and cultural strengthening. The TOA rests within the boundaries of the Robinson Huron Treaty (1850) and Williams Treaty (1923).

The Township is unique in recognizing its environment as the primary imperative of its official plan. Since its inception, the municipality has operated with the mandate to preserve the Georgian Bay shoreline, its inland lakes and its watershed areas. The Archipelago strongly believes that this protection is only possible through the continuation of a strong, financially secure, independent municipality. All of its initiatives, particularly in the areas of land use planning and the environment, contribute to the overall goal of limiting development by controlling growth.

The Township prides itself on being a highly focused, well-run municipality. In order to set the foundation for the future, The Archipelago has conducted a review of its 1996 Strategy and developed a Strategic Plan to ensure the municipality continues to serve its community in a sustainable and responsible manner while adhering to its commitment to maintain the wellbeing of its environment.

The TOA also realizes the benefits of working with its neighbouring municipalities in the provision of shared services to provide a local government which meets the needs of its community.

Strategic objectives that were identified in the 1996 Township of The Archipelago's Strategy for our Future were reconfirmed through the review process:

- Maintain the current fabric of the municipality in terms of land use, development, focus on the environment and responsible planning
- Build upon and expand the Township's philosophy, which is centred around the continued preservation and protection of the Georgian Bay shoreline and watershed areas
- Maintain the municipality's political independence and right to plan for the future based on its philosophy
- Continue to remain economically viable and capable of providing services to meet the needs of its community
- Develop solutions in partnership with neighbouring municipalities that are mindful of collective interests and the Township's philosophy

This document outlines strategic priorities and goals for the TOA to ensure the continued health and wellbeing of its community, along with the eastern Georgian Bay shoreline and its inland lakes and watershed areas. Successful implementation of the TOA Strategic Plan depends on the mutual agreement, cooperation and support from its community, its stakeholders and the municipalities in the West Parry

Sound District.

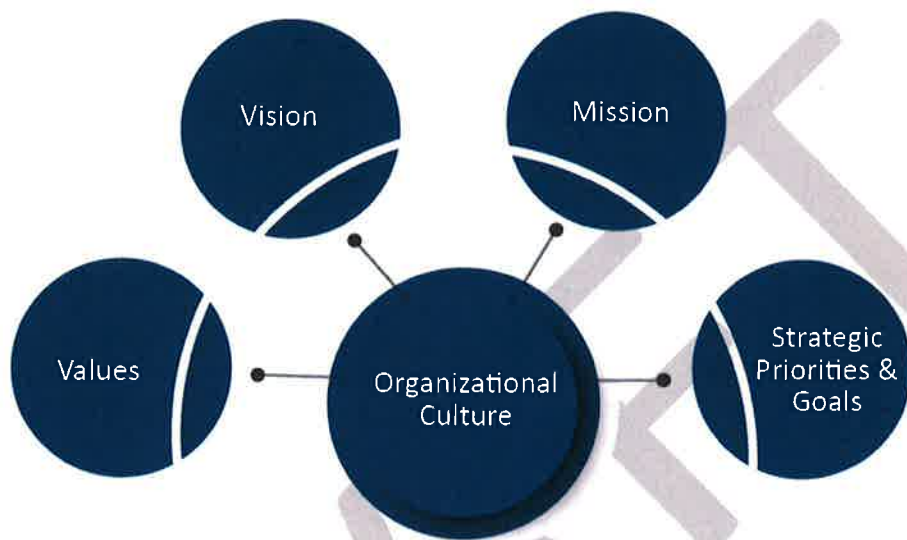
Township of The Archipelago Strategic Plan

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Strategic Plan Implementation

The Township of The Archipelago's organizational culture is guided by its vision, mission, values, strategic priorities and goals. The Strategic Plan outlines priorities and objectives for the Township and communicates the overall vision for the community. It is a tool to facilitate Council policy development and decision making and guide Senior Management and Staff in developing and executing plans and actions in order to successfully achieve Township goals.



The Strategic Plan provides direction for the development of future plans, strategies and actions that enable the Township to meet its vision and goals. It is intended to be a living document that meets the evolving needs of the Township, its community and its commitment to the environment.



Council is committed to reviewing the strategic priorities once every term in order to ensure they remain relevant, realistic and achievable.

Through the various departments, staff are responsible for the ongoing development, implementation and evaluation of annual workplans that align with the strategic priorities set forth within the Strategic Plan to successfully move the Township forward in meeting its goals. Ongoing assessment and review of the Strategic Plan will ensure priorities, goals and objectives remain valid and consistently reflect the Township's vision, mission and values.



Vision, Mission and Values

The Township of The Archipelago's mission and vision outline the municipality's purpose and focus, and its values express the principles and standards that guide the Township's manner of operations and decision-making process.

Our Vision

The Township of The Archipelago in partnership with its community will ensure the continued guardianship of the Georgian Bay Shoreline and its inland lakes and watershed areas.

Our Mission

To preserve the unique and high-quality natural environment, leading to an experience that is both relaxing and aesthetically appealing to all, and as a community we share the responsibility of attaining this mission.

Our Core Values

Environmental Guardianship:

We protect and preserve the natural environment as our highest priority.

Advocacy:

We take a leadership role in the education, promotion and advancement of environmental protection, sustainability and awareness.

Governance and Leadership:

We lead by example by providing good governance, valuing transparency and being accountable in our actions.

Community and Heritage:

We uphold and enhance the unique character, heritage, values, philosophy and independence of our community through open communication, engagement and community pride.

Equitability and Respect:

We treat each other and others with respect, integrity, openness and fairness.



Strategic Priorities and Goals

The Archipelago's strategic priorities and goals influence and shape decision making of the TOA Council and staff when fulfilling the municipality's mandate in regards to the continued health and wellbeing of its community and natural environment.



Protect & Preserve

Adhere to the Township's mission and values centred on the continued preservation and protection of the Georgian Bay shoreline, and inland and watershed areas through environmental initiatives including prevention and removal of invasive species, responsible land use and controlled development.



Sustainable & Cost-Effective Services

Deliver services and maintain infrastructure to meet the needs of the community in a manner that is responsible, sustainable, efficient, cost effective while maintaining the established mission, vision, values and beliefs of the Township of The Archipelago.



Effective Relationships & Partnerships

Continue to strengthen and maintain relationships with internal and external stakeholders including neighbouring municipalities, Indigenous communities, community associations, other levels of government and organizations.



Leadership & Communications

Provide strong leadership through good governance, responsible decision making and open communication to encourage collaboration and develop solutions that are mindful of collective interests and aligned with the values and beliefs of the Township of The Archipelago.



Strategic Objectives

The following lists demonstrate examples of actions taken by the Township of The Archipelago to achieve its strategic objectives. The TOA Official Plan and Operational Workplans outline additional policies, practices, and projects related to the Township's mandate and meeting its strategic priorities.



Protect & Preserve

- Utilize the Georgian Bay Biosphere (GBB) as its primary environmental consultant, service and educational provider.
- Provide financial support to and work with Georgian Bay Forever (GBF) and GBB to prevent and remove non-native species (i.e. phragmites) and protect the natural flora and fauna.
- Partner with Shawanga First Nations on the creation of an Indigenous Protected and Conserved Area (IPCA) on Shawanga Island.
- Provide municipal taxpayers with responsible and sustainable waste removal, education to reduce waste and increase diversion and effective management of the recycling program.
- Provide property tax exemptions (currently over \$146,000 per year) in support of the Georgian Bay Land Trust's (GBLT) commitment to protecting and preserving the natural state of the land.
- The Archipelago Official Plan and Zoning By-Law will continue to limit the number of new lots, in addition to ensuring lot sizes have minimal impact on the natural surroundings.
- TOA/GBB/GBF Research and Action Plan to include water quality testing, blue-green algae research, a micro plastic action plan, etc.
- Provide Land Use Planning Board/Services and septic inspections for unincorporated townships to the north.
- Carry out ratepayer education programs on topics such as septic systems, invasive species, planning, etc.
- Work with community associations to organize Community Action Days to address pollution and waste (offshore and onshore).
- Provide By-Law Enforcement/Fire Safety prevention and education resources to the community.





Sustainable & Cost-Effective Services

- Demonstrate fiscal discipline in the provision of cost-effective services.
- Employ a high standard of management to extend the lifespan of landfill site.
- Contract services where possible from external organizations like the Georgian Bay Biosphere and Georgian Bay Forever for scientific and environmental support.
- Participate in the region ICEACP (integrated community energy climate action plan) initiative.
- Provide accessible and staffed transfer stations with large item pick-up days and a single use battery diversion program.
- Collaborate with other municipalities within the Parry Sound District to provide a cost-effective base of services:
 - West Parry Sound Pool & Wellness Centre Project includes seven West Parry Sound (WPS) municipalities, and Shawanaga and Wasauksing First Nations.
 - Fire Protection & Service Agreements (Town of Parry Sound and Seguin Township).
 - Mutual Aid Agreements (all seven WPS municipalities).
 - Joint Emergency Plan EMO (all seven WPS municipalities).
 - West Parry Sound Geography Network (WPSGN) – Shared Geomatics Services /GIS Services managed by TOA (all seven municipalities and various organizations).
 - Economic Development Office and Shared Economic Development Officer (All seven WPS Municipalities).
 - Clerks Networking Group consisting of seven WPS Municipalities with focus on (Elections/Purchasing/Special Projects).
 - West Parry Sound Joint Election Compliance Audit Committee (six of seven WPS Municipalities).
 - Collaboration with the Town of Parry Sound and West Parry Sound Health Centre to locate health facilities in Pointe au Baril (e.g. EMS Services – Ambulance Station Pointe au Baril, Pointe au Baril Nursing Station).
 - 911 Primary PSAP (Public-Safety Answering Point) Services (All seven WPS Municipalities).





Effective Relationships & Partnerships

- Acknowledge the need and are working toward establishing and strengthening development relationships with local Indigenous communities.
- Support arts and cultural activities at Community Centres, such as Arts on the Bay and Festival of the Sound.
- Recognize and financially support community associations and centres such as the Ojibway Club, San Souci Community Centre and Pointe au Baril Community Centre.
- Provide supply chain infrastructure for water-based communities such as community docks and marina facilities.
- Contribute to cultural and educational facilities such as community museums, libraries, wellness centres, etc. in West Parry Sound District.
- Maintain relationships and collaborate with other levels of government.



Leadership & Communications

- Communicate regularly with community associations, GBB, GBA and its neighbours in West Parry Sound District to reinforce The Archipelago's desire to consult with the community.
- Collaborate with municipalities in the West Parry Sound District to actively work together to deliver cost effective services.
- Provide information technology services such as the West Parry Sound Geographic Network (WPSGN) GIS Portal to municipalities in the West Parry Sound District.
- Explore the opportunity to collaborate on conservancy and protection of the environment with Indigenous communities.
- Provide support and maintain relationships with the unorganized geographic area to the north.
- Advocate on behalf of the TOA community with municipal, provincial and federal representatives and other senior levels of government.

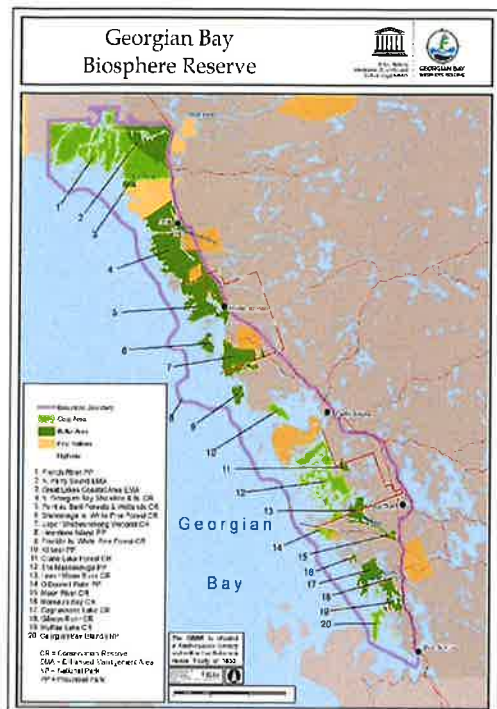




Strategic Plan Background Information

Township Overview

The Township consists of several thousand islands in Georgian Bay and a number of inland freshwater lakes, all of which are used for recreational purposes where there are cottages or year-round residences located. The lands in The Archipelago may be described as remote and sparsely populated.



The TOA is part of Eastern Georgian Bay, the world's largest freshwater archipelago, which is rich with coastal areas and dynamic wetlands that provide a variety of significant and critical habitat for fish, turtles, birds and other aquatic organisms.

It is also part of the Georgian Bay Biosphere (GBB), a globally important region designated by the United Nations Education, Scientific and Cultural Organization (UNESCO) in 2004. The GBB is one of eighteen biosphere reserves in Canada and 868 biosphere reserves globally.

TOA is also part of the Canadian Shield. Known for its exposed bedrock of pink granite and thin layer of soil, the area produces hardy and stubborn trees that cling to the rocks such as the iconic windswept white pine.

The Township consists of approximately 60,000 hectares of land with an equal area of water within its boundaries, making it the largest municipality within the geographic District of Parry Sound. It extends approximately 100 km from north to south.

The north and south portions of the Township are separated by

Carling Township and the Town of Parry Sound and small parts of McDougall Township and Seguin Township.

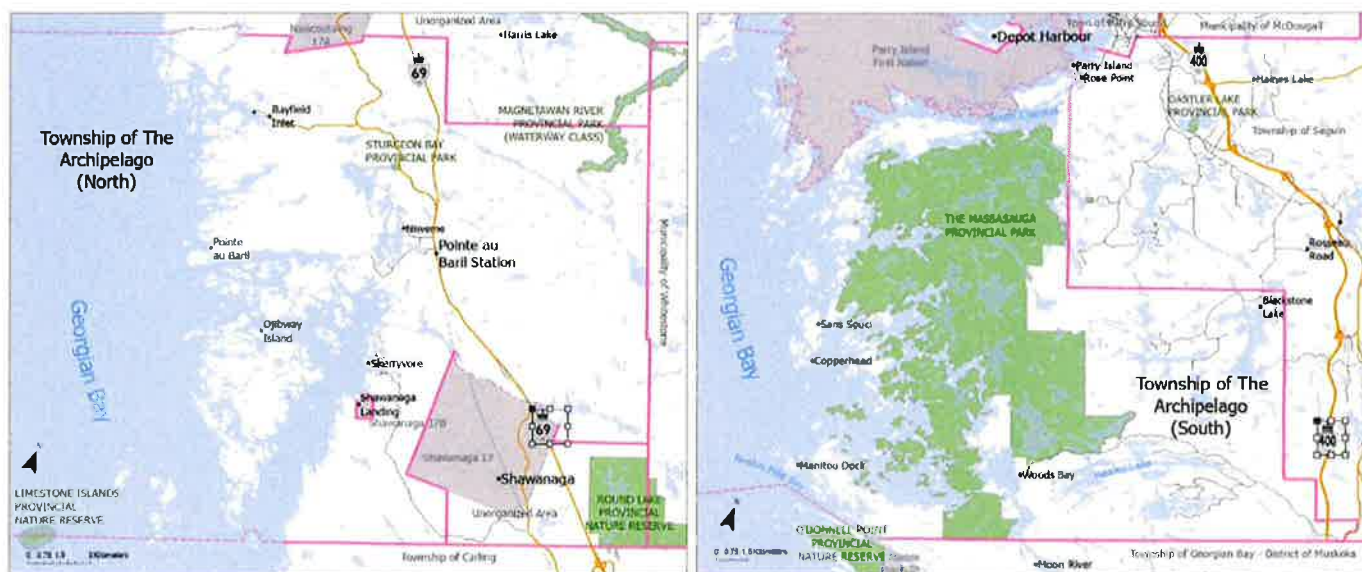
The TOA is a semi-wilderness region with a significant Crown Land base. A large part of the southern portion of the municipality is a wilderness park (Massasauga Provincial Park), and 87% of the Township is comprised of Crown land, of which 55% (70,043 acres) is Conservation Reserves and Provincial Parks.

The community of Pointe au Baril hosts the Townships principal concentration of year-round residents. It serves as the area's tourist service centre for the northern portion of the municipality. Apart from Pointe au Baril Station and Skerryvore, certain areas of the inland lakes and very limited parts of Georgian Bay, access to and movement within the municipality is by water.

The Township of The Archipelago encompasses a total land area of 145,603 acres:

- 87% of this area or 126,247 acres is Crown land
- 13% of this area or 19,356 acres is patented land
- There are 2,391 surveyed islands in the Township
- There are 4,084 patented parcels in the Township





History

The Township acknowledges that the community resides in the traditional territory of Anishinaabek lands, adjacent to Mohawk communities and with Metis peoples residing and utilizing the coast for their livelihoods and cultural strengthening. The TOA rests within the boundaries of the Robinson Huron Treaty (1850) and Williams Treaty (1923). The Anishinaabe and Haudenosaunee were the original inhabitants of the region for thousands of years. As the thin soil made an agricultural way of life impossible, the Indigenous people were a migratory people who hunted, fished and traded for survival. The waterways were their highways.

The Township of The Archipelago was established pursuant to The District of Parry Sound Local Government Act as a result of the Province's policy to extend, consolidate and strengthen local governments in the District of Parry Sound. It emerged from four previous unorganized geographic townships on the east coast of Georgian Bay, all sharing similar recreational land use character.

The impetus for creating the Township of The Archipelago originated from a strong desire by its inhabitants and the Province to preserve its high-quality recreational character and the natural environment. The Strategic Plan has been prepared within the context of the historical development of the area as well as its existing recreational development pattern.

In the 1800s and early 1900s, commercial fishing was a way of life in the region. As the industry boomed in the late 1800s, remote seasonal fishing villages bloomed across the bay, including those on the Bustard and Mink Islands. In the mid-1800s, the logging industry was in high gear due to increased demand in wood from the United States. From 1897 to 1899, the Parry Sound area experienced a copper mining boom. Remnants of the copper mining boom are still evident with a copper pit in Spider Bay.

The transition from commercial operations to recreation began in the late 1800s as cottagers discovered the eastern shore of Georgian Bay. Initially, the area was accessible only by water, until trains afforded access to Northern Ontario. The construction of the King's highway in the late 1930s and the Highway 400 expansion in the 1970s opened the remote landscape to the entire country.

Today, recreational activities are the economic engine of The Archipelago, bringing in over a million visitors to the eastern shore of Georgian Bay every year.



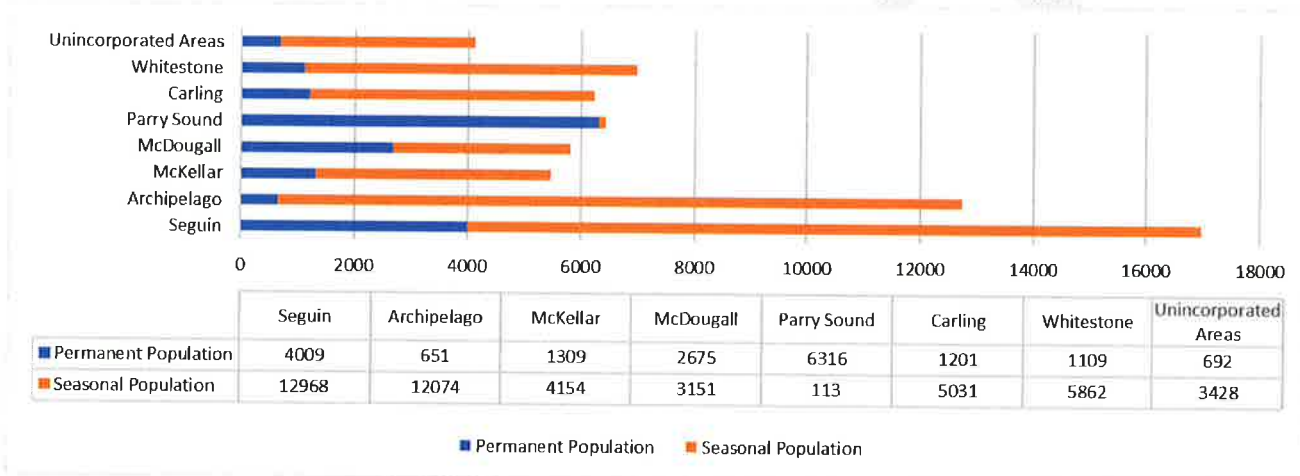
Community Profile

| | | | |
|-----------------------|--------|----------------------|-------|
| Permanent population: | 651 | Permanent dwellings: | 283 |
| Seasonal population: | 12,074 | Seasonal dwellings: | 3,096 |
| Peak population: | 12,725 | Total dwellings: | 3,379 |

Source: MPAC data

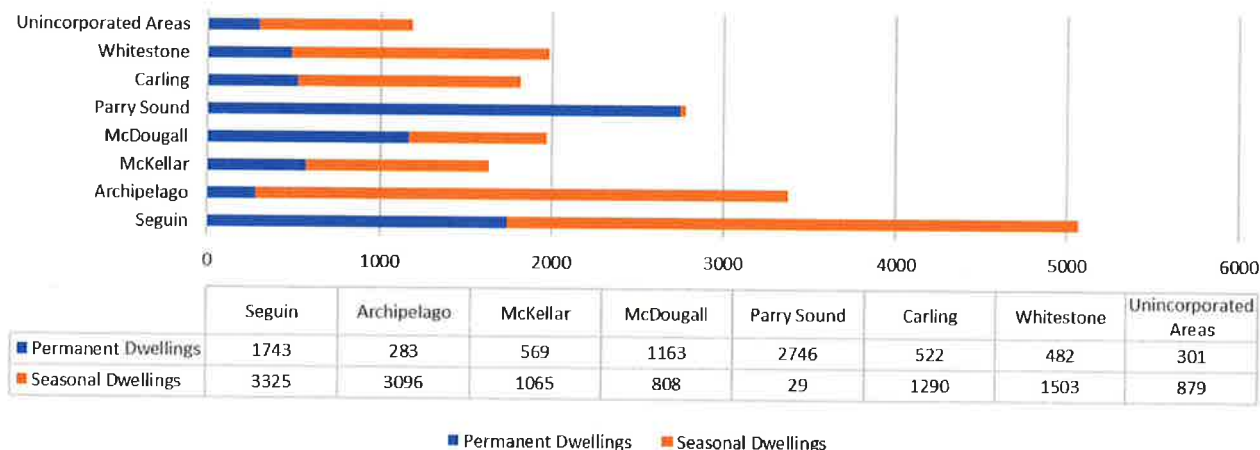
Population

West Parry Sound is unique in that it has a higher seasonal population than permanent residents. The TOA population swells from 651 permanent residents to 12,725 with visitors from all over the world.



Source: MPAC data

Although the Archipelago has one of the largest number of households in West Parry Sound over 90% are seasonal.



Source: MPAC data with a factor of 2.3 per dwelling for permanent population and 3.9 per dwelling for seasonal.



Visitors

The Archipelago is a destination for eco-tourists from all over the world who enjoy visiting the provincial parks, including Sturgeon Bay Provincial Park and Massasauga Provincial Park, as well as the extensive conservation areas. Eco-tourists enjoy canoeing, kayaking, sailing, boating, fishing and camping. The Massasauga Provincial Park located inside The Archipelago also brings around 40,000 visitors a year to the area.

Economics

The local economy of the Township of The Archipelago is primarily a result of the area's environment and the recreational base of the municipality. Its natural resources drive the Township's economy.

As the TOA has a substantial assessment base relative to other municipalities in the West Parry Sound area, it provides significant financial contributions for provincial and area services primarily provided by and used by permanent residents of the other local municipalities.

The TOA is committed to working with its neighbours in the West Parry Sound District to ensure the continued preservation of the natural environment, which is the hallmark of the municipality.

Services

Investment in education, social services and healthcare enhance the quality of life of Township of The Archipelago residents and visitors. However, service and infrastructure initiatives are limited compared to neighbouring municipalities due to the higher seasonal population, primarily water-based access and focus on environmental protection including limiting development and growth.

All primary water supplies and sewage disposal systems are privately owned. Adequate facilities are provided by the private sector to install and maintain these private systems. The municipality provides inspection services for new and expanding systems.

The Township is responsible for the maintenance and operation of 1 landfill site and 8 transfer sites within its boundaries.

As a water-based community, the Township of The Archipelago maintains over 82.7 kilometres of roads (some of which are seasonally maintained). Minimal roads help protect species such as reptiles and amphibians from death by vehicles, and it helps to control development pressures.

Fire Protection services that are available are provided on a volunteer basis by the local ratepayers' associations in the south. The Township has arrangements with the Ministry of Natural Resources to ensure Fire Protection services for undeveloped areas.



Land Use Planning

One of the key municipal services provided by The Archipelago is land use planning. Prior to January 1, 1980, the majority of the lands making up The Archipelago had no land use controls governing development, while the Georgian Bay shoreline and islands were affected by a Minister's Order pursuant to The Public Lands Act.

The impetus for the creation of the Township of The Archipelago originated from a strong desire by its inhabitants and the Province to preserve its high quality, recreational character and the natural environment. The first Official Plan was developed in 1983 in accordance with the goals and objectives of the Township.

Land use planning has remained one of the key municipal services provided by the Township, with the primary goal and objective continuing to be focused on respecting, maintaining and improving the natural environment.

Infrastructure and Assets

The Township maintains modest mainland assets. Water access points and marinas are staging points to provide services to the coastal, offshore neighbourhoods that are home to many residents of the Township.

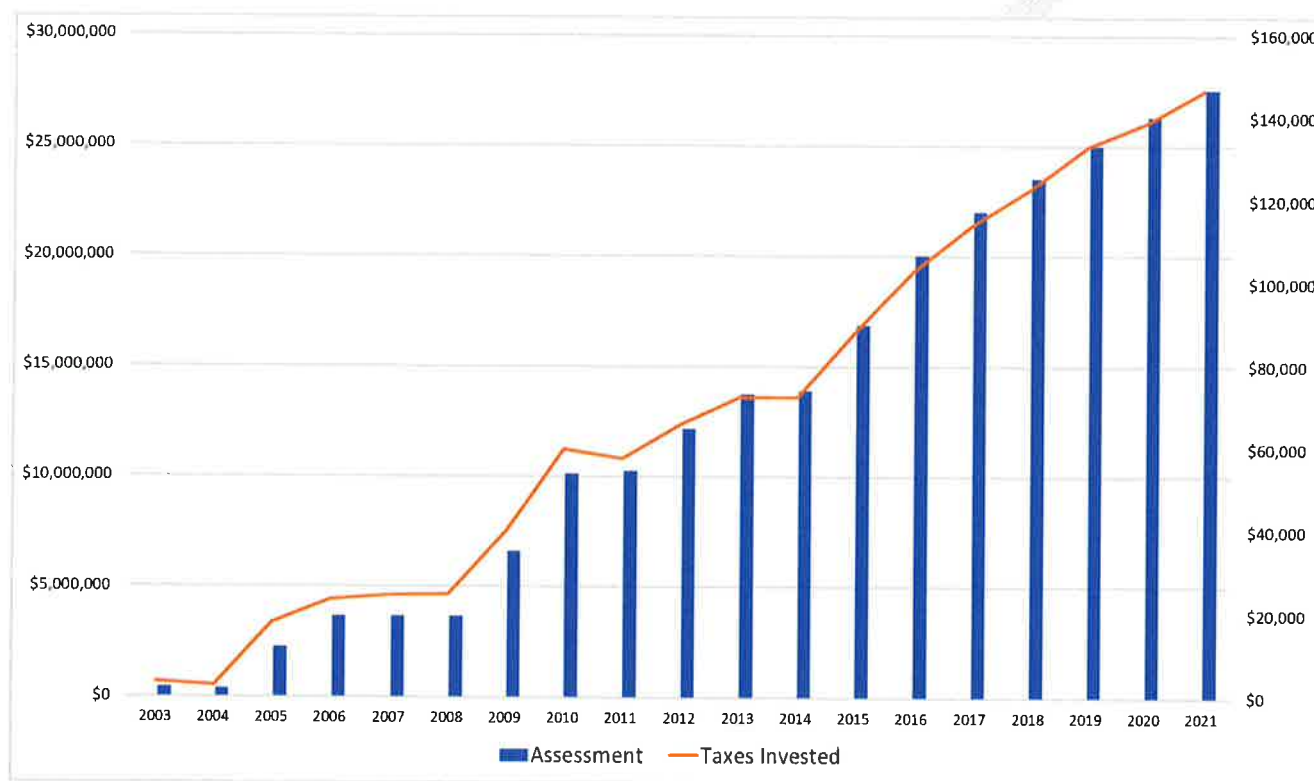
- Approximately 80.45 kilometres of private roads.
- Approximately 82.7 kilometres of Township roads.
- Three bridges/structural culverts.
- One community centre (Pointe au Baril Community Centre).
- One library (Pointe au Baril Public Library).
- One medical nursing station and ambulance/paramedic facility (Pointe au Baril Nursing Station).
- One cemetery (Georgian Cliffs Memorial Park – Pointe au Baril Station).
- One administration office.
- One public works office / garage.
- One marina (Holiday Cove Marina).
- One public wharf and harbour (Pointe au Baril Station).
- Eight waste transfer stations (Bayfield Transfer Station, Healey Lake Transfer Station, Sheep Head Transfer Station – island location, Pointe au Baril Transfer Site, Devils Elbow Transfer Station – island location, Woods Bay Transfer Station, Skerryvore Transfer Station, Crane Lake Transfer Station).
- One landfill site (Site 9).



Land Trust

Individuals throughout the TOA have placed over \$27.5 million of assessed lands into conservation status to further protect the natural environment and balance development pressures. The Georgian Bay Land Trust, a not-for-profit environmental organization, maintains these lands in effort to protect wilderness lands and species in the area.

Georgian Bay Land Trust and Township of The Archipelago



Community Stakeholders

The Township recognizes four main groups of key stakeholders who are vitally interested in the future of Eastern Georgian Bay:

- 1) Seasonal and permanent residents
- 2) Indigenous and First Nation communities
- 3) Businesses
- 4) Visitors



Community Associations

Community associations have played a significant role in the conceptualization and formation of the Township of The Archipelago. Historically, associations have maintained proactive community voices, some dating back to the early nineteen hundreds; they are strong, organized advocates for the protection of the environment.

The Archipelago is also unique in the level of communication it has with its constituents. Community associations throughout The Archipelago provide timely up and down communication. Many of The Archipelago Councillors started their community leadership by volunteering with community associations.

Active community associations include:

- Bayfield Nares Islanders' Association
- Blackstone Lake Cottager's Association
- Crane Lake Association
- Georgian Bay Association
- Healey Lake Property Owners Association
- Kapikog Lake Cottagers Association
- Manitou Association
- Pointe au Baril Islanders' Association
- San Souci and Copperhead Association
- Shawanaga Bay Islanders Association
- Skerryvore Ratepayers' Association
- South Channel Association
- Three Legged Lake Cottagers' Association
- Woods Bay Community Association

Members of the community associations are also actively involved in organizations that protect Georgian Bay.

Environmental Organizations

The Township citizens are extremely proactive through a variety of organizations that help ensure the continued health and wellbeing of the Georgian Bay shoreline, inland lakes and its watershed areas.



**GEORGIAN BAY
BIOSPHERE
MNIDOO GAMII**

Georgian Bay Biosphere – Mnidoo Gamii (GBB)

<https://www.gbbr.ca>

Established in 1998, the Georgian Bay Biosphere (GBB) is a non-profit registered Canadian charity governed by a Board of Directors. In 2004, our grassroots nomination document was accepted by UNESCO as it met strict criteria for designation as a world biosphere reserve. The GBB's mission is to create more resilient ecosystems and sustainable communities within eastern Georgian Bay. The goal at GBB is to help inform, educate, facilitate and provide leadership where it is needed. We take a balanced perspective to understand the "big picture" of activities that support conservation and sustainability in the region.





Georgian Bay Association (GBA)

<https://www.gbta.org>

Founded in 1916, the Georgian Bay Association (GBA) is more than just a group of like-minded individuals. As a not-for-profit umbrella advocacy organization, the GBA represents the combined voice of 19 community associations. That is over 3,000 families along the eastern and northern shores of Georgian Bay with communications and publications reaching around 18,000 individuals.



Georgian Bay Land Trust (GBLT)

<https://www.gblt.org>

Founded in 1991, the Georgian Bay Land Trust acts to protect wilderness lands and species along the eastern shore of Georgian Bay and the North Channel and its near watershed through strategic conservation planning, land securement, stewardship, research and education. An eastern Georgian Bay and North Channel whose islands, shores and inland watersheds are connected and strengthened by a network of protected natural lands and habitats, where native species thrive and people interact with the natural world.

**GEORGIAN BAY
FOREVER**



Georgian Bay Forever (GBF)

<https://georgianbayforever.org>

Founded in 1995, Georgian Bay Forever (GBF) is a charity dedicated to scientific research and public education on Georgian Bay's aquatic ecosystem. The GBF's mission is to protect, enhance and restore the aquatic ecosystem of Georgian Bay by funding accredited research on water levels, water quality and ecosystems. This is carried out by educating the public and governments on issues regarding the environmental protection, conservation, safety and preservation of the water and the natural features of the Georgian Bay area of Ontario and by enhancing the public's appreciation for their environment.



Georgian Bay Great Lakes Foundation (GBGLF)

<https://www.georgianbaygreatlakesfoundation.com>

Founded in 2016, Georgian Bay Great Lakes Foundation (GBGLF) has a mandate to protect and enhance the environment of Georgian Bay as part of the Great Lakes' ecology. The organization delivers sound scientific research and solutions supporting water levels, water quality, wetlands, the fishery and aquatic invasive species control.



Bylaw Enforcement Services

2021 Year-End Activity Summary

Summary of Initiatives, Activities & Issues



1. Overview

A. Objective

The objective of the Township's by-law enforcement service is to ensure the successful development and implementation of by-laws and supporting services that result in creating a safe and enjoyable environment throughout the township. There is a strong focus in delivering by-law education and awareness to both residents and visitors.

The Township, primarily through its Municipal Law Enforcement Officer, strives to achieve a high degree of interaction with its residents and visitors to address an "education over enforcement" approach to by-law compliance and community well being. Engagement with the public is also a proactive means to gauge the effectiveness of existing bylaws and the potential need for any new ones.

B. Quick Links

ToA Bylaw webpage, information & documents:

www.thearchipelago.on.ca > Township Services > Departments
or

www.thearchipelago.on.ca/p/by-law-enforcement

ToA Bylaw phone extension, 705.7464243 x325

Township Staff (Coordinator of By-law activities and Enforcement Services):

Joe Villeneuve, Manager of Corporate Services

jvilleneuve@thearchipelago.on.ca

705.746.4243 x320

Alana Torresan, Executive Assistant

atorresan@thearchipelago.on.ca

705.746.4243 x315

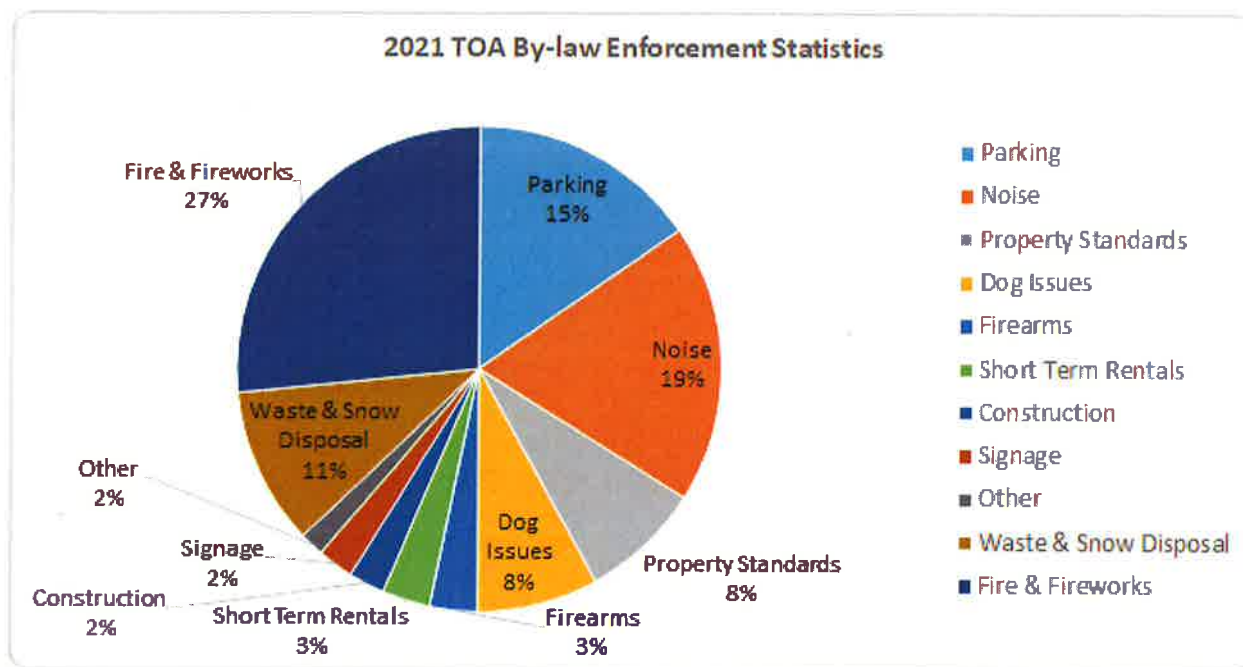
Enforcement Officer:

Gary Joice, MLEO

fire@vianet.ca

705.774.3630

C. 2021 Activity Summary/Overview



Notes:

- 2021 activities were not typical of the main issues addressed in previous years. Much staff time went into conveying information and help with ratepayer/visitor interests that were not specifically regulated through any existing bylaw. Unwanted noise (noise type not defined in current noise bylaw), property use for rental, parking concerns and open burning (material or smoke drift) would be examples of such inquiries. Additionally, interests in non-municipal matters such as firearm usage and Crown Land matters were higher than normal. In response to these observations staff created the Great Neighbour Code and established an information package for new property owners*.
- New to the 'top 3' issue list is Noise and Parking. They accompany Fire/Fireworks in forming the main by-law issues received/addressed by staff. Open Burning (Fire) calls/incidents, despite being attributed to one of the main bylaw issues, was seen as being relatively quieter in 2021 compared to the previous two summers. Staff saw numbers drop in the fire and fireworks categories.
- Many bylaw enforcement inquiries and issues stem from not enough awareness of one's activities and impacts to neighbours or the broader community.

*More work with property owners that rent is required.

2. Bylaws and Administrative Improvements

A. Goal: Update bylaws and information associated with major bylaw activity issues and new/emerging legislation.

B. Resultant Items from 2021 Issues:

| | Key Deliverables | Status |
|-------|--|--|
| i. | Great Neighbour Code | Complete |
| ii. | New Ratepayer Information Package | In Progress |
| iii. | Monitoring of property rentals – quantifying the issue. *Discussed in detail under Section 4 | Substantial completion & ongoing |
| iv. | Rentals - proactive interaction with owners required for purposes of mitigating bylaw infractions by users. | Strategy and content under review |
| v. | Noise – bylaw, Part 1 ticketing | In progress – 1 st draft being reviewed |
| vi. | Reporting issues appropriately (municipal vs non municipal) | 2021-22 education activity |
| vii. | Public engagement (i.e. attendance of AGMs and provision of literature to distribute/re-communicate) | scheduling 2022 events |
| viii. | Parking notice procedure (vehicles along road) – tagging and notice provision. | Engagement with Operations' staff. |
| ix. | Winter use of seasonal roads | Active reporting needed through/by staff |
| x. | Information/awareness to by-laws disseminated with Building Permits (info on waste, burning, noise, parking) | Engagement of Building Department required. |

3. Communication & Program Development

A. Goal: Engage in regular and clear communication with ToA residents and other stakeholders.

B. Deliverable Status:

| | Key Deliverables | Status |
|------|---|--|
| i. | Create additional webpage and content | ongoing |
| ii. | Develop educational materials to disseminate on various matters | 8 documents *See education notes |
| iii. | Disseminate information during seasons | In-person via enforcement officer Newsletter, social media, website, front counter handouts |
| iv. | Be present at AGMs and events | Very few held in-person. COVID gathering concerns existed. |
| v. | Be active and visible from time to time | Patrols completed ~6000km |
| vi. | Work to align/partner with others in township where activities & interests overlap. | Engaged many groups/individuals *See engagement notes |
| vii. | Regular reporting of activities | ongoing |

Highlights:

Communications:

- **New literature** GREAT NEIGHBOUR CODE and Welcome / Information Package for new property owners.
- **Webpage** content being updated for bylaw enforcement recognizing an interest in ratepayers having issues to report and questions to have answered.
- **In-person**, MLEO, Manager of Corporate Services and Administrative Assistant answer bylaw calls and engage in dialogue through office calls/walk-ins, AGM presentations, patrols and field operations.
 - Patrol presence (incl - weekend runs, hunting season, winter plowing season & HIGH fire rating)
 - Ratepayer assists (office, field response, phone calls, emails)



website usage **BYLAW** page:

2021 Yr = 508 page views @ average of 00:01:13 time on page. *up 140 (38%) over previous yr.



Education materials:

- Great Neighbour Code
- New Resident Welcome & Information package
- Reference sheet "By-Law Enforcement Contact and FAQs"
- Question and Answer response sheet for staff usage
- Poster - support to businesses (quick reference to common bylaws)
- Mapping - support to responders (maps and index sheets for referencing issues)
- Info sheet - animal related noise
- Info sheets - open burning guidelines, fireworks guidelines
- Email distribution lists (fire rating info groups for Associations, Marinas, Businesses and Contractors)
- Newsletter articles via Archipelago Express (digital newsletter, * also available in print by request)
- Info sheet – aggressive dogs

Engagement with other stakeholder groups:

- Associations via AGMs (limited due to COVID restrictions for 2021).
- various individuals on water access areas (GB water north and south, Healey Lake, Naiscoot Lake)
- First Responders and Patrol groups
- Commercial operators (marinas, resorts)
- OPP and MNR Conservation Officers

Website usage FIRE RATING page:

2021 year = 7,995 page views *Period mid June through mid September is 95% of page views @ an average of 00:02:36 time on page.



4. Observe & Report on Activities, Interests & Emerging Issues

A. Goal: During the year, through interactions and observations, identify topics to address immediately or in the work plan for the next year.

B. Findings and Actions:

| Issue | Action |
|---|---|
| i. Cottage rentals / cottage users & visitors | -Quantify issue and review with Council and Staff. *Presentation at December Council. -Continue to address activities through appropriate bylaws and property owner engagement. |
| ii. New property owner awareness (best practices and activities regulated through bylaws) | To begin February 2022 with dissemination of information package to new property owners. |

| | | |
|-------|--|---|
| iii. | NOISE issues | Create new Noise Bylaw that covers appropriate noise types and provides for ticketing. |
| iv. | Winter use of seasonal roads | Reporting by Operations staff and correspondence with road users. |
| v. | Parking | Work with Associations and Operations Dept to address hotspots & incorporate new signage. |
| vi. | Building activities and Builder education (noise, burning & waste) | Continue to work with BLDG Dept to incorporate info with permits |
| vii. | Reporting issues appropriately (municipal vs non municipal) | Address activities through appropriate bylaws and property owner engagement. |
| viii. | Dogs (aggressive) | Information sheet and guidance. |

Notes:

- 20% property ownership changeover in last 5 years (just over 950). Efforts being made to have information/welcome package sent to each property.
- Rental properties identified through rental websites (VRBO, airbnb) increasing. Significant correlation exists between new property ownership and rental property usage.
- Bylaw enforcement issues with some rental properties (primarily Noise, Open Burning violations)
- Discussion and engagement with other departments to address emerging issues is a priority for start of year.
- Reporting municipal vs non-municipal issues remains a priority to pursue through various communication engagements. The Township has a diverse group of stakeholders responsible for specific issues (i.e. Crown land, navigable waters, Parks, environment, enforcement matters) and clarification around who and when to contact regarding activity interests requires clarification.
- Understanding the municipal bylaw response and enforcement process was discussed regularly with all reports/occurrences throughout the year. Discussions with concerned ratepayers about reporting issues and the role they could undertake to assist a bylaw officer remains a topic of interest staff will continue to clarify and communicate. Callers understand and appreciate response challenges due to time of day and travel logistics. Staff and the By-law Enforcement Officer received GREAT cooperation with property owners in these scenarios.



November 29, 2021

AMO Policy Update – AMO Board Approves Indigenous-Municipal Relationship Agreement Guidance Document for Municipalities

Municipal leaders are being looked to set the tone and be part of the constructive societal change in Indigenous Relations that is needed and expected. A question we have been hearing from members is how municipal governments leaders and staff can support the healing, learning, and restoration needed to strengthen reconciliation with Indigenous friends, neighbours, and communities.

Relationship Agreements can be helpful in building relationships and identifying areas of mutual concern and interest. By going through the process of creating an agreement, municipalities and Indigenous communities can continue (or begin) the process of developing mutual understanding and ongoing conversations. Completing this process will better equip all those involved to engage in meaningful, respectful conversations and solutions when issues do arise.

A guidance document is now available to support AMO members in creating [Indigenous-Municipal Relationship Agreements](#). It was developed by the AMO Indigenous Relations Task Force and recently approved by the AMO Board of Directors. The goal of a relationship agreement is the establishment a long-term relationship of practical cooperation and commitment that is respectful of the Indigenous community. The agreement must also recognize the need for ongoing compatibility, coordination, and understanding between the parties.

Since August 2021, the AMO Board has endorsed three documents to support our members in establishing and strengthening relationships with Indigenous communities. All three documents, including the Indigenous-Municipal Relationship Agreements, can be accessed [here](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Municipal-Indigenous Relationship Agreements

Resource – November 29, 2021

Municipal leaders are being looked to set the tone and be part of the constructive societal change in Indigenous Relations that is needed and expected. A question we have been hearing from members is how municipal governments leaders and staff can support the healing, learning, and restoration needed to strengthen reconciliation with Indigenous friends, neighbours, and communities.

Relationship Agreements can be helpful in building relationships and identifying areas of mutual concern and interest. By going through the process of creating an agreement, municipalities and Indigenous communities can continue (or begin) the process of developing mutual understanding and ongoing conversations. Completing this process will better equip all those involved to engage in meaningful, respectful conversations and solutions when issues do arise.

A [guidance document](#) is now available to support AMO members in creating Relationship-Agreements. It was developed by the AMO Indigenous Relations Task Force and recently approved by the AMO Board of Directors. The goal of a relationship agreement is to establish a long-term relationship of practical cooperation and commitment that respects the Indigenous community. The agreement must also recognize the need for ongoing compatibility, coordination, and understanding between the parties.

At the August 14th Board Meeting, the AMO Board of Directors approved two resource papers to assist municipal councils' efforts to support Truth and Reconciliation.

The first resource paper provides an overview of the [Truth and Reconciliation Commission's \(TRC's\) Calls to Action](#) that municipal governments can address themselves.

The second resource paper provides ideas and options for [what municipal leaders, councils can do to better support and engage Indigenous residents and neighbours at this time](#).

These AMO resource papers are meant to be organic and to be revised/updated when appropriate and more municipal resource materials are available.

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INDIGENOUS-MUNICIPAL RELATIONSHIP AGREEMENTS

A GUIDE FOR MUNICIPAL LEADERS

WHY NOW?

Municipal leaders are being looked to set the tone and be part of the constructive societal change in Indigenous Relations that is needed and expected. A question we have been hearing from members is how municipal governments leaders and staff can support the healing, learning, and restoration needed to strengthen reconciliation with Indigenous friends, neighbours, and communities.

Relationship Agreements can be helpful in creating relationships and identifying areas of mutual concern and interest. By going through the process of creating an agreement, municipalities and Indigenous communities can continue (or begin) the process of developing mutual understanding and ongoing conversations. Completing this process will better equip all those involved to engage in meaningful, respectful conversations and solutions when issues do arise.

To set the context, municipal governments are not part of the Crown under the Canadian Constitution —the Federal and Provincial governments are. As such, municipal governments are not able to address outstanding rights and claim issues, but we are able to be better neighbours and partners with Indigenous friends and communities.

SEPARATE PROCESS FROM DUTY TO CONSULT

It is important to note that Relationship Agreements are outside of and apart from the formal Duty to Consult process. While municipal governments may have a role to play in discharging procedural aspects of the Crown's Duty to Consult, they do not have an independent Duty to Consult. Municipalities are not the Crown.

They do not have the constitutional authority to address the range of issues arising from Aboriginal and Treaty rights. Municipal governments are subject to many provincial approval processes and do not have access to critically relevant information on Crown-Indigenous relations. Moreover, a lack of knowledge, capacity, and financial resources to fulfill the Duty also prevent municipal governments from independently assuming responsibility for discharging this Crown responsibility.

AMO RESOURCES

At the August 14th Board Meeting, the AMO Board of Directors approved two resource papers to assist municipal councils' efforts to support Truth and Reconciliation. It may be helpful to review those resource papers prior to reviewing this document. The first resource paper provides an overview of the Truth and Reconciliation Commission's (TRC's) Calls to Action that municipal governments can address themselves. These calls to action can help municipal governments focus their reconciliation efforts on areas within their sphere of influence.

The second resource paper provides ideas and options for what municipal leaders and councils can do to better support and engage Indigenous residents and neighbours at this time. It recommended that municipal governments:

1. Start By Listening
2. Educate Yourself
3. Speak Up Thoughtfully
4. Call For Action
5. Create A Declaration of Mutual Commitment and Friendship
6. Create Urban Indigenous-municipal advisory committee
- 7. Create Or Renew Relationship Agreements**
8. Support Indigenous Colleagues and Staff
9. Attend Memorial Events or Ceremonies.

While the recommended actions above do not appear in a linear, “first this, then that,” sequence, it is recommended that municipalities begin by listening and educating themselves, and that this process of learning and conversation is ongoing and prioritized.

The purpose of this guide specifically is to support municipalities in recommendation #7, Create Or Renew Relationship Agreements.

WHERE TO START?

It is important that municipal governments take the time to move thoughtfully through recommendations #1 to #4 prior to turning their focus to #5, #6 and #7. Listening, educating yourself, speaking up thoughtfully and calling for action will be ongoing practices that all municipal governments should embrace as a matter of the journey towards truth and reconciliation.

Substantive and functional relationship agreements will only be possible after municipal governments take the time to learn about local and national indigenous stories, histories, and perspectives on how best to move forward. While it is not possible to know everything about the other community, just as it may not be possible to know everything about one’s own community, initiating a dialogue between the two communities ensures that when a question comes up there is already a culture of positive and regular communication in place.

Recommendation #3, “Speak Up Thoughtfully,” suggests that municipal governments consider carefully what their informed contribution will be to the public discussion in support of Indigenous peoples. A sincere and heartfelt statement may take some time to develop and should be followed by an action plan or strategy.

Options for such an action plan include creating or renewing relationship agreements, attending memorial events or ceremonies, creating advisory committees, and more. The declaration of mutual commitment and friendship with the local Friendship Centre and the creation of an Indigenous-municipal advisory committee could be initiatives on their own. Such declarations could also be woven into a relationship agreement between a municipal government and Indigenous community.

CREATING OR RENEWING A RELATIONSHIP AGREEMENT

The goal of a relationship agreement is to establish a long-term relationship of practical cooperation and commitment that respects the Indigenous community's jurisdiction. The agreement must also recognize the need for ongoing compatibility, coordination, and understanding between the parties.

Many municipal governments have formal or informal inter-government agreements with Indigenous communities that cover how they will work together on areas of mutual interest such as economic recovery, tourism, land use planning, and environmental issues. Many more do not or have outdated agreements that do not reflect the current reality of the municipal-Indigenous relationship. These informal agreements are different from service agreements on items such as fire protection services, animal services, solid waste, or water/sewer provision. These formal service agreements often have legal and financial implications. Frameworks for such agreements are available through the Federation of Canadian Municipalities (FCM).

It is important to remember that municipalities do not have the same legal relationship with Indigenous communities as the provincial and federal governments. However, the ways in which these voluntary government-to-government relationships are formed, differences are understood, and relationships can be established are meaningful pathways toward reconciliation in these agreements. Relationship agreements can create a platform for legitimate, meaningful collaboration without altering existing structures in Canada. They represent an opportunity to foster genuine collaboration and achieve shared logistical, cultural, social, and economic benefits.

A relationship agreement should be a living document that represents a constantly evolving relationship. As such, it should change and adapt as the connection matures, and as the municipality and Indigenous community identify needs and priorities.

Establishing a relationship agreement

Establishing and maintaining respectful relationships is a basic principle of good municipal governance. By respecting each other's perspectives and developing relationships, municipalities and Indigenous communities can build trust, address challenging issues and new opportunities and act collaboratively to achieve social and economic well-being for all residents.

In addition to the recommendations outlined above and in the AMO paper, "What Municipal Leaders Can Do To Better Support Indigenous Residents And Neighbours At This Time" the following steps could be considered in the journey to creating a meaningful relationship agreement:

1. Identify treaty and non-treaty Indigenous communities that live in, or adjacent to, the municipality

Each of these communities is distinct and unique. If more than one Indigenous community is identified, there should be a separate relationship agreement with each. Through communication with the community, it will become clear who speaks on behalf of the community (elders, elected leaders, community leaders).

Discuss with community leaders what communication methods are appropriate, and ensure that all engagement is led by, or endorsed by, the Indigenous community.

This step may occur as part of the municipality's work towards recommendations #1 (Start By Listening) and #2 (Educate Yourself). It is important to take the time to understand the challenges, opportunities, and history of the Indigenous community.

2. Identify any needs for formal service agreements

Any formal service agreements should be captured in separate service agreements. These agreements should not form part of the relationship agreement, although they may be referenced within the relationship agreement. These should form separate agreements.

3. Identify areas of mutual concern and interest, and discuss the desired level of involvement/consultation that both parties are seeking and willing to undertake.

Areas of mutual interest could include:

- Childcare
- Community events
- Community Safety and Well-being
- Connectivity
- Economic Development
- Energy
- Housing
- Infrastructure Projects
- Planning and Development
- Public Health
- Sustainability
- Youth engagement

It is important to carefully consider each area of mutual interest and take the time to discuss each parties' role and priorities in the area. Will the relationship agreement provide broad goals, with specific details outlined in a separate document, or will the relationship agreement be more detailed in nature?

4. Commit to the process of creating a relationship agreement through a Resolution of Council

Recommendation #3 (Speak Up Thoughtfully) suggests that municipalities take the time to draft a sincere and heartfelt statement about their role in Truth and Reconciliation and their approach for moving forward. This may take some time to develop, but this is an important step in signaling to the municipality and Indigenous community that the municipality is sincere in their actions. This could be followed by a municipal Truth and Reconciliation implementation strategy, a part of which could be a relationship agreement.

5. Community engagement

Through direct, regular, and thoughtful communication, a steering committee could be established that includes members from both parties. The steering committee should engage the Indigenous community and all residents in the process of establishing a relationship agreement. It is important to acknowledge that the process must be collaborative and led by both parties. The relationship agreement is only meaningful if the process to create it embraces the Indigenous community as an equal partner.

It is important to integrate cultural knowledge into the processes of local government collaboration. Not doing so could be a significant barrier to substantive implementation. The need for increased cultural awareness is a reminder of preliminary work that should be done in Indigenous-municipal relationships to better foster meaningful interactions throughout the implementation of initiatives such as the relationship agreement.

6. Identify actions to be taken

Actions could include:

- Establishing working groups that will regularly meet to explore and initiate activities designed to facilitate economic diversification, protect cultural and heritage resources, and promote community growth and well-being.
- Creating a plan to identify and implement ways to make municipal spaces and buildings welcoming and safe for Indigenous Peoples while ensuring that they can see themselves reflected in the municipal spaces and places.
- Designing a framework to support all municipal staff to build relationships that honour the agreement's key tenets and build relationships with Indigenous Peoples to increase staff's knowledge of Indigenous cultures, traditions, and worldviews through education and learning opportunities.

7. Formalize a relationship agreement

The relationship agreement should be drafted by both parties, and should at a minimum:

- Identify the municipality and indigenous community covered by the agreement and identify who can speak on behalf of each party.
- Identify the general spirit of collaboration and communication, as agreed to through the consultation and engagement process.
- Identify how communication will occur between both parties:
 - Formal Communication (i.e., annual joint statements, regular formal meetings, community engagement opportunities, is a communication plan warranted?)
 - Advisory Committee (will an advisory committee be formed? If so, the terms of reference could be included as an appendix to the relationship agreement).
 - Informal Communication (will there be regular informal communication between the parties? What might this look like?)
- Identify the areas of mutual interest.

- Identify an action and implementation plan for any specific actions identified from the areas of mutual interest (this may look like an appendix that can be updated regularly; if there are financial implications, how will budgets be considered, approved?)
- Identify how decisions will be made (through consensus? Through a different decision-making lens?)
- Identify how often and under what circumstances the relationship agreement will be reviewed and amended if necessary (while this should be a possibility at any time, timelines for regular, formal review should be considered to ensure that the Relationship Agreement remains relevant. This could include within a year of new leadership for either party, and/or on an annual basis).

See *Appendix 1: Sample By-Law Preamble Inclusions* for suggestions on what to include in the relationship agreement preamble.

8. Solicit feedback on the draft agreement

Feedback on the draft relationship agreement should occur through community and stakeholder engagement. A meaningful process should be prioritized over a quick process, and feedback should be considered and incorporated as agreed to by all parties. Feedback can and should be sought throughout the process as part of recommendations #1 (Start by Listening) and #2 (Educate Yourself).

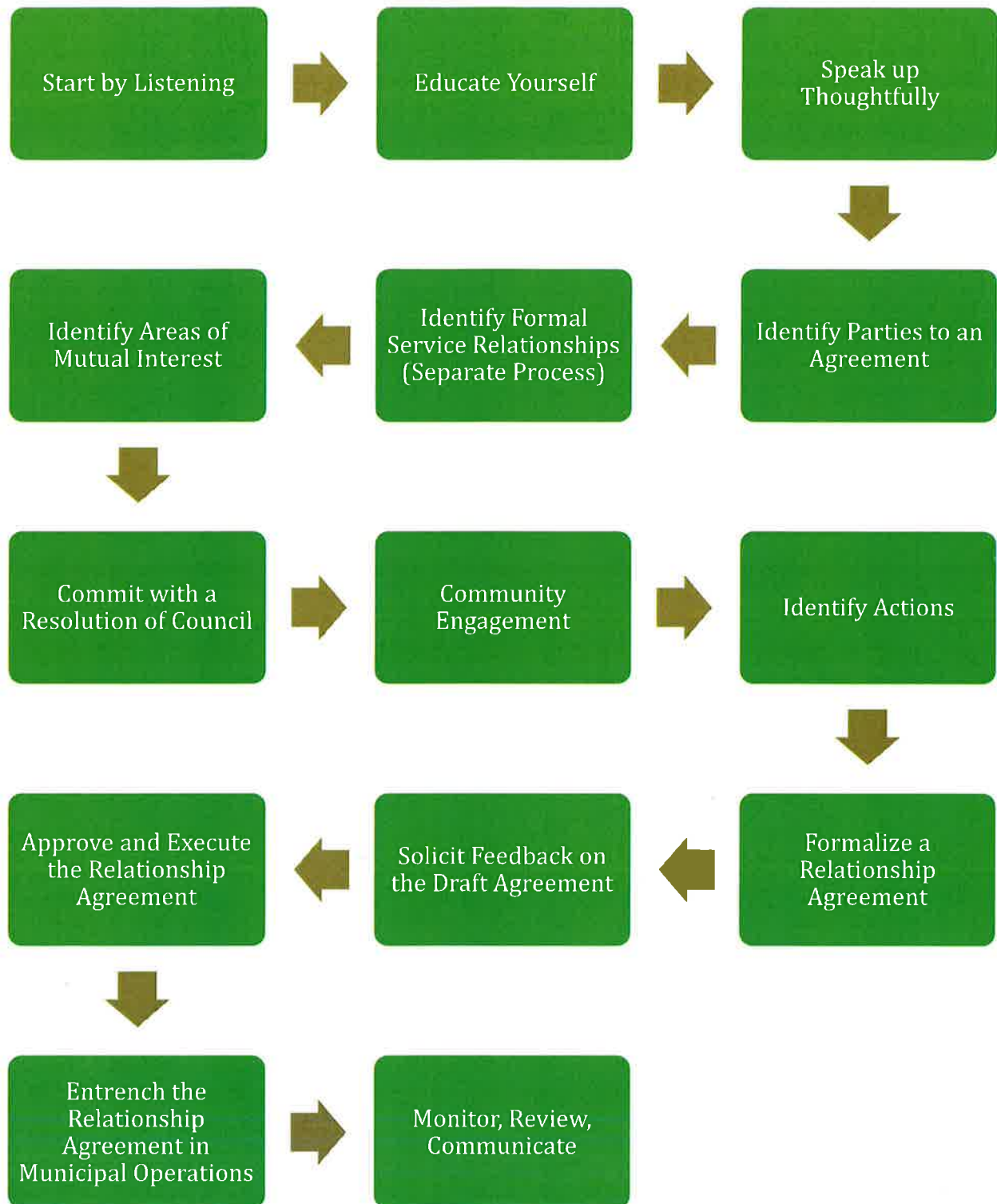
9. Approve the relationship agreement

Both parties should indicate satisfaction with the draft relationship agreement before it is executed by the municipal council and Indigenous community (see *Appendix 2: Sample Resolution of Council to Enter into Relationship Agreement*).

10. Entrench the relationship agreement in municipal operations

All municipal staff, elected officials, and volunteers should be aware of the relationship agreement and should understand their role in ensuring it is meaningful and followed. Regular training and reminders to municipal stakeholders about the relationship agreement, the Truth and Reconciliation journey and the history of Indigenous communities locally and nationally are important, so staff leaders and elected officials should ensure that they lead by example by ensuring the tenants of the relationship agreement are adhered to.

Establishing a Relationship Agreement: A Visualization



Appendix 1: Sample Relationship Agreement Preamble Inclusions

STATEMENT OF INTENT

A brief statement on the intent of the relationship agreement should be drafted by both parties.

PARTIES INVOLVED

Who is involved in building the relationship agreement and who are the signatories?

MANDATE OF PARTIES

A brief overview of the individual mandates of the parties involved.

COLLABORATION

A statement on collaboration could be included. Sample wording could be:

The Parties hereto acknowledge and agree that they shall collaborate with each other to achieve the objectives of this Relationship Agreement. The Parties further agree that they shall act in good faith in performing their respective activities and shall act according to the principles of friendly consultation and discussion, equality, and mutual benefit, to ensure that their co-operation can be realized on a mutually agreeable basis.

BINDING EFFECT

The relationship agreement should not be expected to legally bind either party. Anything requiring legal authority should be captured in a formal service agreement. Sample wording could be:

No Party has the power of authority to legally bind any other Party and nothing herein contained shall be construed as authorizing any Party to act as an agent or representative of any other Party.

Nothing in this Relationship Agreement shall be construed to create or constitute a legally binding obligation of the Parties.

TERM OF THE AGREEMENT

As part of the building the agreement, the parties should consider the term of the agreement and how it will be reviewed and amended. Sample wording could be:

This agreement shall remain in full force and effect for a term of [insert term length] with automatic renewal for a subsequent term unless a request for amendment is received in writing from one party to the other. Annually, the parties will consider whether there is a need to amend any of the terms of this agreement.

Appendix 2: Sample Resolution of Council to Enter Into Relationship Agreement

WHEREAS the Municipal Act, S.O. 2001 c. 25 Section 9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Municipal Act, S.O. 2001 c. 25 Section 11 (1) provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS the municipality of [insert name] recognizes that urban environments in Canada exist the way they do today because of First Nations' often forceful removal from their land;

AND WHEREAS the municipality of [insert name] is committed to supporting the journey of Reconciliation by applying the Truth and Reconciliation Calls to Action, the Missing and Murdered Indigenous Women and Girls Calls for Justice and the United Nations Declaration on the Rights of Indigenous Peoples as a foundation for an Indigenous Relationship Agreement;

AND WHEREAS the municipality of [insert name] recognizes that, as settlers to this land, we must do better;

AND WHEREAS it is the responsibility of every municipal employee, elected official, and [insert name] resident to forge stronger relationships with the descendants of the original inhabitants of this land, and to recognize we all have roles to play in our journey towards reconciliation;

AND WHEREAS the municipality of [insert name] and [insert name of Indigenous community] have expressed a desire and willingness to share in cross-cultural enrichment and the tenets of reconciliation between Canada and its Indigenous People;

AND WHEREAS the municipality of [insert name] is committed to relationship building based on the values of mutual respect, positive communication, and accountability to build and maintain strong relationships between the municipality and [insert name of Indigenous community here].

THEREFORE BE IT RESOLVED THAT the municipality of [insert name] and [insert name of Indigenous community] do therefore express the formalization of their intentions with this relationship agreement that will promote social, cultural, and economic collaboration and the journey towards reconciliation;

AND THEREFORE BE IT RESOLVED THAT the municipality of [insert name] and [insert name of Indigenous community] undertake to ensure public awareness of this relationship agreement and promote harmony and goodwill for the betterment of all residents;

AND THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE [insert name] HEREBY ENACTS AS FOLLOWS:

1. THAT the municipality of [insert name] does hereby enter into an Agreement with the [insert Indigenous community name], as stipulated in Schedule "A" of this by-law, a copy of which is attached hereto and forming an integral part of this by-law;

2. THAT the Mayor and Clerk are hereby authorized to sign the Agreement on behalf of the Corporation;
3. THAT the Mayor and Acting Clerk be and are hereby authorized to sign this by-law and affix the corporate seal thereto.
4. THAT this by-law is enacted upon the third and final reading thereof.

Read a first, second and third time, and be finally passed, signed, sealed, and numbered By-Law No. ##-202#, this ## day of [insert month], 202#.

Appendix 3: Starting Resources

Alcantara, C., & Nelles, J. (2016). *A Quiet Evolution: The Emergence of Indigenous-Local Intergovernmental Partnerships in Canada*. Toronto, Ontario: University of Toronto Press.

City Of Edmonton Indigenous Framework.

https://www.edmonton.ca/city_government/initiatives_innovation/community-engagement-indigenous-framework

City Of Edmonton Indigenous Framework.

https://www.edmonton.ca/city_government/initiatives_innovation/community-engagement-indigenous-framework

Federation of Canadian Municipalities, "Stronger Together: A Toolkit for First Nations-Municipal Community Economic Development." <https://fcm.ca/en/resources/cedi/stronger-together-toolkit>

Federation of Canadian Municipalities. (2005). "Municipal-Aboriginal Partnerships in Land Management."

https://www.fcm.ca/Documents/reports/Building_Capacity_Through_Communication_EN.Pdf

Federation of Canadian Municipalities. (2011). The First Nations-Municipal Community Infrastructure Partnership Program: Service Agreement Toolkit.

https://www.fcm.ca/Documents/tools/CIPP/CIPP_Toolkit_EN.pdf

Fiss, Adam, "First Nation-Local Government Agreements: A Pathway Toward Reconciliation" (2017). *Master of City Planning Practicum*, University of Manitoba.

Lowrie-Dennis, Gwendolyn, "Indigenous-Municipal Intergovernmental Agreements: A Case Study Examining Substantive Collaboration" (2017). *MPA Major Research Papers*. 171.

<https://ir.lib.uwo.ca/lgp-mrps/171>

Ontario Ministry of Municipal Affairs and Housing. "Municipal-Aboriginal Relationships: Case Studies." <http://www.mah.gov.on.ca/Page6054.aspx>

Truth and Reconciliation Commission of Canada. (2015). *Honouring The Truth, Reconciling for The Future: Summary of The Final Report of The Truth And Reconciliation Commission Of Canada*.

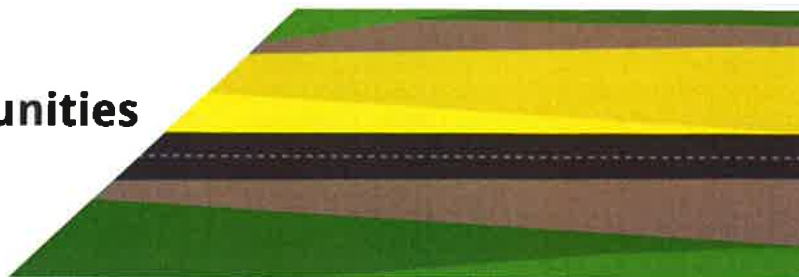
<http://www.trc.ca/websites/trcinstitution/index.php?p=893>

United Nations. (2004). "Report of The Special Rapporteur on The Situation of Human Rights and Fundamental Freedoms of Indigenous People, Mission to Canada." New York, United Nations.

United Nations. (2007). "United Nations Declaration on the Rights of Indigenous Peoples." *Human Rights Quarterly*, 33 (3), 909-92

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ROMA 2022: Rural Opportunities



Annual Conference

Submit your Questions for the Provincial Ministers' Forums

An important aspect of the ROMA conference is the opportunity to address rural municipal issues in the Ministers' Forums. As in previous years, Ministers' Forums will be held on Monday and Tuesday of the Conference. The focus of the Forums will be:

- **Monday, January 24:** Adapting Health and Social Services for Rural Communities in a Post-Pandemic Environment
- **Tuesday, January 25:** Sparking Rural Economic Growth with the Environment, Infrastructure and Resource Development

If you are a municipally elected official and registered for the conference, submit questions by the deadline of **January 14, 2022, noon**.

To submit your questions, click [here](#).

For further information about registration and programming, please click [here](#).

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Township of The Archipelago

Recommendation Report to Council

Report No.: CAO-2021-07

Date: December 17, 2021

Originator: John B. Fior, CAO

Subject: COVID-19 Vaccination Policy

RECOMMENDATION

That Council approves the attached COVID-19 Vaccination Policy for Township employees, Reeve and Council members, Board/Committee members, Municipal By-law Officers, volunteers and contractors visiting or working in municipal facilities.

BACKGROUND

Full vaccination has been shown to be effective in reducing the COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants, including the Delta, Omicron and any other variants that may come into circulation in Ontario.

Given the continuing spread of COVID-19, including the Delta and Omicron variants and any other variants that may come into circulation within Ontario; the compelling data demonstrating a higher incidence of COVID-19 among the unvaccinated population; and, the increasing levels of contact between individuals as businesses, services and activities have reopened, it is important for Township employees to be fully vaccinated in order to protect themselves against serious illness from COVID-19 as well as to provide indirect protection to others, including their colleagues.

In order to address the ongoing pandemic, all employees will be required to achieve fully vaccinated status and provide proof of vaccine by specified dates. Exemption from this policy will only be granted for reasons related to a protected ground set out in the Ontario Human Rights Code, or as a result of a medical exemption, which will require medical documentation from a physician in Ontario.

For the purposes of this policy only, reference to "employees" also includes the Reeve and Council members, Board/Committee members, Municipal By-law Officers, volunteers and contractors visiting or working in municipal facilities.

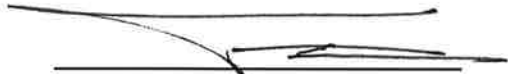
OPTIONS/ALTERNATIVES

1. Council can approve the attached COVID-19 Vaccination Policy for immediate implementation. This, along with the many other measures that have been taken to protect our staff and others, will provide an added measure of protection for everyone.
 2. Council can approve the attached policy with modifications.
 3. Council can decide to not approve the policy.
-

CONCLUSION

Staff recommend that Council approve the attached COVID-19 Vaccination Policy, effective December 18, 2021.

Respectfully Submitted,



John B. Fior
Chief Administrative Officer

Attach.

- COVID-19 Vaccination Policy

THE TOWNSHIP OF THE ARCHIPELAGO

COVID-19 VACCINATION POLICY

December 18, 2021

Policy Statement

The Township of The Archipelago is committed to taking every precaution reasonable in the circumstances for the protection of the health and safety of employees from the hazard of COVID-19. This policy is designed to maximize COVID-19 vaccination rates among Township employees as one of the critical control measures for the hazard of COVID-19.

Purpose

The purpose of the COVID-19 Vaccination Policy is to provide guidelines pertaining to the expectations and requirements of staff, contractors and volunteers with respect to COVID-19 and vaccination.

Application

This policy applies to all Township employees, including full-time, part-time, permanent, temporary, casual, contract employees, Reeve and Council members, Board/Committee members, Municipal By-law Officers, and volunteers and contractors visiting or working in municipal facilities. New employees will also be subject to this policy as a condition of their employment contract with The Township of The Archipelago. The Township also reserves the right to amend the scope of this policy as needed to meet changing provincial or federal requirements.

Support for Vaccinations

The Township's vaccination policy supports employees in obtaining their COVID-19 vaccination. If operationally feasible and with the permission of their immediate supervisor, Township employees can be released on work time to be vaccinated while on-duty, either in the work location or at a designated vaccination site, without loss of compensation or the requirement to use credits, to a maximum of one day (one shift).

Responsibilities

All levels of management are responsible for the administration of this policy. Managers are expected to:

- Lead by example, and;
- Ensure employees complete and sign off on any required training about COVID-19, including vaccination and safety protocols.

Employees are expected to:

- Follow all health and safety policies and protocols, and;

- Complete and sign off on any required training about COVID-19, including vaccination and safety protocols.

Definitions

Fully vaccinated

“Fully vaccinated” means that it has been at least 14 days since receiving:

- A second dose of an accepted two-dose COVID-19 vaccine or a combination of accepted vaccines (i.e. Moderna, Pfizer BioNTech or AstraZeneca/COVISHIELD)
- The only dose of the single dose COVID-19 vaccine of Janssen (i.e. Johnson & Johnson)
- A complete COVID-19 vaccine series that is listed for emergency use by the World Health Organization

Vaccination Requirements

All Township employees are required to be fully vaccinated with a COVID-19 vaccine series by February 7, 2022. For a two dose vaccine series, employees must receive one dose of COVID-19 vaccine by January 3, 2022 and two doses of COVID-19 vaccine by February 7, 2022. For a single dose vaccine series (e.g. Johnson and Johnson), employees must receive the dose by January 3, 2022.

Proof of Vaccination Procedure

1. Proof of COVID-19 vaccine administration as per the following requirements:
 - a) If the individual has only received the first dose of a two-dose COVID-19 vaccination series approved by Health Canada, proof that the first dose was administered and, as soon as reasonably possible, proof of administration of the second dose; or
 - b) Proof of all required doses of a COVID-19 vaccine approved by Health Canada; or

All affected employees must provide proof of vaccination status. The only acceptable proof of vaccination is the receipt provided by the Ministry of Health/Public Health, or equivalent out-of-province health body to the person who was vaccinated.

For employees who have only received the first dose of a two-dose COVID-19 vaccination series, proof must be provided that the first dose was administered and, as soon as reasonably possible (i.e., less than 4 months in all cases), proof of administration of the second dose is to be provided.

Employees who have received only one dose, must participate in regular antigen testing until such time as they are considered fully immunized. Antigen testing will be conducted on a schedule determined by the Township, based on the employee's shift patterns. Testing costs will be paid for by the employee.

If at the time an employee who is eligible for the second dose of the vaccine does not receive it, the individual must provide proof of a medical reason for not receiving it.

Employees will be required to update their vaccination status in accordance with the established process and by the dates set out in this policy, as they obtain each dose of COVID-19 vaccine.

Medical Exemption for COVID-19 Vaccination

Medical documentation must be provided by a physician for any employee who claims to have a medical reason for not being vaccinated.

Medical notes must include whether the medical exemption is permanent or time-limited. If time-limited, the note must include how long the exemption is expected to last.

Where the medical exemption is time-limited, the CAO or respective Manager must follow up with the Employee upon the medical exemption expiring.

Health and Safety Requirements for Unvaccinated Employees

Employees requiring a medical exemption from receiving the vaccination will be required to undertake regular antigen testing or equivalent at their own cost. Antigen testing will be conducted on a schedule determined by the Township, based on the employee's shift patterns. Any isolation periods required as a result of a positive test will be unpaid by the Township.

If there is a likelihood that an unvaccinated employee will come within 2 meters or less (indoors or outdoors) with a fellow employee, contractor or member of the public, the unvaccinated employee will be required to wear a mask.

Employees without an approved accommodation plan and who are not fully vaccinated against the hazard of COVID-19, in accordance with the implementation requirements of this policy, may elect to request vacation leave (if available), time off in lieu (if available), or a leave of absence without pay until such time as they do become vaccinated or new guidance is received from our local Medical Officer of Health.

Confidentiality

Information relating to an individual's proof of vaccination and/or the reason(s) for not receiving a COVID-19 vaccination will remain in their confidential Human Resources file for the purposes of ensuring the safety of the corporation's employees, contractors and local community in the event of a COVID-19 outbreak.

Training

All employees to whom this policy applies will have this policy shared with them on, or close to, the date of the policy coming into effect. All new hires will have the policy shared with them prior to commencement of their first day of employment, or prior to commencement of their first shift, where possible. Employees will be required to acknowledge that they have read and understand the policy.

Employees will be provided with information on educational and training resources related to COVID-19.

Monitoring/Contraventions

In partnership with North Bay Parry Sound District Health Unit, The Township of The Archipelago will continue to review and assess health and safety protocols to mitigate the risk of COVID-19 in the workplace and community. Any changes to safety measure will be communicated to employees and the appropriate policies will be updated accordingly.

Managers and supervisors are responsible for monitoring compliance with this policy.

The Township of The Archipelago will make every effort to support an individual in obtaining their vaccination.

Employees who fail to comply with this policy may be subject to discipline up to and including termination of employment.

This policy will be reviewed on a regular basis and amended as needed.

DRAFT

The Township of The Archipelago

Recommendation Report to Council

Report No.: Clerk-2021-07

Date: December 16, 2021

Originator: Maryann Weaver, Clerk

Subject: Limited Fire Inspection Service Agreement

RECOMMENDATION

That Council authorize the execution of an agreement with the Municipality of McDougall, for the provision of Limited Fire Inspection Services, with the terms as set out in the agreement.

BACKGROUND/HISTORY

Ontario Regulation 365/13 (O. Reg. 365/13) under the Fire Protection and Prevention Act, 1997 requires that fire safety assessments and inspections if necessary, be undertaken as directed by the Fire Marshal for:

- (1) every building for which a fire safety complaint is received; and
- (2) every building for which a request for assistance to comply with the Fire Code is received and the involvement of the Chief Fire Official is required.

In order to comply with this regulation, we are required to seek out service delivery agreements with other municipalities. The Township of The Archipelago does not have a fire department, and therefore require service agreements with neighbouring municipalities in order to fulfill the municipal requirements under the Fire Protection and Prevention Act (FPPA).

Up until April 2020 the Township of The Archipelago did have an agreement with the Town of Parry Sound. Unfortunately, we were unable to negotiate the renewal of the agreement. Since then we have been non-compliant.

The Municipality of McDougall recently hired a new Fire Chief. Staff contacted their Chief with a proposal and were able to agree to the terms, as presented in the agreement attached.

FINANCIAL IMPLICATIONS

- There is a \$2,000. Yearly Stand-by Fee associated with the Limited Fire Inspection Services Agreement with the Municipality of McDougall.
 - The Archipelago will cover all costs for providing or arranging transportation to any water access locations that do not have road accessibility.
 - All costs associated with inspections triggers by complaints will be charged back to the property owner.
-

ANALYSIS/OPTIONS

Option 1

That Council authorize the execution of an agreement with Municipality of McDougall, for the provision of Limited Fire Inspection Services. This option will make the Township of The Archipelago compliant with O.Reg. 365/13.

Option 2

Address any concerns with the proposed Limited Fire Inspection Services Agreement.

Option 3

Do not enter into the Limited Fire Inspection Services Agreement. This option will make the Township of The Archipelago non-compliant with O. Reg. 365/13.

CONCLUSION

That Council authorize the execution of an agreement with Municipality of McDougall, for the provision of Limited Fire Inspection Services.

Respectfully Submitted,



Maryann Weaver
Clerk

I concur with this report
and recommendation,



John B. Fior
Chief Administrative Officer

ATTACHMENTS

- Draft Limited Fire Inspection Services Agreement

The Corporation of the
TOWNSHIP OF THE ARCHIPELAGO

By-Law No. 2021 –

Being a By-law to authorize the Reeve and Clerk to execute an
Agreement with the Municipality of McDougall for the
Provision of Limited Fire Inspection Services

WHEREAS pursuant to *the Municipal Act, 2001*, S.O. 2001, sec. 19, c. 25, as amended, a municipality may exercise its powers to provide a municipal service in an area in another municipality if the other municipality is a single-tier municipality and the service is provided with its consent;

AND WHEREAS pursuant to *the Municipal Act, 2001*, S.O. 2001, sec. 20, c.25, as amended, a municipality may enter into an agreement with one or more municipalities to provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS Ontario Regulation 365/13 (O. Reg. 365/13) requires that fire safety assessments and inspections if necessary, be undertaken as directed by the Fire Marshal for:

- (1) every building for which a fire safety complaint is received; and
- (2) every building for which a request for assistance to comply with the Fire Code is received and the involvement of the Chief Fire Official is required.

NOW THEREFORE BE IT ENACTED as a By-law of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and Clerk be and are hereby authorized to execute and affix the Corporate Seal to an agreement attached hereto as Schedule "A" between the Corporation of the Municipality of McDougall and the Corporation of the Township of The Archipelago, for the provision of limited Fire Inspection Services;
2. That this agreement shall commence on February 1, 2022 and terminate on December 31, 2024, with an option to renew for an additional two years;
3. That this By-law shall come into force and take effect on the day of the passing thereof.

READ and FINALLY PASSED in **OPEN COUNCIL** this 17th day of **December, 2021**.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Weaver, Clerk

THIS AGREEMENT made this day of , 2022.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF MCDUGALL
(hereinafter referred to as "McDougall")

AND:

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO
(hereinafter referred to as "The Archipelago")

PURPOSE

The purpose of this agreement is to outline the terms and conditions of a shared service arrangement between McDougall and The Archipelago, for the provision of limited Fire Inspection Services.

TERMS OF AGREEMENT

This agreement shall commence on or about February 1, 2022 and terminate on January 31, 2024 with an option to renew for an additional two years.

TERMS AND CONDITIONS

1. McDougall agrees to provide Fire Inspection Services to The Archipelago.
2. The Archipelago agrees to provide the appropriate authority to McDougall staff to carry out duties identified under this agreement.
3. Fire Inspection Services shall only be conducted for residential or commercial establishments upon receipt of a request or complaint.
 - i) **Requests**: A fee of \$500.00 shall be charged to the property owner requesting an inspection and paid in advance to The Archipelago. The fee will cover two (2) inspections. A fee of \$300.00 will be charged for each subsequent required inspection in excess of two inspections.
 - ii) **Complaints**: Complaints that have been submitted to The Archipelago will be forwarded to McDougall for investigation. All costs of inspections will be charged back to the owner of the property, by The Archipelago.
4. McDougall will not inspect wood stoves but will provide the requestor with a list of private sector individuals who are "Wett Certified".
5. McDougall shall invoice The Archipelago and The Archipelago agrees to pay for services rendered, as follows:
 - i) A Yearly Stand-by Fee of \$2,000.

- ii) Two times the hourly rate of the staff member(s) based on total time spent inclusive of travel and office time required.
 - iii) The current mileage rate set by McDougall for vehicles used to carry out business. The mileage rate shall be the rate that applies according to McDougall's Policy. If this increases through the term of the contract, the new McDougall's Policy rate shall apply to this contract from the date of its approval.
- 6. The Archipelago shall cover all costs for providing or arranging transportation to any water access locations that do not have road accessibility.
 - 7. Both parties shall provide errors and omissions and legal expenses insurance to cover Fire Prevention Staff.
 - 8. The Archipelago agrees to be responsible for miscellaneous expenditures required for enforcement and all legal expenses required to prosecute their matters.
 - 9. McDougall will provide The Archipelago with detailed reports and itemized invoices on all inspections completed for The Archipelago.
 - 10. The Archipelago recognizes that McDougall is a priority for McDougall Fire Department, and acknowledges that duties within the McDougall Fire Department will supersede any work required in The Archipelago.
 - 11. A one (1) month notice of termination of the agreement may be given by either party and subject to the conclusion of the said one (1) month notice, the agreement shall be terminated.
 - 12. Notwithstanding section 11, termination of this agreement may be allowed upon agreement of both parties.
 - 13. In the event that either party terminates the agreement, McDougall agrees to refund The Archipelago the appropriate portion of the Stand-by Fee.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

The Corporation of the Township of
The Archipelago

The Corporation of the Municipality of
McDougall

Bert Liverance, Reeve

Dale Robinson, Mayor

Maryann Weaver, Clerk

Lori West, Clerk

Township of The Archipelago
Permit Comparison Summary

Page 1

Issued For Period NOV 1,2021 To NOV 30,2021

| Name | Type | Number | Property |
|--------------------------|----------------------|-----------|------------------------|
| VINCENT PAYNE MARINE LTD | -COMMERCIAL BUILDING | 2021-0304 | 59 PAYNES RD |
| JONATHAN WIERSMA | -SEWAGE CLASS 4 | 2021-0305 | |
| MATHIESEN, ERIK HILLAR | -SLEEPING CABIN | 2021-0306 | 105 TOLPT'S RD |
| KELLY, KENNETH | -SEASONAL DWELLING | 2021-0307 | 12 TAMARACK DR |
| WHIFFEN, GREGORY | -LIVING ADDITION | 2021-0308 | 45 THREE LEGGED LAKE |
| HUBBARD, RENEE | -SEWAGE CLASS 4 | 2021-0309 | GINN-BEACH DRIVE |
| FROEBELIUS, JACQUELINE | -SEWAGE CLASS 4 | 2021-0310 | HARRISON ISLAND 26A RP |
| COOKE, PATRICK | -SEWAGE CLASS 4 | 2021-0311 | 16 A96 ISLAND |
| JACKLIN, RONALD ROGER | -DOCK | 2021-0312 | 80 CRANE LAKE |
| DAYMOND, TAMI | -DECK | 2021-0313 | 1 B182 ISLAND |
| MITCHELL, JOHN | -SEASONAL DWELLING | 2021-0314 | 51 SITE 9 RD |
| LEBRUN, PIERRE | -SEWAGE CLASS 4 | 2021-0315 | 100 FOX BACK RD |

Permit Comparison Summary

Issued For Period NOV 1,2021 To NOV 30,2021

| | Previous Year | | | Current Year | | |
|--------------------------|---------------|----------|------------|--------------|----------|------------|
| | Permit Count | Fees | Value | Permit Count | Fees | Value |
| -BOATHOUSE | 1 | 2,750.00 | 250,000.00 | 0 | 0.00 | 0.00 |
| -COMMERCIAL BUILDING | 0 | 0.00 | 0.00 | 1 | 3,463.00 | 314,844.00 |
| -DECK | 0 | 0.00 | 0.00 | 1 | 212.00 | 19,350.00 |
| -DEMOLITION | 1 | 50.00 | 0.00 | 0 | 0.00 | 0.00 |
| -DOCK | 4 | 200.00 | 49,000.00 | 1 | 50.00 | 35,000.00 |
| -GARAGE/STORAGE BUILDING | 3 | 2,190.00 | 199,125.00 | 0 | 0.00 | 0.00 |
| -HOUSE | 1 | 5,748.00 | 522,565.00 | 0 | 0.00 | 0.00 |
| -LIVING ADDITION | 2 | 2,135.00 | 194,160.00 | 1 | 1,951.00 | 177,420.00 |
| -RENOVATION | 1 | 1,100.00 | 100,000.00 | 0 | 0.00 | 0.00 |
| -SCREENED PORCH | 1 | 487.00 | 44,310.00 | 0 | 0.00 | 0.00 |
| -SEASONAL DWELLING | 2 | 3,960.00 | 360,000.00 | 2 | 7,711.00 | 701,000.00 |
| -SEWAGE CLASS 4 | 3 | 1,500.00 | 60,000.00 | 5 | 2,500.00 | 108,000.00 |
| -SLEEPING CABIN | 0 | 0.00 | 0.00 | 1 | 330.00 | 30,000.00 |

| | <u>Previous Year</u> | <u>Current Year</u> |
|---------------------------------|----------------------|---------------------|
| Total Permits Issued | 19 | 12 |
| Total Dwelling Units Created | 3 | 2 |
| Total Permit Value | 1,779,160.00 | 1,385,614.00 |
| Total Permit Fees | 20,120.00 | 16,217.00 |
| Total Compliance Letters Issued | 3 | 3 |

BUILDING PERMIT SUMMARY (comparison 2020 to 2021)

2020

| Month | Total No. | Value | Fees | Permit Area (Sq. Feet) |
|---------------|------------|------------------------|---------------------|---------------------------|
| JAN | 4 | 75,800.00 | 493.00 | 516 |
| FEB | 5 | 107,800.00 | 497.00 | 500 |
| MAR | 6 | 1,520,500.00 | 17,179.00 | 7,533 |
| APR | 2 | 0.00 | 100.00 | 2,205 |
| MAY | 31 | 1,609,435.00 | 18,775.00 | 11,474 |
| JUN | 45 | 2,878,990.00 | 34,353.00 | 21,165 |
| JUL | 25 | 1,509,925.00 | 17,832.00 | 12,136 |
| AUG | 31 | 1,550,910.00 | 18,753.00 | 11,899 |
| SEP | 28 | 2,164,320.00 | 27,222.00 | 10,651 |
| OCT | 15 | 568,296.00 | 7,674.00 | 5,775 |
| NOV | 19 | 1,779,160.00 | 20,120.00 | 9,044 |
| DEC | | | | |
| TOTALS | 211 | \$13,765,136.00 | \$162,998.00 | 92,898 |

2021

| Month | Total No. | Value | Fees | Permit Area (Sq. Feet) |
|---------------|------------|------------------------|---------------------|---------------------------|
| JAN | 20 | 1,569,940.00 | 17,196.00 | 10,561 |
| FEB | 9 | 84,500.00 | 979.00 | 3,442 |
| MAR | 24 | 1,547,330.00 | 17,065.00 | 12,387 |
| APR | 22 | 855,000.00 | 11,085.00 | 11,037 |
| MAY | 34 | 3,968,000.00 | 46,522.00 | 12,348 |
| JUN | 49 | 4,127,550.00 | 49,212.00 | 20,880 |
| JUL | 37 | 3,836,630.00 | 46,398.00 | 16,423 |
| AUG | 47 | 4,236,950.00 | 52,620.00 | 8,417 |
| SEP | 36 | 4,935,245.00 | 56,903.00 | 28,045 |
| OCT | 25 | 1,114,344.00 | 14,574.00 | 12,318 |
| NOV | 12 | 1,385,614.00 | 16,217.00 | 12,568 |
| DEC | | | | |
| TOTALS | 315 | \$27,661,103.00 | \$328,771.00 | 148,426 |

10 Year Building Permit Comparison

| Inspectors | Year | Total Number | Construction Value | Permit Fees | Permit Area (Sqft) |
|-------------------|------|--------------|--------------------|-------------|--------------------|
| 2 | 2020 | 217 | \$14,485,336 | \$170,470 | 97,798 |
| 2 | 2019 | 229 | \$17,583,215 | \$206,557 | 111,251 |
| 2 | 2018 | 243 | \$13,384,210 | \$158,586 | 97,049 |
| 2 | 2017 | 253 | \$12,079,625 | \$158,298 | 112,450 |
| 2 | 2016 | 255 | \$14,263,575 | \$190,799 | 97,112 |
| 3 | 2015 | 251 | \$10,181,075 | \$141,225 | 104,769 |
| 3 | 2014 | 203 | \$8,683,875 | \$116,569 | 71,947 |
| 3 | 2013 | 238 | \$8,357,912 | \$110,466 | 87,848 |
| 3 | 2012 | 280 | \$10,861,525 | \$147,012 | 95,280 |
| 3 | 2011 | 278 | \$11,532,557 | \$156,465 | 90,409 |
| Average 2011-2020 | | 245 | \$12,141,291 | \$155,645 | 96,591 |
| Jan-Nov 2021 | | 315 | \$27,661,103 | \$328,771 | 148,426 |

The Township of The Archipelago

Information Report to Council

Report No.: Operational Services 2021-016

Date: 16th December 2021

Originator: Greg Mariotti, Manager of Operational Services

Subject: Operational Services Update

Public Works and Environmental Services Update

Significant atmospheric temperature variations have caused additional winter control events. Additional public works staff is being trained to monitor the weather and dispatch resources to manage winter events. This spreads the work load (it used to be only the Supervisor that would do this), and reduces stress on any one individual.

The municipal Waste By-Law is currently under review for fees and service deliverables. In the meantime, attached is a summary of fees and charges comparing The Archipelago with other waste disposal facilities, both big, small, close and far away. Council will see that The Archipelago is due for an overhaul in order to maintain a cost effective delivery of service to its ratepayers.

Related to the Waste By-Law, attendance records at transfer stations are being reviewed in order to assess whether some locations may benefit from a change to their days and/or hours of operation.

Staff has prepared a first draft of a capital and operational budget. Covid-19 continues to generate supply chain and cost pressures, when obtaining quotes for many items.

Blue Box Transition Update

We are currently scheduled to transition in August, 2024. Details on the transition are not known yet but staff will continue to provide timely information to Council during the transition process.

The regulation provides producers with the ability to find efficiencies. It includes provisions to capture internet retailers and other producers without residency in Ontario to ensure fairness. It also continues to provide an exemption for small businesses - businesses with less than \$2 million in annual revenue would be exempt (e.g., small, independent convenience store owners, however we note this will may result in municipalities being considered a producer).

Producers are required to collaborate to establish a common collection system to provide collection services to all eligible sources with no duplicate services to residents. Accountability for the common collection system lies with producers and their PROs (producer responsibility organizations), and is enabled through the creation of an Allocation Table.

There are three PROs registered so far:

- Circular Materials Ontario (CMO) – a non-profit created by 15 major brands and large stores/businesses (including Heinz, Pepsi, P&G, McDonalds, Loblaws, Costco)
- Ryse Solutions – for profit producer responsibility organization
- Green for Life – for profit producer responsibility organization


Once the approach for the common collection system is decided, the regulation relies upon the Allocation Table to determine who will be liable for ensuring collection happens in a given location. **The Allocation Table identifies which producer is liable for making sure collection standards are met for a given area.** The regulation allows for all producers registered with a producer responsibility organization (PRO) to be jointly liable for a given area, and for the PRO to share liability with these producers. If there are any gaps in collection service requirements, RPRA can undertake compliance and enforcement with the liable producers and PROs.

The Allocation Table is created by following a set of rules which are agreed upon and written by the registered PROs who are the “rule making” PROs. The regulation requires the Allocation Table to be submitted by July 1, 2022 at the latest to RPRA (Resource Productivity and Recovery Authority, the regulator). **Until that takes place, we do not know which PRO we will be working with.**

Municipal governments will be able to pursue a commercial agreement with PRO's to provide services for blue box however some local governments may decide **not** to pursue a commercial agreement.


At this time, there are still a lot of unknowns. As a result, we are not yet able to determine whether a commercial agreement would be in the best interests of The Archipelago – or what type of arrangement a PRO might be looking for, if any. The PROs will be looking at cost reductions as opposed to services for residents; they will also be looking to assess penalties against ‘partner’ municipalities if recycling is contaminated over certain percentages. After 2026, the PROs will also be able to change collection systems; water-based recycling depots may be moved to land and the number of collection depots may be reduced.

Respectfully Submitted,



Greg Mariotti
Manager of Operational Services

I concur with this report,



John B. Fior
Chief Administrative Officer

Fee Schedule Price Comparatives

| Waste Type | Barrie Landfill (With Scales) No date | Ottawa, Trail Road Landfill (With Scales) | McDougall (With Scales) | Seguin (2017) (No Scales) | Carling (No Scales) | McKeller (fees not updated since 2008) (No Scales) | District of Muskoka (With Scales) | District of Muskoka (Without Scales) | Town of Parry Sound (No Scales) | Sudbury (With Scales) | ARCH |
|---------------------------|---|--|---|---|--|---|---|--|--|--|---|
| Household Waste | <p>\$10.00 minimum charge <100kg, then \$153.00/MT</p> <p>\$285.00/MT for garbage mixed with recyclables or organics</p> <p>2 free garbage bags every other week for curbside collection. Additional bags require a tag. Bag tags are \$3ea.</p> | <p>\$11.65 minimum charge <100kg, then \$116.50/MT</p> <p>\$233/MT for garbage mixed with brush, cardboard or recyclables 250 kg or more (per tonne) \$233.00. \$58.25 minimum charge <250kg.</p> <p>No bag tags Curbside garbage is collected every other week.</p> | <p>\$8 minimum charge <46kg. \$128.00/MT</p> <p>No charge to residents, but stickers or hanging tag permits must be displayed. Replacement stickers cost \$25.</p> | <p>No Charge</p> <p>No Contractors</p> | <p>No charge to residents, but vehicle permits must be displayed.</p> <p>No Contractors</p> | <p>No Charge</p> <p>No Contractor's</p> | <p>3 bags household garbage per week free Additional bags: \$7ea. 11 or more \$201.00/MT</p> <p>Bag tags are \$7ea.</p> | <p>3 bags household garbage per week free Additional bags: \$7ea.</p> <p>Bag tags are \$7ea.</p> <p>Any loads larger than a pick-up truck have to go to the landfill.</p> | <p>Bag tags (\$5) each</p> <p>Curbside no charge</p> | <p>\$81.00/MT \$245/MT if mixed with recyclables \$165/MT if mixed with scrap metal/electronics</p> <p>\$3 minimum charge <100kg</p> <p>If clean garbage, first 50kg is free (per week)</p> <p>Curbside no charge</p> | No Charge |
| Recyclables | No Charge | <p>Cardboard: \$56/MT with a \$5.60 minimum fee.</p> <p>Clean glass, metal, plastic: Free</p> | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge | No Charge |
| Construction & Demolition | <p>Insulation (bagged and tagged) \$3ea</p> <p>All other C&D: \$10 minimum charge <100kg, then \$153/MT.</p> | <p>\$11.65 minimum charge <100kg, then \$116.50/MT For both residential and commercial operators.</p> <p>Fill (asphalt, masonry, concrete without rebar): \$56/MT</p> | <p>Clean wood: \$128/MT Shingles: \$175/MT Unsorted C&D with divertible waste: \$200/MT \$8 minimum charge</p> | <p>C&D waste only accepted at the Landfill and with a 1 ton truck max. \$12 minimum charge Small trailer to ½ ton: \$30/load Large trailer to 1 ton truck: \$50/load Shingles: \$6 per bundle</p> | <p>Clean wood: ½ ton or single axle trailer \$25/load Shingles: \$10.37 per bundle. Vehicles must display permit.</p> <p>Nothing accepted from commercial businesses</p> | <p>Only shingles accepted. Must be clean and free from debris, wood, plastic wrapping: \$175/MT</p> | <p>Clean shingles/wood: \$101/MT Unclean wood/other demolition waste: \$201/MT Mixed load: \$382/MT \$12 minimum charge</p> | <p>½ ton: \$201/load ½ ton mixed load: \$382/load Single axle stake truck: \$242/load Single axle stake truck mixed load: \$483/load Dump trucks have to use the landfill.</p> | <p>No Contractors allowed.</p> <p>3 tags need to be purchased for C&D.</p> <p>5-10 tags for wood/lumber • Trunk load - 3 tags • 1/2 ton truck or trailer - 5 to 10 tags based on quantity Tags are \$5 each</p> | <p>Wood waste, concrete and brick: \$45/MT \$3 minimum charge <100kg</p> | \$20.00 per cubic yard or the back of a pick-up truck. |
| Bulky Items | <p>Residents encouraged to make their own arrangements to have them recycled or repurposed. Mattresses: \$20ea.</p> | <p>Residents encouraged to make their own arrangements to have them recycled or repurposed. Mattresses: curbside pick-up</p> | <p>\$8 minimum charge <46kg. \$128/MT for large items</p> | <p>Furniture and other household items (toys, Textiles, etc.) \$5 small \$10 large Mattresses: \$10ea. Boats – No boats over 20ft \$2.00 per ft (Stripped) \$4.00 per foot not stripped</p> | <p>Furniture, vacuum cleaners, toilets, sinks, patio furniture, mattresses: \$10ea</p> | <p>Furniture, vacuum cleaners, toilets, sinks, patio furniture, mattresses: \$10ea</p> | <p>Furniture: \$201/MT Mattress or box spring: \$28ea. Untagged appliances \$26ea. Tagged appliances: free</p> | <p>Furniture: \$28ea. Mattress or box spring: \$28ea. Untagged appliances \$26ea. Tagged appliances: free</p> | <p>TAGS - \$5ea. Chair: 1 tag Couch: 3 tags Drywall: 5-10 tags Household Waste: 1 tag/bag Loveseat: 2 tags Mattresses: Single/box spring: 1 tag Double or Queen/box spring: 2 tags King/box spring or Sofa bed: 4 tags</p> | <p>First 50kg is free (per week) 50-100kg: \$3 flat rate. >100kg per week: \$81/MT</p> | \$10 ea |
| Yard and Brush | <p><100kg free >100kg is \$60/MT</p> <p>Curbside pick up is free to residents. No stumps or tree limbs. \$6 minimum charge applies to commercial yard waste for loads <100kg.</p> | <p>Brush and yard waste: \$40.50/MT. Larger brush: \$119/MT Stumps: \$238/MT (\$59.50 minimum). Curbside leaf and yard waste is free providing it is sized and bundled appropriately.</p> | <p>Yard waste free for residents if in approved paper bag/trailer. \$50/MT in unapproved bags. Brush: \$128/MT</p> | <p>Brush: \$5 per small trailer load.</p> | No Charge | <p>1 Garbage Can per day free. Up to ¾ ton truck trailer load of yard waste/brush \$30 per load. Stumps not accepted.</p> | <p>Leaf and Yard waste is free. Chippable wood/brush: \$101/MT. Minimum \$12 fee</p> | <p>Leaf and Yard waste is free. ½ ton: \$201/load Minimum \$12 fee</p> | <p>Free for leaves, Christmas trees, pumpkins</p> | <p>Free but no stumps or tree limbs. Material needs to be compostable.</p> | <p>Chippable wood: \$15 per cubic yard or the back of a pick-up truck. Leaf and yard waste is free.</p> |
| Items with refrigerants | \$15ea or free if already tagged. | All items must be tagged prior to drop-off or they will be refused. | No Charge to residents | \$25ea. | Not accepted. | Not accepted. Residents must go to McDougall (charged by weight) | Charged by Weight (minimum \$12 fee) | | 5 Tags (\$15ea.) | Free | \$30ea. (cost of freon removal) |



West Parry Sound on the Move – Good News Stories

November 2021

Funding for Area Businesses

A number of West Parry Sound businesses have successfully obtained grant funding from the federal and/or provincial governments. Highlights include:

- *Bearly Used Books* received \$25,000 to purchase PPE, restructure their business, and develop an e-commerce website.
- *Connor Industries* received \$918,550 to renovate their facility, construct two new buildings, and purchase equipment. The project is expected to create 12 new jobs.
- *Crofters Food* received \$1,000,000 to construct a new facility and expand their production. The project is expected to create 9 full-time jobs.
- *RJW Enterprises* received \$113,968 to renovate their facility and purchase equipment. The project is expected to create 6 new jobs.
- *Wave Fibre Mill* received \$200,000 to establish a fibre processing mill at the Parry Sound Area Municipal Airport. The project is expected to create 5 full-time and 5 part-time jobs.
- *Westwind Forest Stewardship* received \$18,671 to conduct a market analysis on an underused wood supply in the French-Severn Forest.

West Parry Sound Recreation and Culture Centre

The region successfully received \$23.3 million for the West Parry Sound Recreation Culture Centre project from the federal and provincial governments through the Investing in Canada Infrastructure Program. This represents the largest investment in regional infrastructure that West Parry Sound has ever received.

Parry Sound and Area Industrial Park

All remaining serviced land in the Parry Sound and Area Industrial Park has been sold over the course of 2021. Grant applications have been submitted to extend services to the remaining 12.47 acres of unsold unserviced land.

Broadband Investments

In August 2021, the federal and provincial governments allocated \$5.9 million towards improving broadband access in Seguin, and an additional \$12.9 million towards expanding access in areas of Whitestone and McKellar. In addition, the Parry Sound Area Industrial Park Board (Municipality of McDougall, Carling Township, Town of Parry Sound) has partnered with Vianet to erect a tower in the Industrial Park to improve connectivity to the businesses in the Park and the surrounding area. The Township of The Archipelago contributed additional monies to further extend the height of the tower to enable connectivity to the Pointe au Baril

area. The Township of The Archipelago has also partnered with Vianet to erect a tower in Pointe au Baril to improve the areas' connectivity.

Parry Sound Area Municipal Airport

In early 2021, the Airport successfully received \$5 million for the extension of the runway and the creation of additional airside business park lots through the Northern Ontario Heritage Fund.

Infrastructure Improvements

Improvements are underway on some of the primary transportation routes through the region:

Ontario Highway 124 – Resurfacing/culvert replacement – 20 km total

Ontario Highway 518 – Resurfacing/bridge rehabilitation/culvert replacement – 14 km total

Other Investments

Partial demolition of the Parry Sound High School commenced in summer 2021, with construction of a new JK-12 facility scheduled to begin in March 2022. The new facility is anticipated to open in September 2023.

Construction is nearing completion on the new Best Western Hotel on Pine Drive in Parry Sound. When complete, this \$10 million development will add 100 rooms to the area's accommodation offerings.