

REVISED AGENDA

COMMITTEE OF THE WHOLE



**Thursday, March 11, 2021
9:15 a.m.
Via Zoom Meeting
9 James Street, Parry Sound, Ontario**

To ensure the practice of proper social distancing measures, and to help prevent the spread of COVID-19 in the community, Council Meetings will be held electronically in accordance with section 238 of the Municipal Act, 2001. All Meetings will be recorded, and posted on the Township website for members of the public to view.

➤ **(Add-on)**

9:15 a.m. FINANCE AND ADMINISTRATION (O)

1. 2021 Budget Discussions



i) Summary of Tax Arrears

Pages: 21

2. Transportation Needs in the West Parry Sound Community

Pages: 1-3

3. LCBO Convenience Outlets. Request for Proposals to operate an LCBO Outlet in Woods Bay

Pages: 4

4. North Bay Parry Sound District Health Unit – Board of Health Appointee

Pages: 5-6

5. Legal Update

Classification: Closed (C) - Closed to the Public Open (O) - Open to the Public

Please note, the timing of matters listed above are approximate and the order in which they are discussed is subject to change.



6. Donations and Grant Policies

Pages: 22-28



7. 2021 COVID-19 Recovery Funding for Municipalities Program

10:45 a.m. PLANNING AND BUILDING (O)

1. Building Permit Summary

Pages: 7-8



2. OPA No. 68 and ZBLA No. Z02-20 (Gates) - Update



3. Land Supply Study - Update

11:15 a.m. PUBLIC WORKS (O)

1. Facilities

- i) Application for Canada Healthy Communities Initiative funding to retain the services of a professional architectural firm, or similar, in developing a Pointe au Baril Community Facilities Plan

Pages: 9-12



Pages: 29-45

2. Roads

- i) Skerryvore Community Road Resurfacing

Pages: 13-18

3. Operational Services Update

Pages: 19-32

12:00 p.m. LUNCH



12:30 p.m. ENVIRONMENT (O)

1. Shoreline naturalization microgrant opportunity

Pages: 46-50

Classification: Closed (C) - Closed to the Public Open (O) - Open to the Public

Please note, the timing of matters listed above are approximate and the order in which they are discussed is subject to change.



12:45 p.m. STRATEGIC (O)

1. Strategic Plan Update



1:00 p.m. HUMAN RESOURCES (C)

1. Closed Meeting

NOW THEREFORE BE IT RESOLVED that the Human Resources Committee move into a CLOSED MEETING at _____ a.m./p.m., pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board employees.

i) Human Resource Matters

2. Open Meeting

NOW THEREFORE BE IT RESOLVED that the Human Resources Committee move out of a CLOSED MEETING at _____ a.m./p.m.

On Dec 15, 2020, at 11:07 AM, Ann MacDiarmid <annmacdiarmid1@gmail.com> wrote:

Dear fellow Mayors and CAO's;

As a follow up to a meeting with the Community Action Group and Community Support Services initiated by the YMCA of West Parry Sound, a small group of us has begun meeting to discuss the opportunity of increasing transportation availability throughout our region. Our basic strategic goal is:

To provide affordable, accessible transportation for anyone that needs it in our area.

Specific groups that have been identified include:

- seniors
- workers who cannot get to their employment or interviews
- shift workers
- contractors and employers that need workers - especially resort owners
- people wanting access to retraining, education and social services

As we all know, most of the medical and support services exist in the Town of Parry Sound. Therefore, it is likely that new transportation options would focus on scheduled transportation routes from the key settlement areas into Parry Sound and back.

We are exploring options of sharing existing school and private buses and will have more details in the New Year. However, we believe that the most important first step is to collect data on who would access new transportation services and how would they be used. We also need to know what costs would be considered affordable.

We are reaching out to the Labour Market Group and District Social Services Board for assistance in developing a questionnaire that would be distributed broadly throughout the 7 municipalities and 5 first nations - perhaps via a mail drop and possibly in the upcoming tax bills. We would also have the survey online.

I am writing to you to seek an expression of interest from your municipality.

Do you believe that there is a need within your municipality?

How could you help us distribute a transportation questionnaire?

If you were to pick a key route or potential pick up locations within your municipality - what would they be?

We see improved transportation as a vital component of economic development throughout West Parry Sound and improving the quality of life for our residents and businesses. We look forward to hearing your perspective on our project.

Thank you for your input.

Ann

Ann MacDiarmid
annmacdiarmid1@gmail.com

Mayor - Seguin Township

705-732-6401
705-346-2210

A moment of your time?

We are assessing the transportation needs within the **West Parry Sound Community** and we need your input.

Complete the survey below to return it by mail, call to complete it by phone, or fill it out online using the link below.

Online survey: surveymonkey.com/r/JQTSMRD

Phone-in answers: 705-732-4300 or 1-877-473-4846

Please select your age range:

- | | | | |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> <15 | <input type="checkbox"/> 20-34 | <input type="checkbox"/> 45-54 | <input type="checkbox"/> 65-74 |
| <input type="checkbox"/> 16-20 | <input type="checkbox"/> 35-44 | <input type="checkbox"/> 55-64 | <input type="checkbox"/> 75> |

Do you have any physical mobility concerns?

(not at all) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (tremendously)

Select all forms of transportation you use in a typical day.

- ☐ Bus ☐ Walk ☐ Taxi Service ☐ Automobile
☐ Other: _____

Does transportation-related challenges prevent you from completing your day-to-day tasks?

(not at all) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (tremendously)

Have transportation-related challenges ever prevented you from gaining or pursuing employment opportunities?

☐ Yes ☐ No

Which activities have been directly impacted due to transportation challenges? (Select all that apply)

- ☐ Work ☐ Shopping ☐ Appointments ☐ Childcare
☐ Extra-curricular Activities ☐ School/Education
☐ None ☐ Other: _____

How far in KM you need to travel one-way on a daily basis:

- ☐ <5km ☐ 6-10 ☐ 11-15 ☐ 15-20 ☐ 20km>

Scheduled Transportation (bus services):

How often would you use bus services?

☐ Daily ☐ Weekly ☐ Monthly ☐ Never

What time-of-day would you use bus services the most?

☐ Morning ☐ Afternoon ☐ Evening ☐ Never

What would you use bus services for? (Select all that apply)

☐ None ☐ Work ☐ Appointments
☐ Shopping ☐ Leisure Activities ☐ Education

What type of bus pass would best suit your needs?

☐ Day Pass ☐ Weekly Pass ☐ Monthly Pass
☐ Annual Pass ☐ I would not buy a pass

How much bus fair would you be willing to pay one-way?

☐ \$1 - \$3 ☐ \$3.25 - \$5 ☐ \$5.25 - \$10

Un-scheduled Transportation (taxi services):

How much would you be willing to pay for a one-way taxi?

☐ \$5 - \$10 ☐ \$11 - \$15 ☐ \$16 - \$20
☐ \$21 - \$25 ☐ Over \$25 (Select all that apply)

Please provide us with your contact information:

NAME

PHONE

ADDRESS

CITY

POSTAL CODE

EMAIL ADDRESS

Thank you for completing the survey!



Return by **MAIL** to:
Township of Seguin, 5 Humphrey Drive
Seguin, Ontario P2A 2W8

This survey was created in partnership with The Labour Market Group, The Seguin Township, The Town of Parry Sound, the Municipality of McDougall, The Township of The Archipelago, The Township of Carling, The Township of McKellar, and the Municipality of Whitestone.

From: Oliver, Jessica <jessica.oliver@lcbo.com>
Sent: March 2, 2021 4:27 PM
To: bert@colishcreations.com
Cc: jfior@thearchipelago.on.ca; Bala, Ramneek <ramneek.bala@lcbo.com>; Johnson, Tom <tom.johnson@lcbo.com>
Subject: LCBO Convenience Outlets: Opportunity for businesses in your community

Dear Mr. Liverance,

I am writing regarding a Request for Proposals (RFP) to operate an LCBO Convenience Outlet in the community of Woods Bay.

Through this program the LCBO partners with independent businesses in communities without a full LCBO store to sell wine, beer and spirits on its behalf. To ensure fairness and transparency, an open procurement is required in each community every five years, or when an Outlet closes or changes ownership. On Monday, LCBO launched an RFP to invite applications from businesses in Woods Bay as a procurement is now required.

The full RFP documents are available at [this link](#). Applications must be submitted by email to lcbosubmissions@lcbo.com by 2:00pm on Monday, March 22. Whether a business is currently a Convenience Outlet operator, has previously expressed interest, or has no previous involvement with the program, they must submit a new application within the RFP period. There is no fee to apply.

I would be very grateful if you are able to notify stakeholders in Woods Bay of the RFP, such as potential applicants, chambers of commerce and community organizations.

Thank you for your support in providing this opportunity to businesses in your community. Please contact me if you require further any information.

Yours sincerely,

Jessica Oliver
Director, Corporate Affairs, LCBO
55 Lake Shore Blvd E, Toronto, Ontario M5E 1A4
C: (647)262-3294 E: jessica.oliver@lcbo.com

www.lcbo.com
www.vintages.com

Please discover and serve our products responsibly.

March 4, 2021

SENT ELECTRONICALLY

Mayor Mike Konoval
Township of Carling
mikekonoval@hotmail.com

Mayor Dale Robinson
Municipality of McDougall
drobinson@mcdougall.ca

Mayor Peter Hopkins
Township of McKellar
pdhopkins@lycos.com

Mayor Jamie McGarvey
Town of Parry Sound
jamie@townofparrysound.com

Mayor Ann MacDiarmid
Township of Seguin
annmacdiarmid@seguin.ca

Reeve Bert Liverance
Township of The Archipelago
bert@colishcreations.com

Mayor Chris Armstrong
Municipality of Whitestone
mayor.armstrong25@gmail.com

Dear Mayors and Reeve:

RE: Board of Health Appointee – District of Parry Sound - West

In follow up to the notice of resignation forwarded to you by Don Brisbane's on March 2, 2021, we are reaching out to your district regarding representation on the Board of Health.

We greatly appreciate Mr. Brisbane's contribution to the Board of Health over the past 16 years. He represented the District of Parry Sound, western sector with great pride and leadership.

In accordance with the Ontario Regulation 559, made under the *Health Protection and Promotion Act*, one member shall be jointly appointed to the Board of Health by the municipal councils of the Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound, Township of Seguin, Township of The Archipelago, and the Municipality of Whitestone.

Please forward by way of resolution, the name and contact information for the District of Parry

.../2

To: Mayors and Reeve – District of Parry Sound – Western Sector
Page 2 of 2
Date: March 4, 2021

Sound western sector Board of Health appointee for the remainder of the 2019 – 2022 term to
Sheri Beaulieu, Management Administrative Assistant at sheri.beaulieu@healthunit.ca

The next meeting on the approved schedule is Wednesday, April 28, 2021, from 5 – 7 p.m. Board of
Health meetings are currently held virtually.

We look forward to your response.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

/sb

Copy to: Nancy Jacko, Board of Health Chairperson

Permit Comparison Summary

Issued For Period FEB 1,2021 To FEB 28,2021

Name	Type	Number	Property
THOMPSON, HOWARD	-DOCK	2021-0021	63 B321 ISLAND
MOYER, TOM	-SEWAGE CLASS 5	2021-0022	1 A865 ISLAND
CHRISTOPHER, CATHERINE	-DEMOLITION	2021-0023	1 A26 ISLAND
WILDMAN, ELIZABETH	-DEMOLITION	2021-0024	1 B919 ISLAND
COUTU, ROSALIND GAYFORD	-DEMOLITION	2021-0025	1 A870 ISLAND
2460579 ONTARIO INC.	-DOCK	2021-0026	61 HEALEY LAKE RD
MOORE, CRAIG	-DOCK	2021-0027	31 MOONLIGHT CRT
WHITE, DARREN RUSSELL	-ACCESSORY BUILDING	2021-0028	1 B74 ISLAND
ROTH, PAULETTE	-DEMOLITION	2021-0029	512 SKERRYVORE COM RD

Permit Comparison Summary

Issued For Period FEB 1,2021 To FEB 28,2021

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
-ACCESSORY BUILDING	0	0.00	0.00	1	379.00	34,500.00
-DEMOLITION	1	50.00	0.00	4	200.00	0.00
-DOCK	3	150.00	80,800.00	3	150.00	40,000.00
-RENOVATION	1	297.00	27,000.00	0	0.00	0.00
-SEWAGE CLASS 5	0	0.00	0.00	1	250.00	10,000.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	5	9
Total Dwelling Units Created	0	0
Total Permit Value	107,800.00	84,500.00
Total Permit Fees	497.00	979.00
Total Compliance Letters Issued	0	0
Total Compliance Letter Fees	0.00	0.00

BUILDING PERMIT SUMMARY (comparison 2020 to 2021)

2020

Month	Total No.	Value	Fees	Permit Area (Sq. Feet)
JAN	4	75,800.00	493.00	516
FEB	5	107,800.00	497.00	500
MAR				
APR				
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
TOTALS	9	\$183,600.00	\$990.00	1,016

2021

Month	Total No.	Value	Fees	Permit Area (Sq. Feet)
JAN	20	1,569,940.00	17,196.00	10,561
FEB	9	84,500.00	979.00	3,442
MAR				
APR				
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
TOTALS	29	\$1,654,440.00	\$18,175.00	14,003

The Township of The Archipelago

Recommendation Report to Council

Report No.: Operational Services 2021-001

Date: 11th March 2021

Originator: Greg Mariotti, Manager of Operational Services

Subject: Application for Canada Healthy Communities Initiative funding to retain the services of a professional architectural firm, or similar, in developing a Pointe au Baril Community Facilities plan.

RECOMMENDATION

1. That Council recommend to staff they apply for the Canada Healthy Communities Initiative fund to retain the services of an architectural firm, or similar, to develop a Pointe au Baril Community Facilities plan that includes the areas around the Community Centre, the Wharf and the former Chamber of Commerce building.
-

BACKGROUND/HISTORY

Ward 1 Councilors brought the Canada Healthy Communities Initiative fund to staff's attention, with the idea of possibly applying for funding to carry out some community improvements in Pointe au Baril. Much time and effort from local residents and staff has previously gone into bringing together some good ideas on how to develop the grounds around the Community Centre, one of them being to place a roof over the rink, or to place a cenotaph closer to the Community Centre grounds for easier access.

Upon further discussions, although a lot of work has gone into providing ideas for developing the grounds in and around the Community Centre, there is no formal Township approved strategy or finalized plan for improving the area surrounding the Community Centre in Pointe au Baril. Also, now that the former Chamber of Commerce building is empty, this could be an opportunity to retain suggestions for its future use. Rather than applying for funding in a "piece-meal" manner, it is our opinion that it would be more beneficial to start the development process with a finalized and approved plan for investing monies.

The services of a professional firm would be utilized to provide one or two carefully thought out site development options for Council consideration. Upon Council approval of a finalized plan, staff would then go ahead and implement the plan as and when funding becomes available. As The Archipelago's only settlement area it would be of benefit to have an officially sanctioned site development plan that staff can use as the guidance document over the coming years.

ANALYSIS/OPTIONS

The Canada Healthy Communities Initiative fund allows for applicants to request between \$5,000 to \$250,000 in two rounds. The deadline for submissions for the first round was March 9th 2021. Submissions deadline for the second round is June 25th 2021. The intent would be to make a submission in time for the second round. Any monies received would need to be spent between April 1st 2020 and June 30th 2022.

It is our opinion that attaching a Council resolution supporting an application would add weight to the application. The application would also show foresight, in that The Archipelago is not applying for monies simply to get the money, it is applying for monies with the intent of implementing a long-term strategy for future funding applications.

The amount of funding requested will be dependent on securing several quotes. The preferred quote would be attached to the application to show that some effort has already taken place and that there is some validity to the amount requested.

The scope of services requested to quote on would be for the following, to be refined over the coming weeks:

1. Review of site locations in person.
2. Review previous submissions and development ideas from the community and staff.
3. Hold interviews with those who have worked previously in the community to bring forth some development ideas.
4. Pragmatically assess historical ideas and formulate additional ideas, if necessary, based on the firm's previous experience working with similar site development projects.
5. Create a recommendation report complete with visual renderings of one or two site development options for Council to consider.
6. Provide a rough cost estimate for the overall site development, broken down in discreet packages, such that staff may use this as a guide when applying for future funding opportunities.

Option 1 – Recommended

1. That Council recommend to staff they apply for the Canada Healthy Communities Initiative fund to retain the services of an architectural firm, or similar, to develop a Pointe au Baril Community Facilities plan that includes the areas around the Community Centre, the Wharf and the former Chamber of Commerce building.

Using this funding to secure professional services will assist the Township in finalising an approved site development plan for Pointe au Baril. Not all funding opportunities include the ability to apply for funding simply for professional services.

Option 2 – Not Recommended

Do nothing.

It would be unfortunate not to take advantage of this funding opportunity to create a long term strategy for the site development of the area surrounding the Community Centre and former Chamber of Commerce building at Pointe au Baril.

Option 3 – Not Recommended

Apply for funding to implement one of the ideas previously brought up by the community and staff.

While it might sound like a good idea to 'do something because it is free money', as a progressive Township we should spend money wisely and with a thought out plan. We should develop Pointe au Baril in a systematic way and not risk spending money on a project that may become incompatible or interfere with successfully implementing additional projects in the future.

FINANCIAL IMPLICATIONS

There are no financial implications, other than staff time and resources. The development of a facilities plan for Pointe au Baril, including cenotaph relocation, was captured as an Operational Services New Initiative work program item with a priority rating of 4 out of 5 and a completion target of 2021/2022. Being able to utilize the services of a professional firm that specializes in these kinds of projects will assist in the achievement of the work plan objective.

CONCLUSION

1. That Council recommend to staff they apply for the Canada Healthy Communities Initiative fund to retain the services of an architectural firm, or similar, to develop a Pointe au Baril Community Facilities plan that includes the areas around the Community Centre, the Wharf and the former Chamber of Commerce building.

Respectfully Submitted,



Greg Mariotti
Manager of Operational Services

I concur with this report
and recommendation



John B. Fior
Chief Administrative Officer

The Township of The Archipelago

Recommendation Report to Council

Report No.: Operational Services 2021-002

Date: 11th March 2021

Originator: Greg Mariotti, Manager of Operational Services

Subject: Skerryvore Community Road Resurfacing.

RECOMMENDATION

1. That Council approve Tatham Engineering's recommendation to award the "Skerryvore Community Road Resurfacing" project to Fowler Construction Company Limited and commence the work within the timelines specified in the tender document, or sooner; and
 2. That Council approve hard surfacing of the wetland crossing areas, for an additional approximate cost to the Township of \$18,261.67.
-

BACKGROUND/HISTORY

Tatham Engineering was retained to administer the tender bidding process of the above resurfacing project. Sixteen sets of tender documents were issued and six tenders were received by the submission deadline of 2pm, Friday, February 5th 2021.

Details of the tender results are attached to this recommendation report. Planned start date for the project would be Monday, May 3rd 2021 with an anticipated duration of 8 weeks (until Friday, June 25th 2021).

ANALYSIS/OPTIONS

Option 1 – Recommended

1. That Council approve Tatham Engineering's recommendation to award the "Skerryvore Community Road Resurfacing" project to Fowler Construction Company Limited and commence the work within the timelines specified in the tender document, or sooner; and
2. That Council approve hard surfacing of the wetland crossing areas, for an additional approximate cost to the Township of \$18,261.67.

Option 2 – Not Recommended

Approve the award but delay implementation. This may negatively impact the original bid cost estimates and have environmental consequences for the local reptile population, plus further impact seasonal traffic.

Option 3 – Not Recommended

Do nothing. This option will result in delays, additional engineering management costs and generate bad faith with Fowler Construction, the successful bidder of a fair and reasonable submission, as well as with the other bidders, that may lead to increased bid proposals in the future.

FINANCIAL IMPLICATIONS

The successful, and lowest, bid came in at \$2,058,466.30. The highest bid was \$2,927,662.50.

Tatham's own estimated cost for the project was \$2,147,455.00 making the successful bid a competitive one. Tatham Engineering will oversee the project for an additional estimated cost of \$62,000.00, plus \$30,000.00 for material and compaction testing with a third party geotechnical firm during construction.

The above lowest bid includes \$90,417.00 in provisional items for wildlife exclusion/heavy duty silt fence and \$287,516.21 allocated to hard surfacing the shoulders of the whole road. Hard surfacing only the wetland crossings plus 100m beyond the wetlands is estimated to cost \$52,261.67.

Following the successful outcome of the culvert replacement project, The Georgian Bay Biosphere will be monitoring this project from an ecological impact point of view at an estimated cost of \$50,000.00. Doing this will eliminate the requirement to spend the estimated \$90,417.00 for wildlife exclusion fencing. Georgian Bay Biosphere staff are also requesting that we implement hard surfacing of the wetland crossings. These locations are found to be primary nesting areas for reptiles; it is thought that hard surfacing should dissuade them from getting too close to the road and subsequently struck by a vehicle. This novel approach would be studied by GBB for its effectiveness as a new ecological measure. They will contribute \$34,000.00 towards this additional work. The Archipelago would thus contribute \$18,261.67.

Total project cost estimated to be \$1,840,794.76. This amount includes a \$200,000.00 contingency and \$114,994.00 for any unforeseen subgrade improvements.

Staff had budgeted \$2,200,000 for this work as part of the 2021 capital budget. It is requested that Council approve this recommendation report so that project agreements and preparations

can begin, and therefore enabling the project to possibly commence even before May 3rd, weather permitting.

All prices exclude HST.

CONCLUSION


1. That Council approve Tatham Engineering's recommendation to award the "Skerryvore Community Road Resurfacing" project to Fowler Construction Company Limited and commence the work within the timelines specified in the tender document, or sooner; and
2. That Council approve hard surfacing of the wetland crossing areas, for an additional approximate cost to the Township of \$18,261.67.

Respectfully Submitted,



Greg Mariotti
Manager of Operational Services

I concur with this report
and recommendation



John B. Fior
Chief Administrative Officer

**TOWNSHIP OF THE ARCHIPELAGO
SKERRYVORE COMMUNITY ROAD - ROAD REHABILITATION
CONTRACT No. 2021-01**

REPORT ON TENDERS

1. General

The Tenders for Contract No. 2021-01 were received by email sent to tenders@tathameng.com until 2:00 pm, Friday, February 5, 2021.

A total of sixteen sets of Tender Documents were provided to contractors during the Tender period. Six tenders were received and due to the COVID-19 crisis the tenders were opened privately at Tatham Engineering immediately following the Tender closing.

Tender prices, listed in ascending order, are as follows, excluding HST:

	Tender Prices at Tender Opening	Verified Tender Prices
1. Fowler Construction Company Limited (Fowler)	\$2,058,466.30	\$2,058,466.30
2. Weeks Construction Inc. (Weeks)	\$2,159,876.85	\$2,160,044.15
3. Wayne Hall Construction Inc. (Hall)	\$2,253,423.13	\$2,253,423.13
4. R.M. Belanger Limited (Belanger)	\$2,379,000.00	\$2,379,000.00
5. Duncor Enterprises (Duncor)	\$2,714,710.50	\$2,714,710.50
6. Shwemiikaan 7182 LP (Shwemiikaan)	\$2,927,662.50	\$2,927,662.50

Tatham's estimate for the Tender was \$2,147,455.00, excluding HST.

Tenderers were required to submit the following:

- Tender Form, including Schedule of Items and Prices, List of Subcontractors and Proof of Ability;
- Tender Security of \$60,000 in the form of a certified cheque, bank draft, money order, irrevocable letter of credit or bid bond;
- Agreement to Bond;
- Signed and sealed copy of Addendum No. 1.

All Tenderers completed the Tender Form in its entirety and provided the necessary Tender Deposit, Agreement to Bond and Addendum.

2. **Comparison of Tenders**

The Tender submitted by Fowler is \$88,988.70 lower than Tatham's estimate and \$101,577.85 less than Weeks' Tender.

We note unbalanced unit prices were submitted by Fowler for Items 3.5 and 3.6 (wildlife exclusion/silt fence in earth and in rock) and which are more than double the unit price of Weeks' unit prices. Fowler also submitted an unbalanced unit price for item 3.7 (remove, salvage, and reinstall existing traffic signs) of \$1.00. These items are provisional and not likely to be completed, as a result we do not believe they will influence the final contract price.

The total low Tender price submitted by Fowler is competitive and appropriate for the scope.

3. **References**

We have worked with Fowler previously on similar projects of equal or larger scale and therefore, we did not check additional references. In our experience, they are fully qualified and capable of completing the work.

4. **Budget**

We understand the Township's construction budget is pending Council approval. Please note there is approximately \$287,516.21 allocated to surface treatment on the shoulders of Skerryvore Road as requested by Georgian Bay Biosphere Reserve (GBBR) to mitigate turtles laying eggs in the gravel shoulders each spring. There is also approximately \$52,261.67 allocated to surface treatment on the shoulders at the wetland crossings plus 100m beyond the wetland on Skerryvore Road as requested by GBBR. This amount is included in the \$287,516.21. However, it has been priced separately at the request of GBBR as they have limited budget available for placing surface treatment on the shoulders and will need to decide what they can afford to contribute to the project. These items/values are provisional and can be removed from the Contract if GBBR decide not to proceed with them.

We would also like to note that there is approximately \$90,417.00 in provisional items for wildlife exclusion/heavy duty silt fence to be installed along the wetland crossings. As noted above we do not believe this work will be necessary as we understand the Township will retain GBBR to remove turtle eggs from the shoulders prior to construction to eliminate the need for wildlife exclusion/heavy duty silt fence. There is also another \$114,994.00 allocated to provisional items for road subgrade improvements and a \$200,000 contingency allowance. The full extent of the road subgrade improvements will not be fully known until construction, however, we expect this amount will be sufficient.

Based on all of the above we recommend the Township's minimum construction budget should be \$1,841,644.90.

Tatham's fees for the Road Resurfacing Tender and to complete contract administration and part time construction inspection is estimated at \$62,000 based on an eight-week construction schedule. We also recommend a budget of \$30,000 for material and compaction testing during construction.

As a result, we recommend a total project budget of \$1,933,644.90 for Township work and \$287,516.21 for GBBR work. GBBR's fees to remove turtle eggs from the shoulders prior to construction will be in addition to the total project budget and we understand GBBR is preparing a fee estimate for Township approval.

5. Recommendations

On the basis of our review of the Tenders, we recommend the Township award the contract to the low Tenderer, Fowler. If the Township agrees with our recommendation, we request Tatham be authorized to issue an award letter along with producing the Contract Documents for execution.

Please call if you have any questions or require additional information.

Yours truly,

Tatham Engineering Limited



Lucas Shelton
Intermediate Technologist
LS;ls



Bill Van Ryn, B.Eng., P.Eng.
Executive Vice President

File No. 218552-1
February 18, 2021

D:\218552-1 - Archipelago - Skerryvore Road\Documents\Tenders\Road Rehabilitation\Tender Report\Tender Report - 2021-02-05.docx

The Township of The Archipelago

Information Report to Council

Report No.: Operational Services 2021-003

Date: 11th March 2021

Originator: Greg Mariotti, Manager of Operational Services

Subject: Operational Services Update

Boat Speed and Wake Survey

The survey closed on Friday February 26th, with 255 submissions. A preliminary summary of results is attached, with a more detailed analysis to be completed with the assistance of the Pointe au Baril Islanders Association.

Illegal Parking on Township Roads and Emergency Response on Private Roads

Staff has received complaints from both North and South Archipelago residents regarding illegal parking of vehicles and trailers. Our By-Law Enforcement Officer has been given the instruction to leave a note and an adhesive on the offending vehicle's windshield informing the driver that, should the vehicle be found to be parked illegally again on Township roads, it will be towed without exception. Vehicle details are retained by the Officer to monitor any repeat offenders.

Staff received a call from EMS dispatch requesting that a road be plowed "STAT" for an emergency call. A vehicle was sent to assist the ambulance, even though the road was private. The Township website will be updated to remind residents that private roads need to be maintained by the owner-occupiers. Staff will also install approved "Private Road" signage so that the public and first responders are aware that the road is not municipally maintained. The above items will also be included in the upcoming Archipelago Spring newsletter.

Donation of Freezer Space to West Parry Sound District Community Support Services

West Parry Sound Community Support Services reached out to staff to request a location in Pointe au Baril where they could install a freezer to store pre-prepared meals for seniors and others who may qualify. This would allow their "Meals on Wheels" program to be successful in the local community. The freezer would be owned, maintained and operated by CSS staff and volunteers. CSS staff understand that in light of Covid-19, there are concerns with potential transmission of the virus through food preparation, storage and handling. All CSS staff and

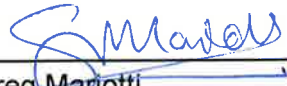
volunteers are trained and will follow all safety protocols, including health screening and self-assessment. CSS staff will draw up an agreement in order to progress this effort. It is planned to use the former Chamber of Commerce building as the location for the freezer as it is currently empty, thereby minimizing contact between CSS staff and Archipelago/Library staff at the Community Centre.

OGRA Conference

A presentation on the Skerryvore Community Road culvert replacement project was well received at the Ontario Good Roads Association 2021 Virtual Conference. Following the presentation, Seguin Township has expressed an interest in pursuing a similar approach when carrying out future roadwork projects.

Staff also held a preliminary virtual meeting with a company called Holly Transportation Services. The company specialises in claiming fuel tax refunds from the Ministry of Revenue and Revenue Canada. The Archipelago is entitled to a refund of \$0.147 per litre of all gasoline used to power marine units and small engine equipment (e.g. mowers, tractors and trimmers). We would also be entitled to a refund for a portion of the diesel consumption while salting and sanding during winter control. Refunds can be claimed retroactively for the last 4 years. The annual refund is estimated very roughly at \$2,000, net of commission.

Respectfully Submitted,



Greg Mariotti
Manager of Operational Services

I concur with this report,



John B. Fior
Chief Administrative Officer

Boat Speeding and Wakes Survey

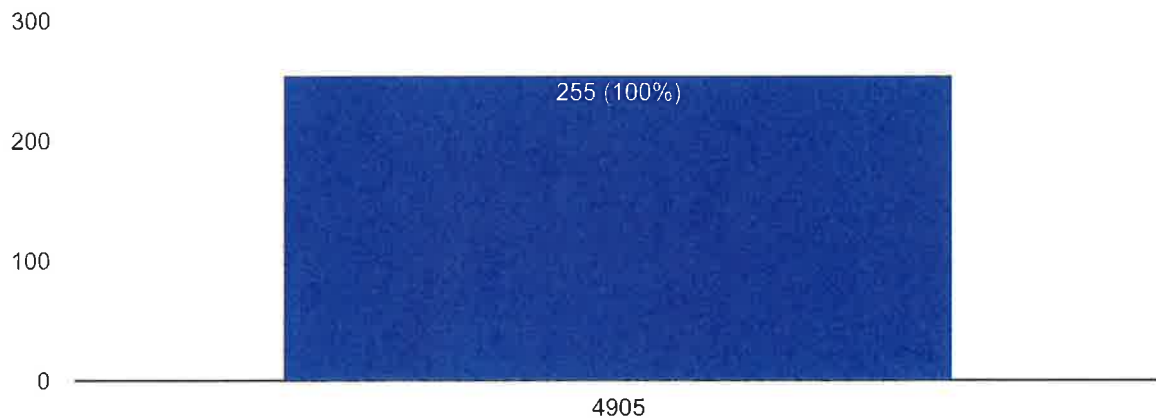
255 responses

[Publish analytics](#)

Council for the Township of The Archipelago has requested that staff look into options for managing the matter of boats speeding excessively and creating wakes close to the shoreline and in narrow channels. This type of behaviour adversely affects fellow boaters, causes shoreline erosion and possible damage to properties. The residents of Wards 1, 2 and 3 are being asked to complete the following survey which will enable staff to assess the extent and severity of the issue. Your feedback, and more specifically the location(s) of concern, is an important first step in determining what the best options are for everyone to continue enjoying safe boating and to protect our shorelines.

PIN

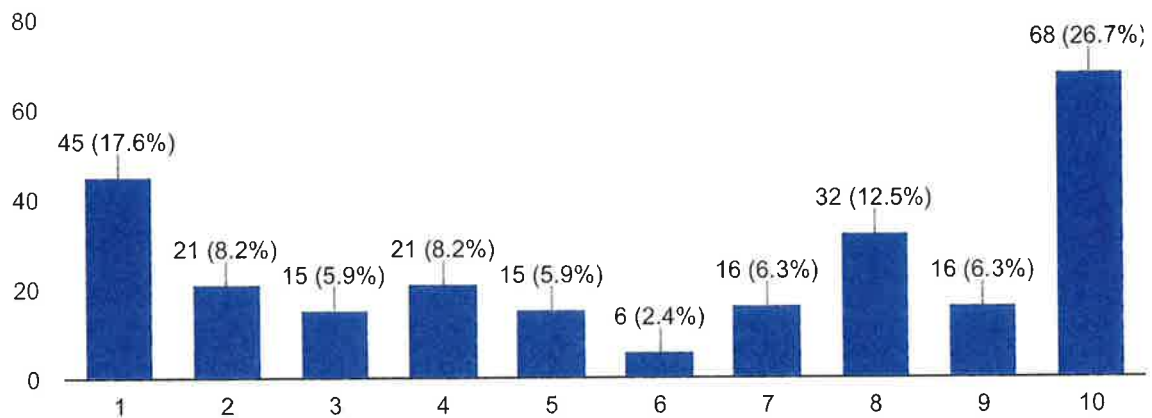
255 responses



Password

On a scale of 1 to 10, with 10 being the most, how likely do you think speeding is an issue on the water in your area?

255 responses



If you answered >5 for speeding, please specify the exact locations identifying landmarks, or even GPS coordinates, where you feel there is an issue.

145 responses

Pointe au Baril Harbour, Payne's Marine, Brignall Banks.

45.594697, -80.387556

Pointe au Baril harbour, Hemlock Channel

Channel between fairwood island and empress island, as well as the ugo igo channel now that water levels are rising.

off my dock

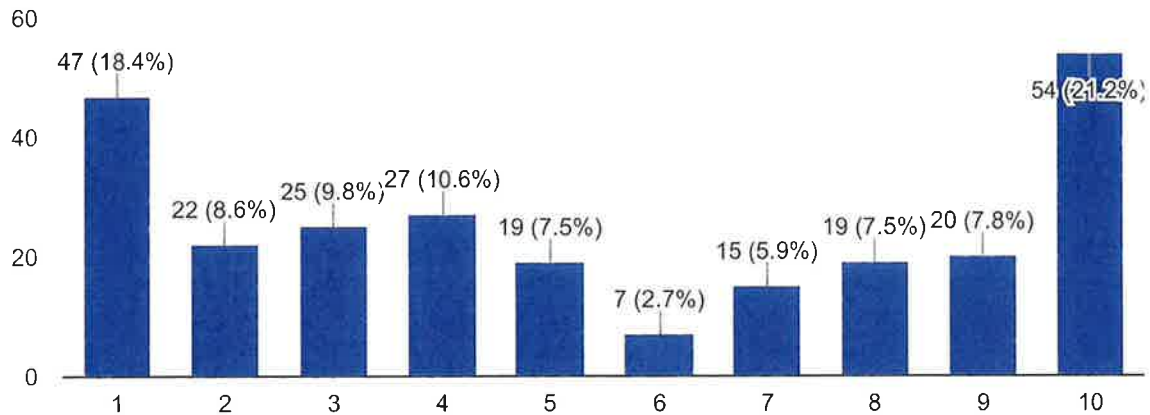
Old Kenlea Camp Location

Moonlight Bay, Skerryvore--(direct access Georgian bay to inland cottages right through swimming area) Renters unfamiliar with area speed in and out with no regard for who may be swimming, canoeing, kayaking, fishing, etc.

Bayfield Inlet /Harbour . Hangdog /Alexander / Charles.

On a scale of 1 to 10, with 10 being the most, how likely do you think wakes and shoreline erosion are an issue in your area?

255 responses



If you answered >5 for wakes and shoreline erosion, please specify exact locations identifying landmarks, or even GPS coordinates, where you feel there is an issue.

119 responses

Pointe au Baril Harbour, Leisure Bay

Same as above

as above

main channel

Narrow channels with nearby docks. Most areas have rocky shores so erosion is not a problem in those locations.

Same as above.

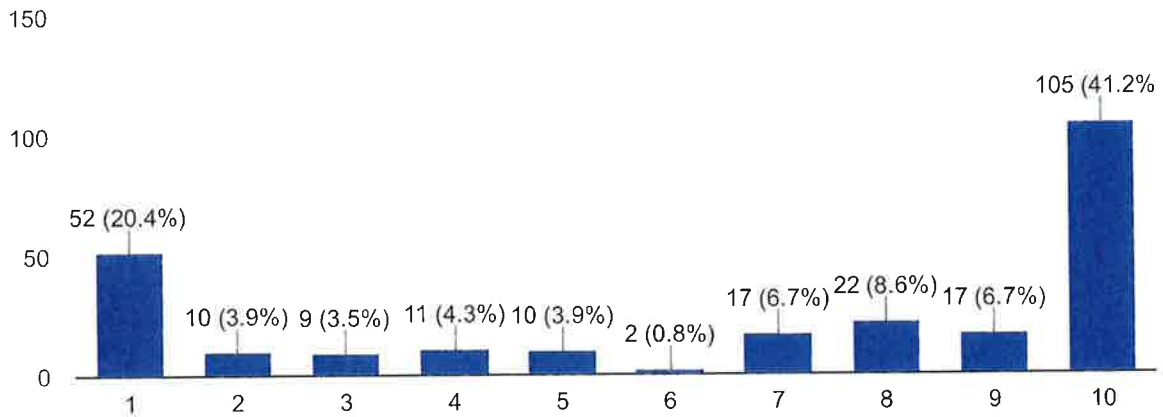
Brignall Banks Narrows

off my dock

old Kenlea Camp Location

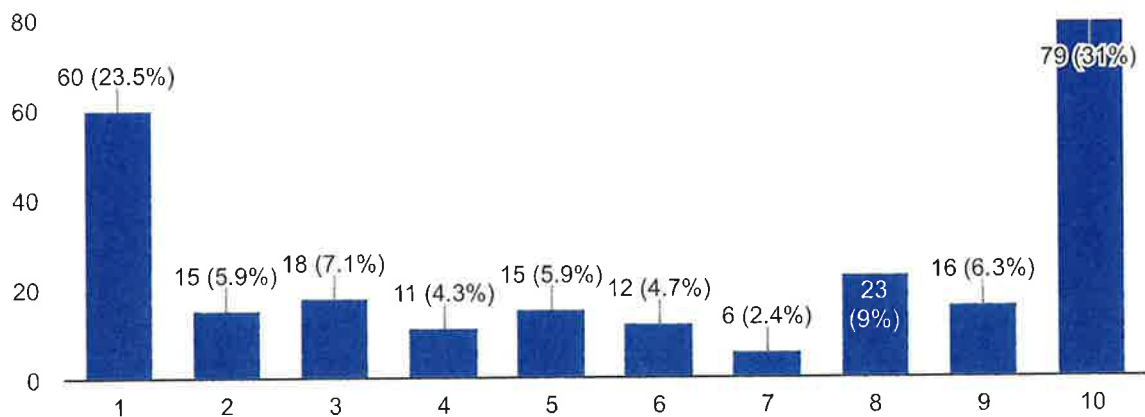
On a scale of 1 to 10, with 10 being the most, how likely would you support a speed restriction on the section of waterway where you feel boaters are travelling too fast or causing shoreline erosion due to wakes?

255 responses



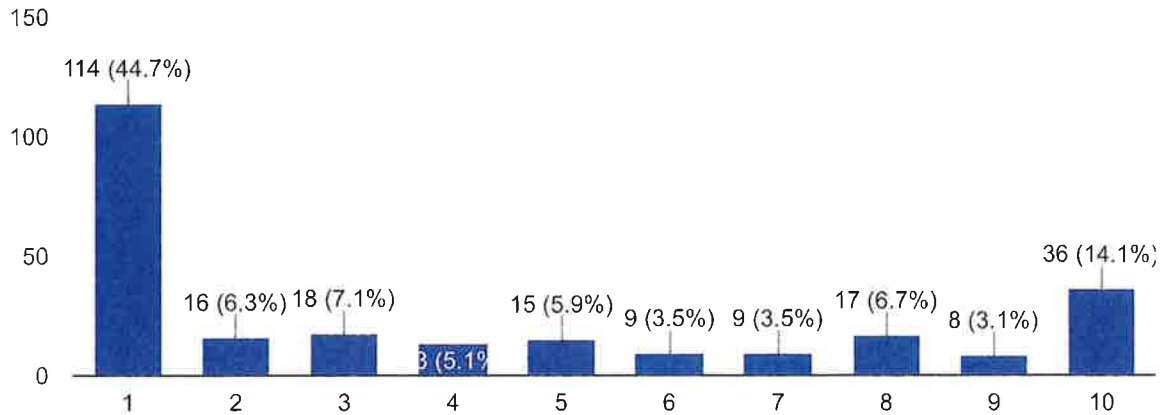
On a scale of 1 to 10, with 10 being the most, how likely would you support increased patrol presence of OPP marine units in your area if tax rates remained the same?

255 responses



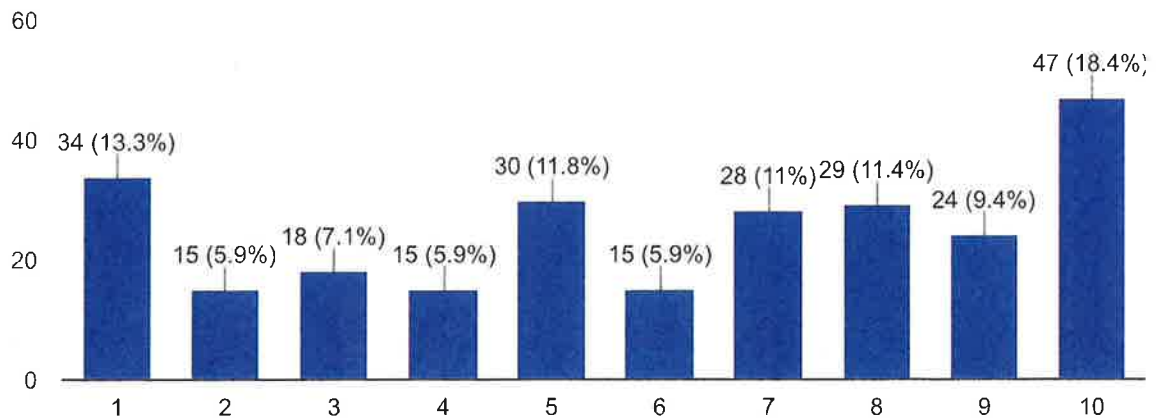
On a scale of 1 to 10, with 10 being the most, how likely would you support increased patrol presence of OPP marine units in your area if you were told that taxes would have to go up as a result of this increased level of service?

255 responses



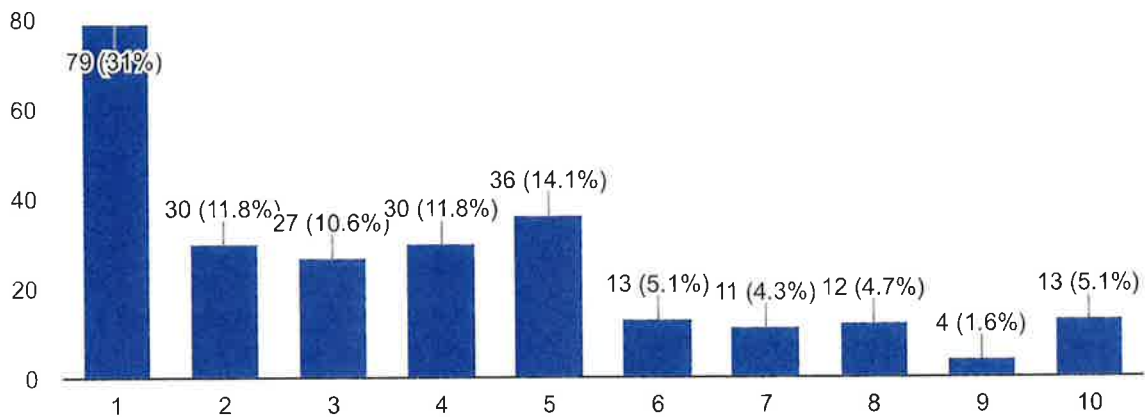
On a scale of 1 to 10, with 10 being the most, how likely are you to personally tell a speeding boater to slow down?

255 responses



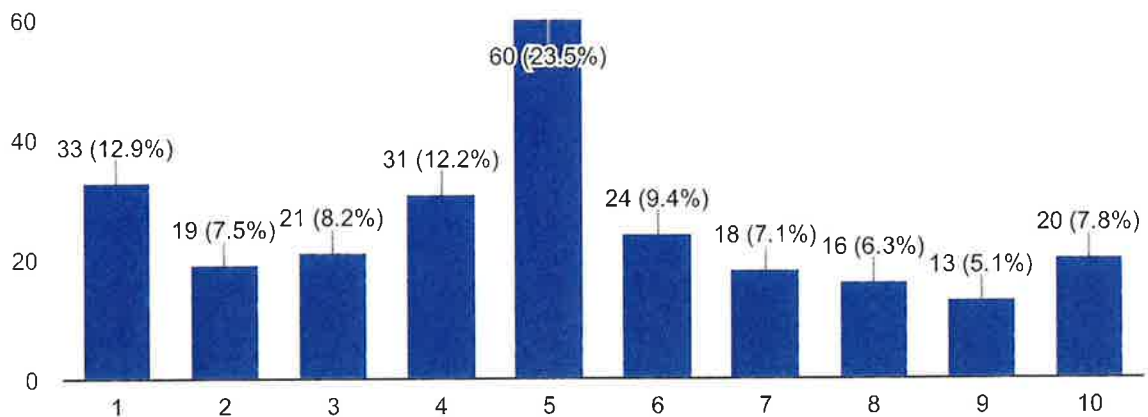
On a scale of 1 to 10, with 10 being the most, how likely are you to call the OPP and report a speeding boater?

255 responses



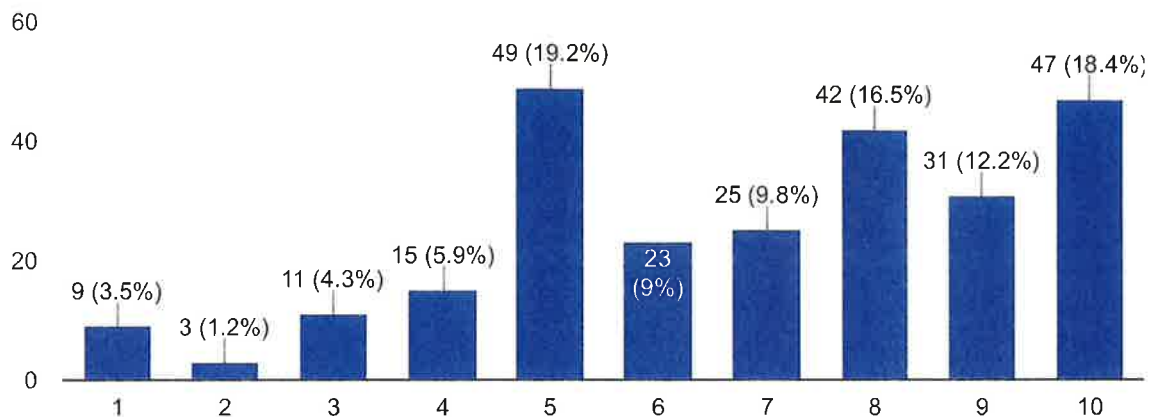
On a scale of 1 to 10, with 10 being the most, how likely are you to not do anything about a speeding boater?

255 responses



On a scale of 1 to 10, where 1 is solely enforcement and 10 solely education and awareness, how would you distribute the balance between the two extremes?

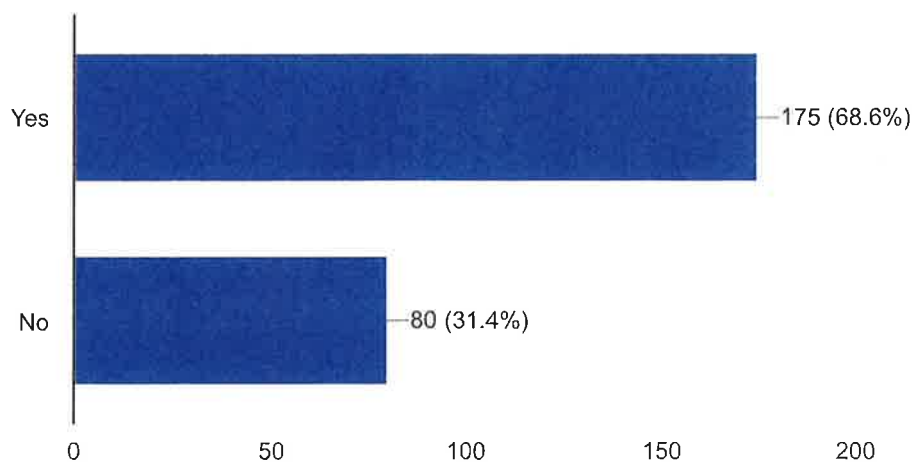
255 responses



Survey Participant Information

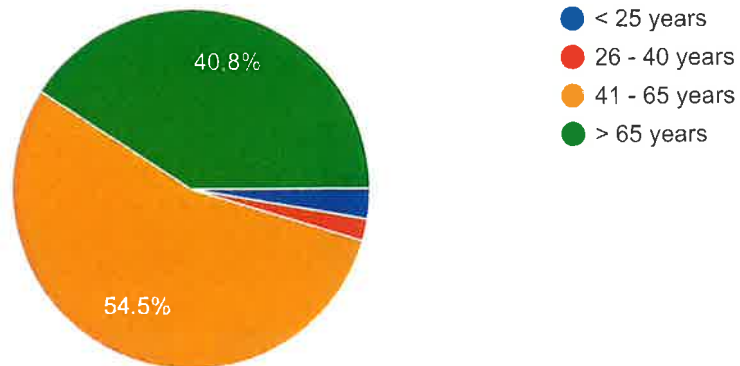
Are you aware of the Universal Shoreline Speed Restriction (10 km/hour within 30 metres of shore)? Exceptions include: recreational towing while travelling perpendicular from the shore; rivers less than 100 metres (328 feet) wide, as well as canals and buoyed channels; and, waters where another speed limit is set in a schedule to the regulations.

255 responses



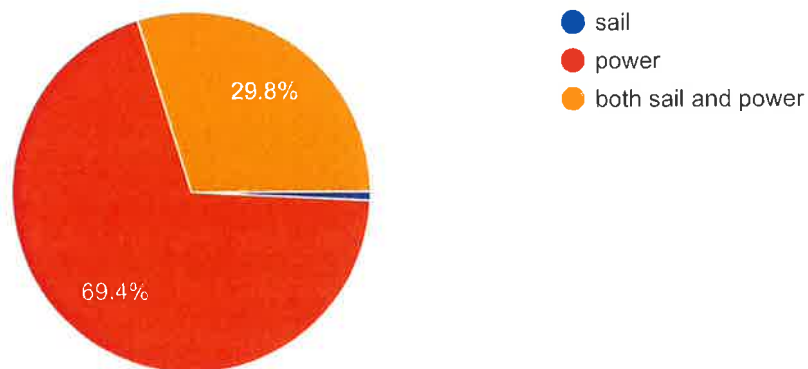
What is your age?

255 responses



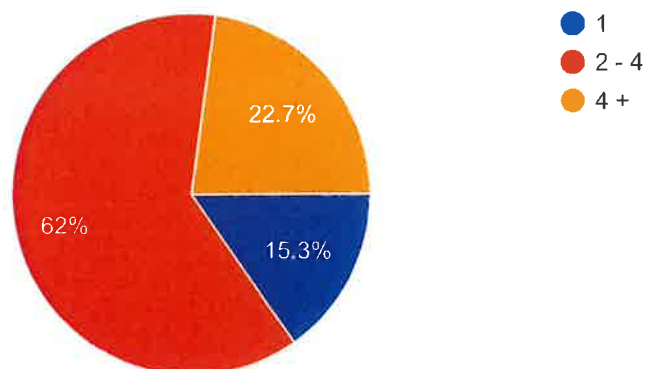
Type of boat(s) operated?

255 responses

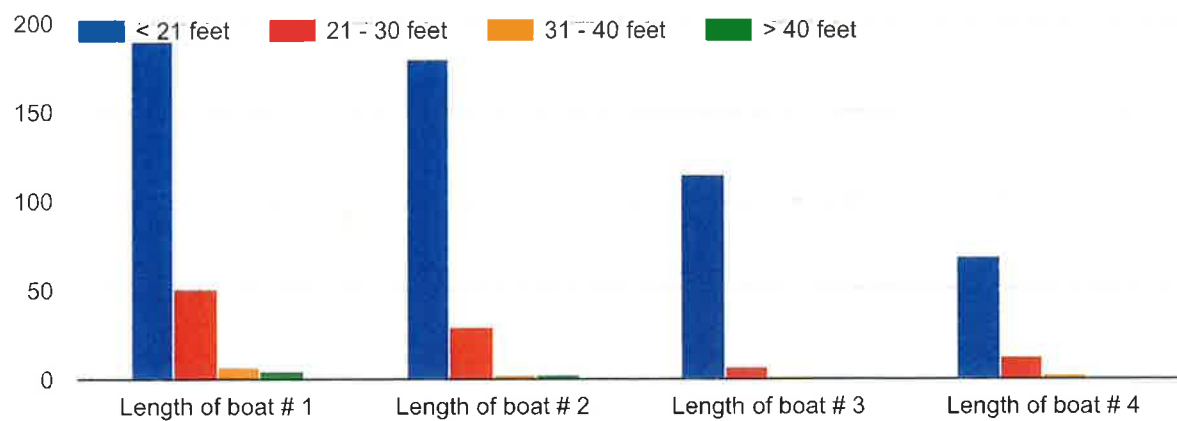


How many boats do you own?

255 responses

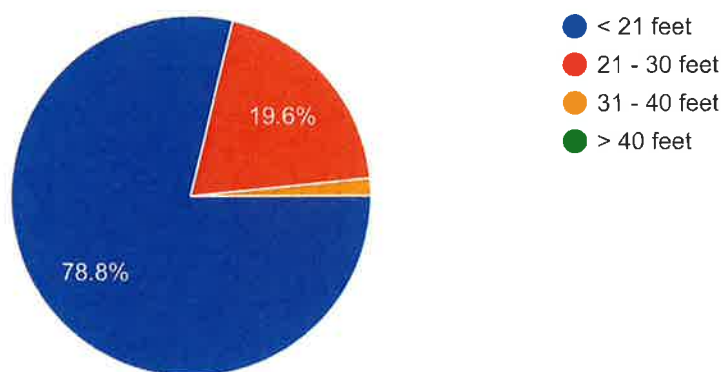


Lengths of boats ?



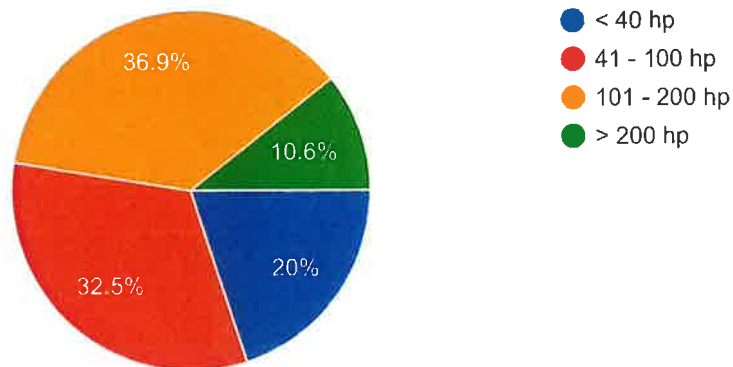
What is the length of boat you use most often?

255 responses



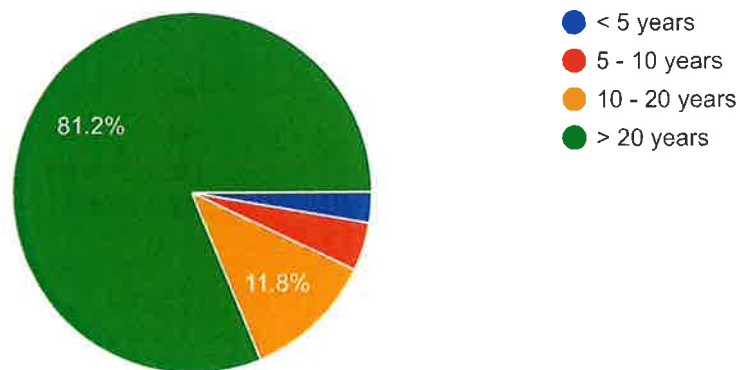
What is the total power output of the boat you use most often?

255 responses



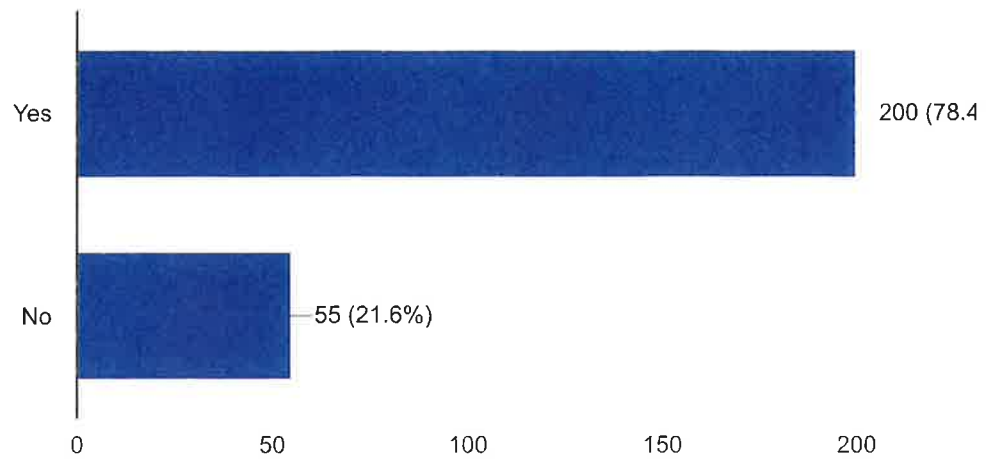
How long have you boated in The Archipelago?

255 responses



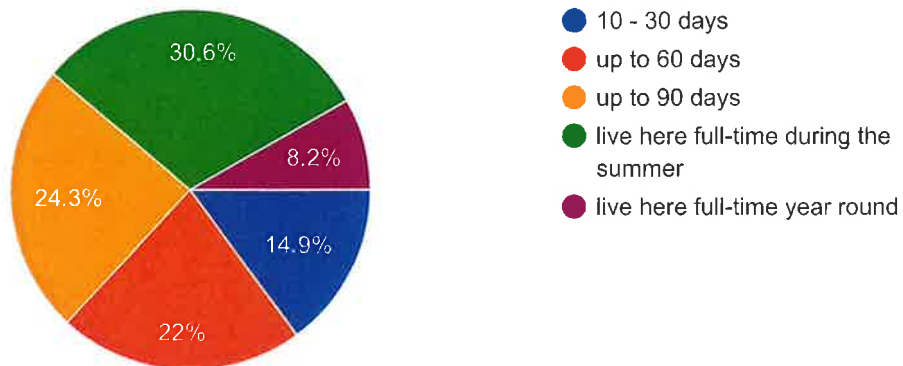
Is your property boat access only?

255 responses



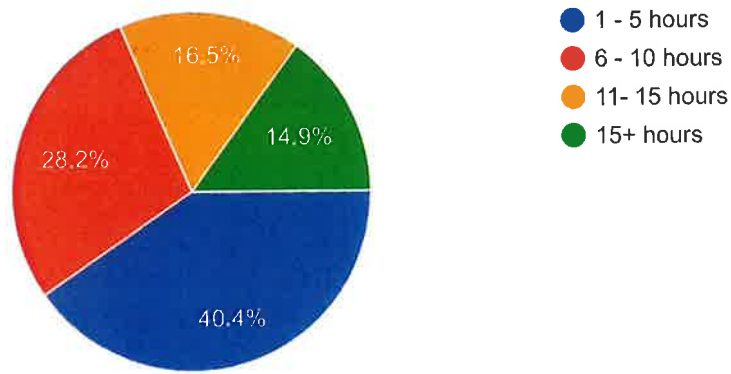
How much time do you spend on Georgian Bay between the months of May and October?

255 responses



How many hours on average do you spend boating on the water in a typical week?

255 responses



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Google Forms

SUMMARY OF TAX ARREARS

2020

	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Total
Prepaid	-\$ 20,275.41	-\$ 6,395.98	-\$ 20,444.09	-\$ 71,330.53	-\$ 6,251.38	-\$ 12,129.41	-\$ 136,826.80
Current Taxes	\$ 56,146.69	\$ 24,502.60	\$ 96,753.45	\$ 323,865.44	\$ 41,428.88	\$ 25,759.13	\$ 568,456.19
							\$ -
Year 1	\$ 13,176.34	\$ 10,755.00	\$ 31,684.60	\$ 23,739.76	\$ 3,664.37	\$ 5,486.32	\$ 88,506.39
Year 2	\$ 4,860.52	\$ 1,878.19	\$ 3,674.18	\$ 10,257.35	\$ 832.49	\$ 2,893.09	\$ 24,395.82
Year 3 & Prior	\$ 7,399.43	\$ 1,136.90	\$ 1,052.32	\$ 14,723.75	\$ 735.60	\$ 90.83	\$ 25,138.83
Penalty-Current	\$ 563.16	\$ 230.12	\$ 1,089.15	\$ 1,126.48	\$ 523.02	\$ 328.42	\$ 3,860.35
Penalty-Year 1	\$ 1,497.62	\$ 1,913.59	\$ 2,427.18	\$ 4,264.50	\$ 597.42	\$ 1,079.71	\$ 11,780.02
Penalty-Year 2	\$ 780.88	\$ 409.99	\$ 499.09	\$ 2,383.30	\$ -	\$ 1,068.83	\$ 5,142.09
Penalty-Year 3 & Prior	\$ -	\$ 211.70	\$ 351.43	\$ 2,625.06	\$ -		\$ 3,188.19

Total Arrears	\$ 28,277.95	\$ 16,535.49	\$ 40,777.95	\$ 59,120.20	\$ 6,352.90	\$ 10,947.20	\$ 162,011.69
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TOTAL CURRENT & ARREARS	\$ 64,149.23	\$ 34,642.11	\$ 117,087.31	\$ 311,655.11	\$ 41,530.40	\$ 24,576.92	\$ 593,641.08	12/31/20
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Arrears Summary

Month End	2015	2016	2017	2018	2019	2020	Month End
January	\$ 396,520.73	\$ 404,943.97	\$ 477,468.04	\$ 403,518.45		\$ 301,894.90	January
February	\$ 864,425.34	\$ 850,709.82	\$ 897,615.85	\$ 806,864.27	\$ 1,015,423.76	\$ 843,226.88	February
March	\$ 1,011,136.08	\$ 1,050,097.56	\$ 1,078,344.91	\$ 1,137,118.27	\$ 1,044,255.14	\$ 1,237,540.59	March
April	\$ 693,317.86	\$ 716,329.01	\$ 757,018.27	\$ 820,700.29	\$ 698,647.94	\$ 1,014,903.61	April
May	\$ 533,126.99	\$ 563,560.12	\$ 577,504.03	\$ 659,142.52	\$ 542,895.23	\$ 740,783.54	May
June	\$ 533,753.71	\$ 542,889.89	\$ 560,042.92	\$ 674,360.24	\$ 530,916.45	\$ 606,989.08	June
July	\$ 999,856.59	\$ 1,036,854.68	\$ 1,015,508.88	\$ 947,506.52	\$ 963,661.77	\$ 1,170,241.28	July
August	\$ 1,041,355.16	\$ 1,317,453.86	\$ 1,247,064.66	\$ 1,191,510.94	\$ 1,289,787.53	\$ 1,567,898.36	August
September	\$ 752,624.14	\$ 821,150.28	\$ 948,515.56	\$ 844,393.88	\$ 878,628.42	\$ 1,124,671.19	September
October	\$ 605,571.83	\$ 646,117.04	\$ 773,781.75	\$ 732,765.23	\$ 745,032.59	\$ 888,703.89	October
November	\$ 519,947.75	\$ 535,040.76	\$ 495,648.10	\$ 415,640.67	\$ 429,628.69	\$ 688,168.64	November
December	\$ 368,065.33	\$ 468,616.83	\$ 367,633.74	\$ 355,493.50	\$ 304,485.14	\$ 593,641.08	December

PAP & ATIW started
PAP & ATIW started

TOWNSHIP OF THE ARCHIPELAGO

DONATION POLICY - Henvey Inlet Wind Project Community Funds

It is anticipated that there will be competing interests for these funds and therefore it is prudent to prepare a policy for their disbursement. The agreement provides that the funds from the project can be used for "projects and initiatives that benefit the residents of the community". In order to ensure that the intention of the agreement is met and that the monies made available through it are used for initiatives and projects that benefit the community, it is proposed that the funds when received be placed in a special financial reserve account (**the Henvey Account**) to only be expended on projects that are approved by Council.

It is further proposed that 25% of the monies available in the Henvey Account shall be used to fund a **Community Facilities Account**. The funds in this account will then be used to construct, improve or renovate, on property owned by the Township, facilities to be used by all residents of the community such as:

- a building, a pavilion (open air building), an out building (storage), a deck or patio;
- an outdoor sports facility;
- community docks for short-term docking at a community facility or at an access point;
- parking lots at access points; and
- public areas, parks and trails.

The disbursement of funds through the Community Facilities Account are to be approved annually as part of the Township's budget process. Prior to approval of a project, where necessary, Council shall ensure that there is an appropriate financial plan for the care and maintenance of the facility in place with assigned financial responsibility. At no time shall any project approval exceed the amount of money available in the Community Facilities Account. However, a moratorium can be placed on expenditures until the account contains enough money for a desired large expenditure.

In Pointe au Baril Station, the Township will maintain existing structures using normal Township operating funds. However, any expansion or improvement may be financed from the Community Facilities Account.

The disbursement of monies remaining in the **Henvey Account** will be subject to the approval of Council. These funds may be used for:

- education, including but not limited to environmental and safety issues
- communications including the development and distribution of material
- the purchase and development of communications facilities for connectivity
- environmental protection (i.e., collection and disposal of abandoned docks; shoreline clean-up; dealing with significant events at our transfer/waste sites or elsewhere)
- community celebrations (i.e., Canada Day; Senior's Day; Remembrance Day)

- support for important community initiatives in neighbouring communities that benefit our residents (i.e., libraries; museums; wellness centre/pool complex)
- the establishment and operation of a disaster recovery centre
- purchase of boats and other marine equipment
- purchase of road maintenance equipment

Money may accumulate and remain in the **Henvey Account** until there is a good reason to use it. Commitments to projects and purchases cannot be made that exceed the amount of money available or to be available in the account.

The **Henvey Account** will exist only until all funds that have been received have been distributed.

TOWNSHIP OF THE ARCHIPELAGO

DONATION POLICY

Revision Date: February 20, 2020

This document outlines the approach and guidelines that The Township of The Archipelago (TOA) applies to requests for sponsorships, fund raising and donations.

The TOA is committed to its role as a socially responsible municipal government and has the aim that the neighbourhoods that make up The TOA should benefit from the ability of The TOA to identify and assist worthy local causes.

It is necessary that The TOA have clear parameters as to the causes it chooses to support and those it does not.

GUIDELINES

1. The priority is for The TOA to help and support the people and neighbourhoods it serves.
2. The TOA supports projects and causes, complementary to The TOA's focus as a local government, that directly benefit seasonal and/or permanent residents of The TOA e.g. training for safety on the water.
3. The TOA also recognizes that it is part of the West Parry Sound District and that the people who live in the district are an integral part of our community. Therefore we will consider requests that meet our guidelines and support the residents of the surrounding communities who, in turn, support us.
4. The TOA will consider contributions to the capital cost of projects in the immediate area that support the broader community but it will not support operating costs beyond what could be considered for the benefit of our residents.
5. The decision to support or donate should not serve the exclusive personal interest of any member or members of Council.
6. All requests for donation must be made in writing and preferably in conjunction with a delegation to the Committee of the Whole or to a regular meeting of Council. Also, requests should include financial statements for the organization requesting the donation or a budget for the project. These should confirm that the organization or project is viable over the long term. If appropriate, a request may be for a donation that is spread out over a number of years.
7. The TOA will acknowledge all requests including refusals.

REQUESTS OUTSIDE THE GUIDELINES

The following donations will not be supported:

1. Requests to support individuals.
2. Requests from denominationally specific organizations (e.g. religions).
3. Requests from political or advocacy organizations (e.g. political parties or campaigns).
4. Requests where funds collected are not spent in Canada.
5. Requests where it would be more appropriate for our residents to contribute directly to the campaign.

SPECIAL REQUESTS FOR FINANCIAL ASSISTANCE

The following donation will be considered by Council:

1. A one-time request by dependent of employee under the age of 22.
2. The dependent is involved in a recognized Canadian organization that is involved in humanitarian work.
3. A presentation to Council either prior to or after the event to explain the goals and the benefits of the program/journey.

OTHER RELATED POLICIES

- Creation and Support of Community Recreational Facilities
- Henvey Inlet Power Transmission Payments

THE TOWNSHIP OF THE ARCHIPELAGO

POLICY ON THE CREATION AND SUPPORT OF COMMUNITY RECREATIONAL FACILITIES

March 12, 2021

BASIS OF THE POLICY

OFFICIAL PLAN

Section 5.10 (Public Services) the Official Plan states that "Because of the nature of the Municipality, a limited number of services will be required to provide adequately for the ratepayers".

In addition, it is further stated that "Given the recreational nature of the Township, the existing level of services has proven to be satisfactory and few major extensions are likely to be required..... The type and nature of development expected in the Township will generally not demand increased public services and associated costs except in the Pointe au Baril Station Neighbourhood, where certain services may be provided in conformity with the Community Improvement Policies of this Plan."

INTENT OF THE POLICY

Recognizing that the Official Plan allows for some "extension" (addition) to the recreational services provided, this policy recognizes that the Township has a limited responsibility to provide recreational opportunities to communities throughout the Township. It also recognizes that some cottage and/or community Associations and local not-for-profits (NFP) serving the community may identify the need for community recreational facilities in their area. The Township is willing to support these initiatives if, and only if, at least a part of the facility, located on land owned by the association or NFP, is open to all residents of the community throughout the year.

SUPPORT TO BE PROVIDED

The Township will support a community recreational initiative only if it is satisfied that there is a need for the service and that the service will be able to sustain itself without any use of Township resources. This can include one or more of the following three types of support:

- 1) The provision of an annual grant to an Association or NFP in recognition of their allowing some public use of their property and facilities. This grant is to be area rated. If any of the property is used for private or commercial purposes the Township will consider reducing the grant or requiring additional action to make the grant consistent with the intention of this policy regarding public use of the facility. Any grant will be used to

decrease obligations to the Township. There will be no direct payment to the Association or NFP.

- 2) The provision of a grant to decrease obligations to the Township which are related to improvements to the facility or that part of the facility used for public purposes. These grants are to be area rated.
- 3) When there is to be a campaign to raise funds for construction of a facility to be used for public purposes, the Township, after it has determined that the project is of benefit to the Township and complies with relevant federal and provincial tax laws, may create a committee composed of representatives of the Township and the Association. The purpose of this committee will be to accept donations to the project, issue tax receipts for the donations and disperse the funds directly to persons providing the intended services to the project, after approval by the Association and the Township. Once a tax receipt has been issued to a donor, there will be no refund of donations even if the project does not proceed and the Township shall have full decision making power over how these "orphan" donations will be used.

APPROVAL OF GRANTS AND FACILITY SUPPORT

All grants and facility support programs must be approved by Council and, wherever possible, be included in the budget before implementation. A grant application must be submitted to Council for approval annually. All eligible entities must also make a deputation to Council at the beginning of each new term of Council to provide information on how they support the community. Prior to approving any initiative Council must be comfortable with the long term viability of the initiative and the financial stability of the organization being supported.

DEFINITION OF A COMMUNITY RECREATIONAL FACILITY

A Community Recreational Facility must be on property owned by an Association or NFP and can be:

- a building, outbuilding or deck used for meetings, regattas and other community events
- an outdoor sports facility
- a community dock for short-term docking
- a parking lot, or
- other structures deemed appropriate.

ADMINISTRATIVE PROCEDURES

1. In the initial year of this policy, members of Council and staff shall meet with each organization being supported to establish what services the organization will provide in exchange for the grant. A similar process will be followed where an additional organization requests a new grant. Recommendations will be forwarded to Council for approval.
2. In each subsequent year every organization may apply for a grant. The application for a grant must be submitted to the Treasurer of the Township. A delegation to Council may be appropriate. Any changes in services to the public must be approved by Council and the grant must be approved annually by Council. The amount of the grant is at the sole discretion of Council.
3. The payment of each grant shall be accompanied by a letter outlining how the grant has decreased the Association or NFP's obligations to the Township and the services to be provided in exchange for the grant.
4. The payment of taxes is the responsibility of the taxpayer and all balances owing must be paid by the taxpayer by their due date.

The Township of The Archipelago

Information Report to Council

Report No.: Operational Services 2021-003 (Revised)

Date: 11th March 2021

Originator: Greg Mariotti, Manager of Operational Services

Subject: Operational Services Update

Boat Speed and Wake Survey

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OGRA Conference


A presentation on the Skerryvore Community Road culvert replacement project was well received at the Ontario Good Roads Association 2021 Virtual Conference. Following the presentation, Seguin Township has expressed an interest in pursuing a similar approach when carrying out future roadwork projects.

Staff also held a preliminary virtual meeting with a company called Holly Transportation Services. The company specialises in claiming fuel tax refunds from the Ministry of Revenue and Revenue Canada. The Archipelago is entitled to a refund of \$0.147 per litre of all gasoline used to power marine units and small engine equipment (e.g. mowers, tractors and trimmers). We would also be entitled to a refund for a portion of the diesel consumption while salting and sanding during winter control. Refunds can be claimed retroactively for the last 4 years. The annual refund is estimated very roughly at \$2,000, net of commission.

2021 Landfill and Transfer Station Hours of Operation


Attached are the hours of operation for waste and recycling facilities. Large item pick-up dates will be the same as 2020. Social distancing measures will continue to be in place and the "shuttle service" at the Pointe au Baril Wharf will not be going ahead this year, as per last year. Waste and recycling Covid-19 safety information will be placed in the spring newsletter and on the website. Signage should be in place at all locations – staff to check condition and replace as necessary.

Respectfully Submitted,



Greg Mariotti
Manager of Operational Services

I concur with this report,



John B. Fior
Chief Administrative Officer

2021 Hours of Operation

Site 9 Landfill (10 Site 9 Road)			
	Summer *	Winter	<u>EXCEPTIONS:</u> <u>Closed on:</u> New Year's Day Family Day Good Friday Canada Day Christmas Day Boxing Day
Sunday	Closed	Closed	
Monday	8:00 am - 5:00 pm	8:00 am - 5:00 pm	
Tuesday	Closed	Closed	
Wednesday	8:00 am - 5:00 pm	8:00 am - 5:00 pm	
Thursday	Closed	Closed	
Friday	8:00 am - 5:00 pm	Closed	
Saturday	8:00 am - 5:00 pm	8:00 am - 5:00 pm	
* Summer Hours commence the first Saturday in April and end on Thanksgiving Day			
Bayfield Waste Transfer Station (100 Highway 529A)			
	Summer *	Winter	<u>Open until 8:00 pm on:</u> Victoria Day Canada Day Civic Holiday Labour Day Thanksgiving Day
Sunday	8:00 am - 8:00 pm	Closed	
Monday	8:00 am – Noon	Closed	
Tuesday	Closed	Closed	
Wednesday	8:00 am – Noon	Closed	
Thursday	Closed	Closed	
Friday	Closed	Closed	
Saturday	Closed	Closed	
*Bayfield Transfer Station opens the Sunday of the Victoria Day Weekend and closes on Thanksgiving Day.			
<u>Note:</u> The Pointe au Baril Transfer Station is open every day during the summer hours of operation as shown on the next page, between 8:00 am and 8:00 pm, for <u>all</u> residents of the Township of The Archipelago.			
Pointe au Baril Waste Transfer Station (27 South Shore Road)			
	Summer *	Winter	<u>EXCEPTIONS:</u> <u>Open on:</u> Family Day (10 am – 8 pm) Easter Monday (10 am – 8 pm) Victoria Day Canada Day Civic Holiday Labour Day Thanksgiving Day <u>Closed on:</u> Christmas Day Boxing Day New Year's Day Good Friday
Sunday	8:00 am - 8:00 pm	8:00 am - 6:00 pm	
Monday	8:00 am - 8:00 pm	Closed	
Tuesday	8:00 am - 8:00 pm	Closed	
Wednesday	8:00 am - 8:00 pm	Closed	
Thursday	8:00 am - 8:00 pm	8:00 am - 6:00 pm	
Friday	8:00 am - 8:00 pm	Closed	
Saturday	8:00 am - 8:00 pm	Closed	
*Summer Hours commence Saturday of Victoria Day Weekend and end on Thanksgiving Day			

Skerryvore Waste Transfer Station

(449 Skerryvore Community Road)

	Summer *	Winter	<u>Open until 8:00 pm on:</u>	<u>Closed on:</u>
Sunday	10:00 am - 8:00 pm	Noon - 6:00 pm	Family Day	New Year's Day
Monday	1:00 pm - 5:00 pm	Closed	Easter Monday	Good Friday
Tuesday	Closed	Closed	Victoria Day	Christmas Day
Wednesday	1:00 pm - 8:00 pm	Closed	Canada Day	Boxing Day
Thursday	Closed	Closed	Civic Holiday	
Friday	Closed	Closed	Labour Day	
Saturday	Closed	Closed	Thanksgiving Day	

* Summer Hours commence the **first Sunday in April** and end on Thanksgiving Day

Healey Lake Transfer Station

169 Healey Lake Road

	Summer *	Winter	<u>Open until 9:00 pm</u>	<u>Closed</u>
Sunday	9:00 am - 9:00 pm	9:00 am - 6:00 pm	Family Day	New Year's Day
Monday	8:00 am - 4:00 pm	Closed	Easter Monday	Good Friday
Tuesday	8:00 am - 4:00 pm	8:00 am - 4:00 pm	Victoria Day	Christmas Day
Wednesday	Closed	Closed	Canada Day	Boxing Day
Thursday	8:00 am - 4:00 pm	Closed	Civic Holiday	
Friday	8:00 am - 4:00 pm	Closed	Labour Day	
Saturday	8:00 am - 4:00 pm	Closed	Thanksgiving Day	

* Summer Hours commence **Saturday of Victoria Day Weekend** and end on Thanksgiving Day.

Crane Lake Transfer Station

346 Blackstone-Crane Lake Road

	Summer *	Winter	<u>Open until 8:00 pm</u>	<u>Closed</u>
Sunday	8:00 am - 8:00 pm	9:00 am - 7:00 pm	Family Day	New Year's Day
Monday	8:00 am - 4:00 pm	Closed	Easter Monday	Good Friday
Tuesday	Closed	Closed	Victoria Day	Christmas Day
Wednesday	Closed	Closed	Canada Day	Boxing Day
Thursday	8:00 am - 4:00 pm	Closed	Civic Holiday	
Friday	Closed	Closed	Labour Day	
Saturday	8:00 am - 4:00 pm	Closed	Thanksgiving Day	

* Summer Hours commence **Saturday of Victoria Day Weekend** and end on Thanksgiving Day.

Twelve Mile Bay Road Waste Transfer Site

Township of The Archipelago residents may use the Twelve Mile Bay Road Waste Transfer Station under agreement with The District Municipality of Muskoka.

Woods Bay Waste Transfer Station

718 Healey Lake Road

	Summer *	Winter	<u>Open until 9:00 pm</u>	<u>Closed</u>
Sunday	9:00 am - 9:00 pm	9:00 am - 6:00 pm	Family Day	New Year's Day
Monday	9:00 am - 6:00 pm	Closed	Easter Monday	Good Friday
Tuesday	Closed	Closed	Victoria Day	Christmas Day
Wednesday	9:00 am - 6:00 pm	9:00 am - 6:00 pm	Canada Day	Boxing Day
Thursday	Closed	Closed	Civic Holiday	
Friday	9:00 am - 6:00 pm	Closed	Labour Day	
Saturday	9:00 am - 6:00 pm	Closed	Thanksgiving Day	

* Summer Hours commence **Saturday of Victoria Day Weekend** and end on Thanksgiving Day.

Devil's Elbow Waste Transfer Station

137 B704 (McLaren) Island

(Please Note that inclement weather, including fog and ice, may result in late openings, early closures or all day closures in extreme events.)

	Spring May 10 to May 31	Summer June 1 to Sept 28* (*Note: Summer hours extended in 2021)	Fall Sept 30 to Oct 12	
Sunday	9:00 am – 7:00 pm	8:30 am – 7:00 pm	9:00 am – 4:30 pm	*Exceptions: Site will be open on Victoria Day, and Thanksgiving Day,
Monday	Closed*	8:30 am - 7:00 pm	Closed*	
Tuesday	Closed	Closed	Closed	
Wednesday	Closed	8:30 am - 7:00 pm	9:00 am – 4:30 pm	
Thursday	Closed	Closed	Closed	
Friday	Closed	8:30 am - 7:00 pm	Closed	
Saturday	Closed	8:30 am - 7:00 pm	Closed	

Sheep Head Waste Transfer Station

378 Georgian Bay Water (Sheep Head Bay)

(Please Note that inclement weather, including fog and ice, may result in late openings, early closures or all day closures in extreme events.)

	Spring May 10 to May 31	Summer June 1 to Sept 28* (*Note: Summer hours extended in 2021)	Fall Sept 30 to Oct 12	
Sunday	9:30 am – 6:30 pm	9:00 am – 6:30 pm	9:30 am – 4:00 pm	*Exceptions: Site will be open on Victoria Day, and Thanksgiving Day,
Monday	Closed*	9:00 am – 6:30 pm	Closed*	
Tuesday	Closed	Closed	Closed	
Wednesday	Closed	9:00 am – 6:30 pm	9:30 am – 4:00 pm	
Thursday	Closed	Closed	Closed	
Friday	Closed	9:00 am – 6:30 pm	Closed	
Saturday	Closed	9:00 am – 6:30 pm	Closed	

Boat Speeding and Wakes Survey

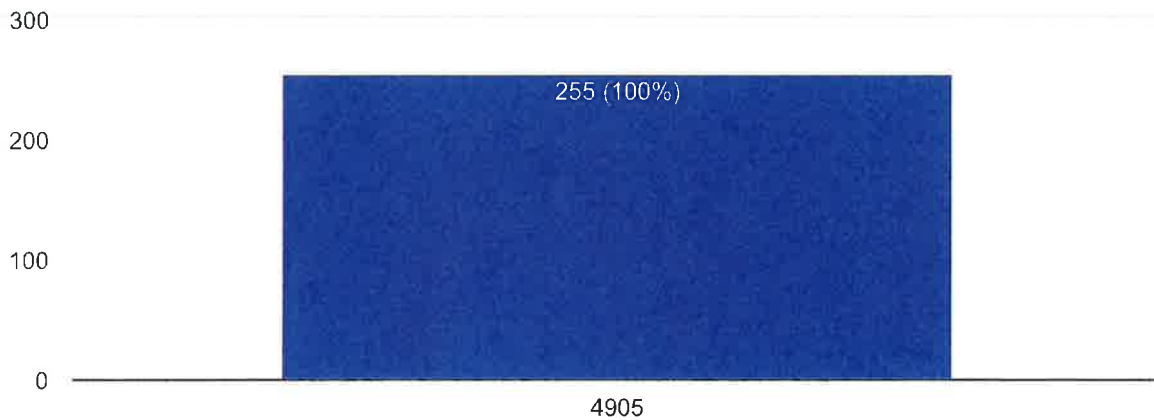
255 responses

[Publish analytics](#)

Council for the Township of The Archipelago has requested that staff look into options for managing the matter of boats speeding excessively and creating wakes close to the shoreline and in narrow channels. This type of behaviour adversely affects fellow boaters, causes shoreline erosion and possible damage to properties. The residents of Wards 1, 2 and 3 are being asked to complete the following survey which will enable staff to assess the extent and severity of the issue. Your feedback, and more specifically the location(s) of concern, is an important first step in determining what the best options are for everyone to continue enjoying safe boating and to protect our shorelines.

PIN

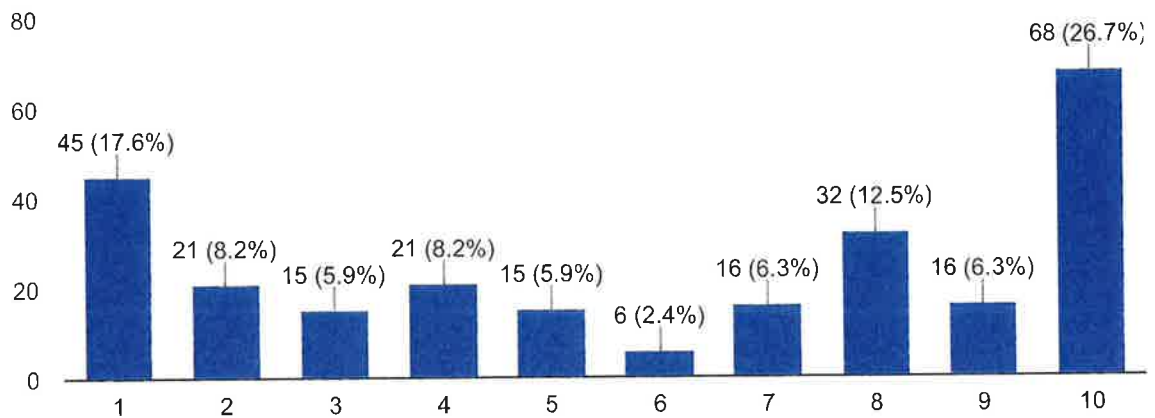
255 responses



Password:

On a scale of 1 to 10, with 10 being the most, how likely do you think speeding is an issue on the water in your area?

255 responses



If you answered >5 for speeding, please specify the exact locations identifying landmarks, or even GPS coordinates, where you feel there is an issue.

145 responses

Pointe au Baril Harbour, Payne's Marine, Brignall Banks.

45.594697, -80.387556

Pointe au Baril harbour, Hemlock Channel

Channel between fairwood island and empress island, as well as the ugo igo channel now that water levels are rising.

off my dock

Old Kenlea Camp Location

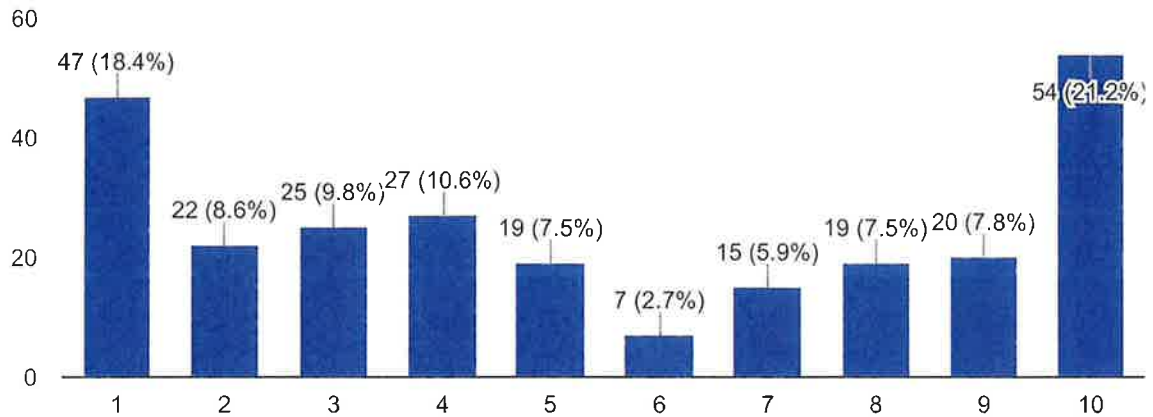
Moonlight Bay, Skerryvore--(direct access Georgian bay to inland cottages right through swimming area) Renters unfamiliar with area speed in and out with no regard for who may be swimming, canoeing, kayaking, fishing, etc.

Bayfield Inlet /Harbour . Hangdog /Alexander / Charles.



On a scale of 1 to 10, with 10 being the most, how likely do you think wakes and shoreline erosion are an issue in your area?

255 responses



If you answered >5 for wakes and shoreline erosion, please specify exact locations identifying landmarks, or even GPS coordinates, where you feel there is an issue.

119 responses

Pointe au Baril Harbour, Leisure Bay

Same as above

as above

main channel

Narrow channels with nearby docks. Most areas have rocky shores so erosion is not a problem in those locations.

Same as above.

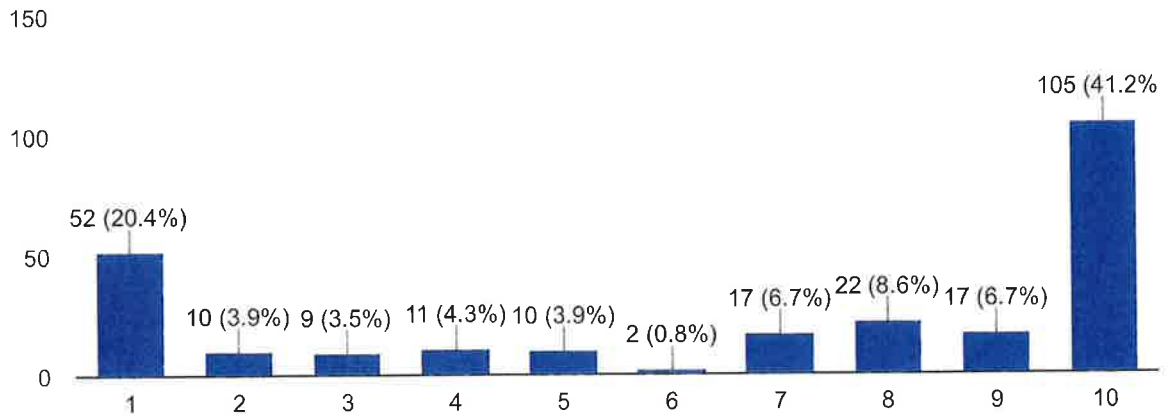
Brignall Banks Narrows

off my dock

old Kenlea Camp Location

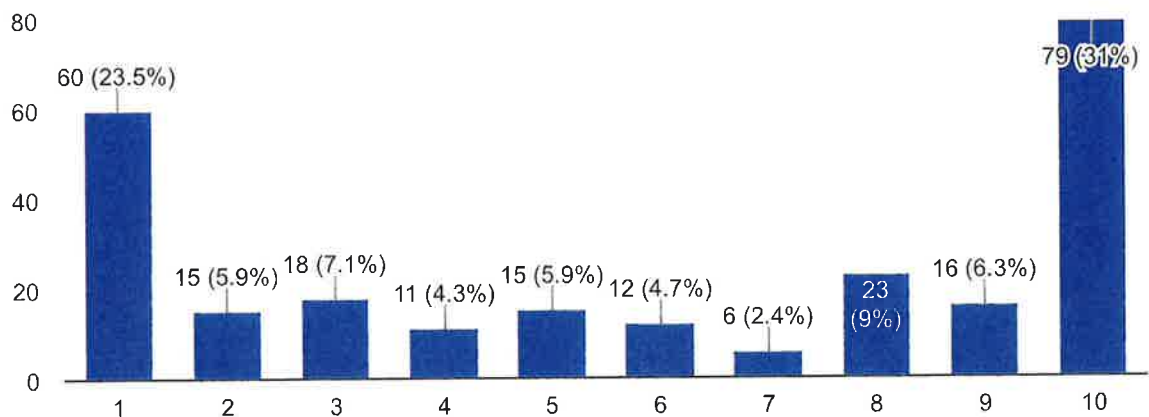
On a scale of 1 to 10, with 10 being the most, how likely would you support a speed restriction on the section of waterway where you feel boaters are travelling too fast or causing shoreline erosion due to wakes?

255 responses



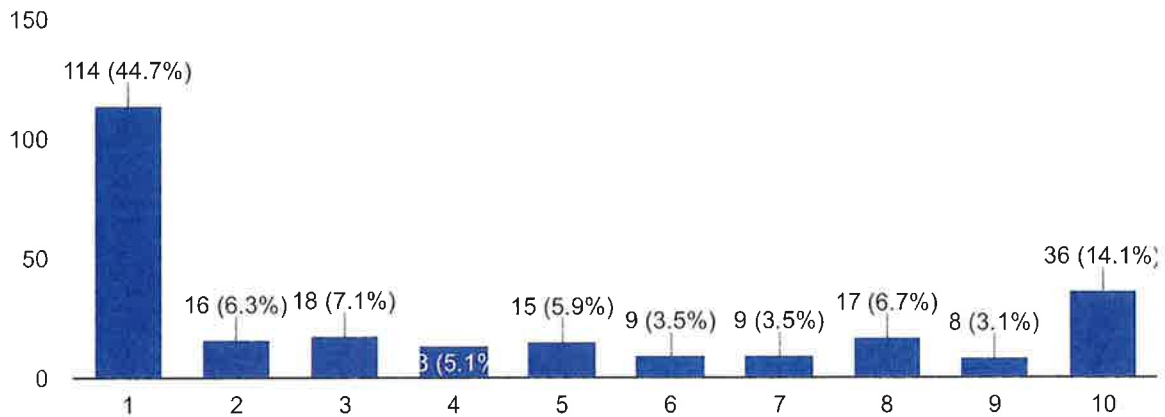
On a scale of 1 to 10, with 10 being the most, how likely would you support increased patrol presence of OPP marine units in your area if tax rates remained the same?

255 responses



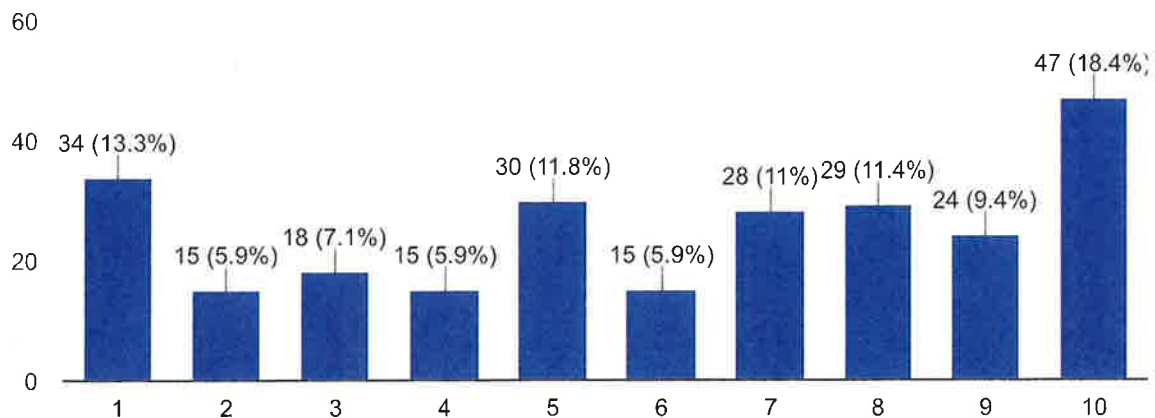
On a scale of 1 to 10, with 10 being the most, how likely would you support increased patrol presence of OPP marine units in your area if you were told that taxes would have to go up as a result of this increased level of service?

255 responses



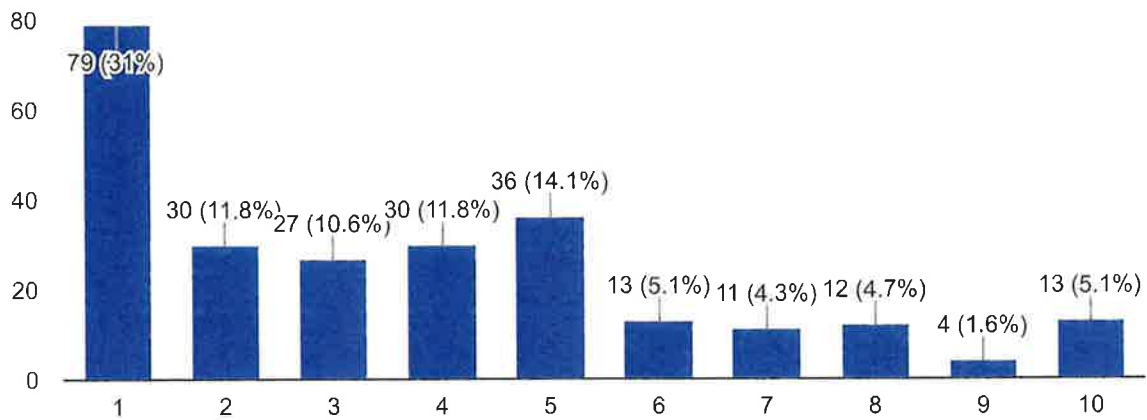
On a scale of 1 to 10, with 10 being the most, how likely are you to personally tell a speeding boater to slow down?

255 responses



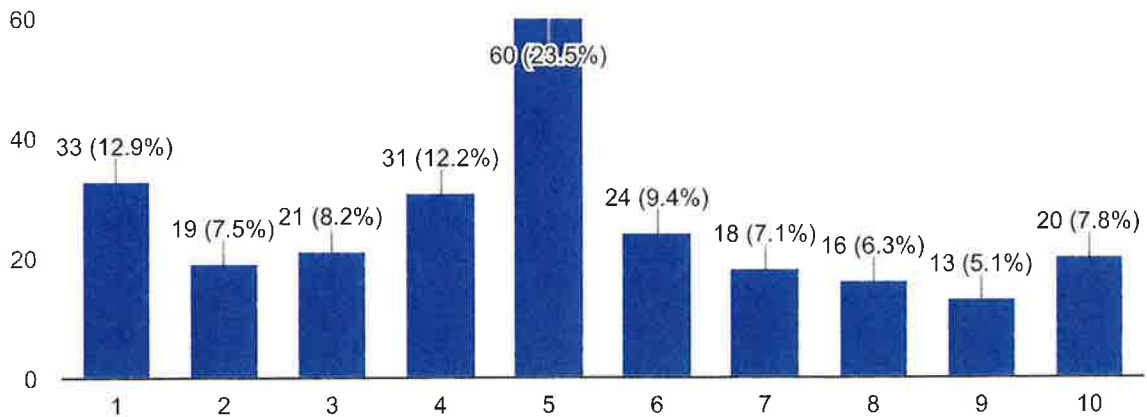
On a scale of 1 to 10, with 10 being the most, how likely are you to call the OPP and report a speeding boater?

255 responses



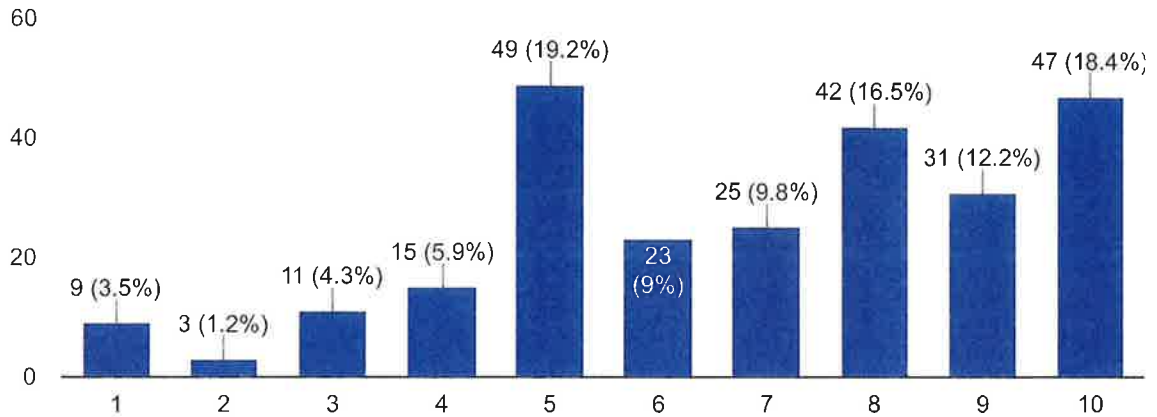
On a scale of 1 to 10, with 10 being the most, how likely are you to not do anything about a speeding boater?

255 responses



On a scale of 1 to 10, where 1 is solely enforcement and 10 solely education and awareness, how would you distribute the balance between the two extremes?

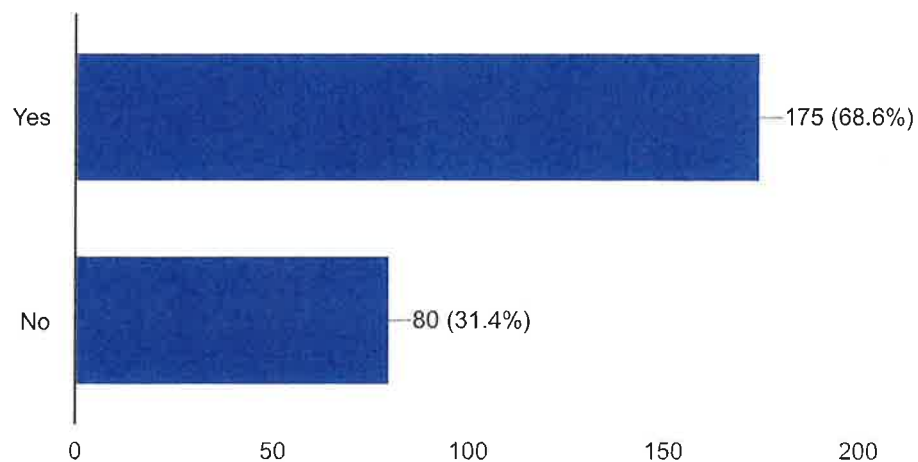
255 responses



Survey Participant Information

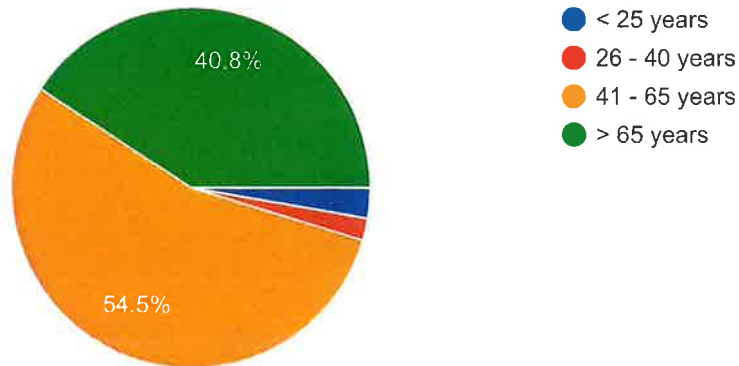
Are you aware of the Universal Shoreline Speed Restriction (10 km/hour within 30 metres of shore)? Exceptions include: recreational towing while travelling perpendicular from the shore; rivers less than 100 metres (328 feet) wide, as well as canals and buoyed channels; and, waters where another speed limit is set in a schedule to the regulations.

255 responses



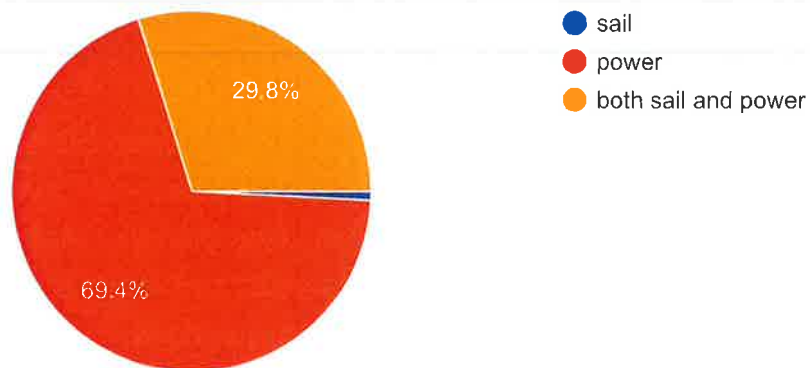
What is your age?

255 responses



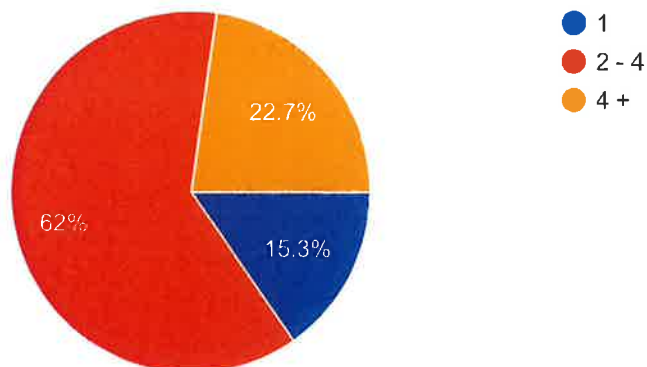
Type of boat(s) operated?

255 responses

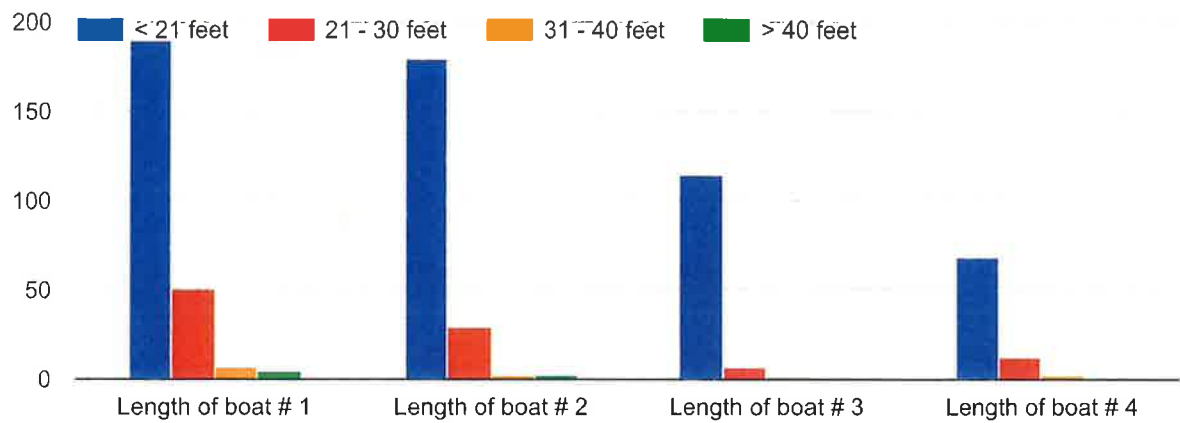


How many boats do you own?

255 responses

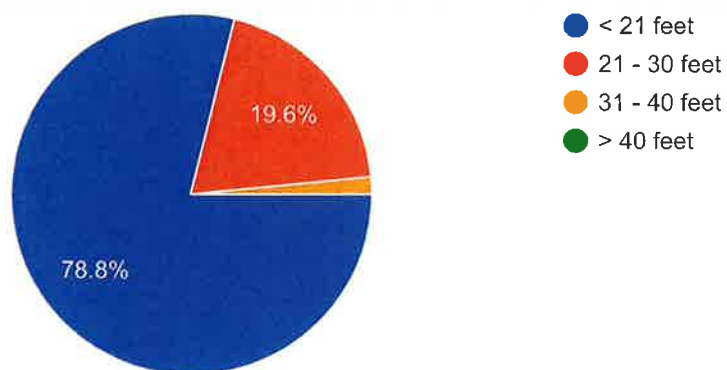


Lengths of boats ?



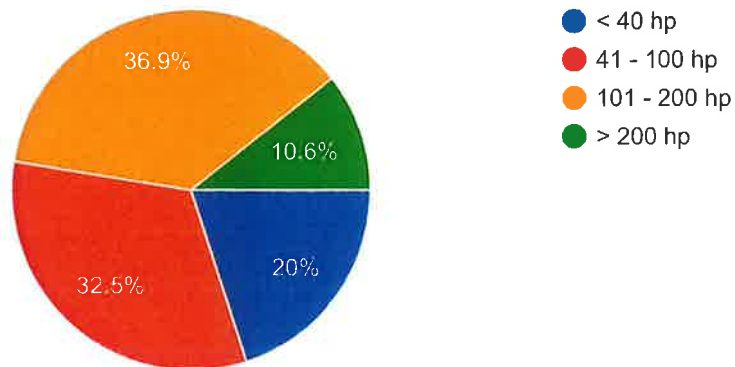
What is the length of boat you use most often?

255 responses



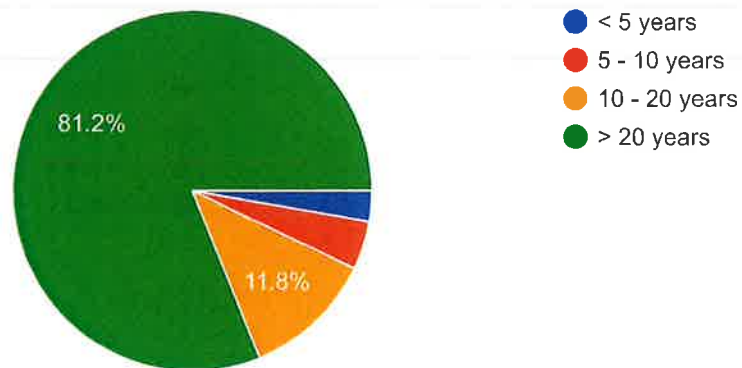
What is the total power output of the boat you use most often?

255 responses



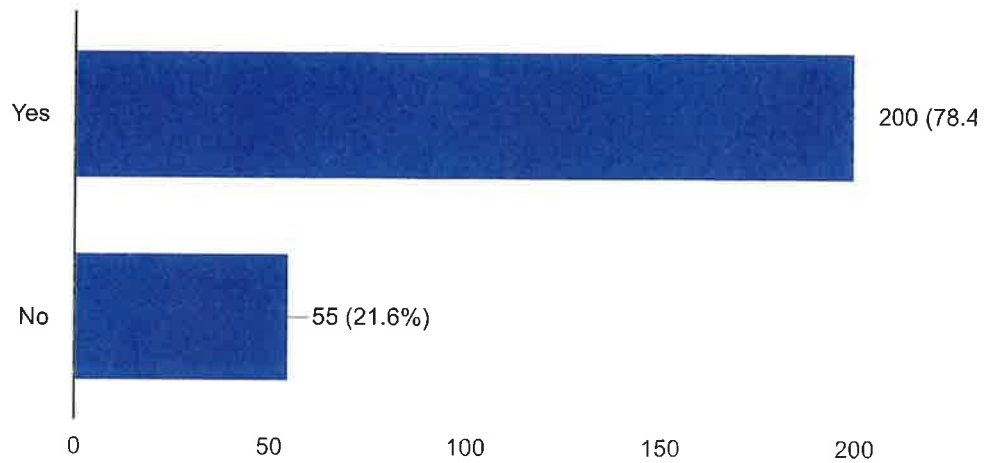
How long have you boated in The Archipelago?

255 responses



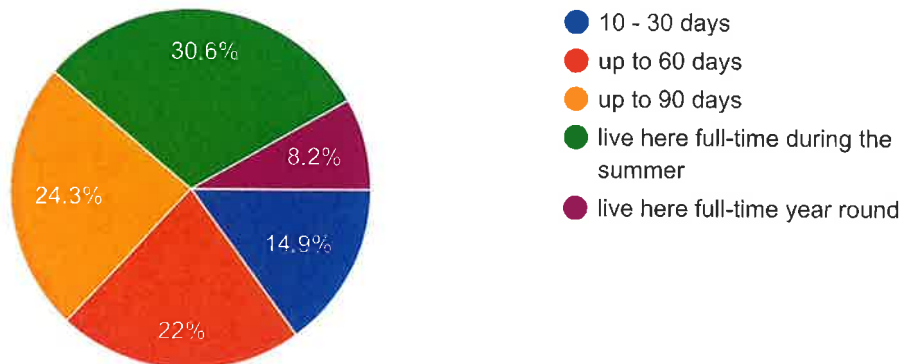
Is your property boat access only?

255 responses



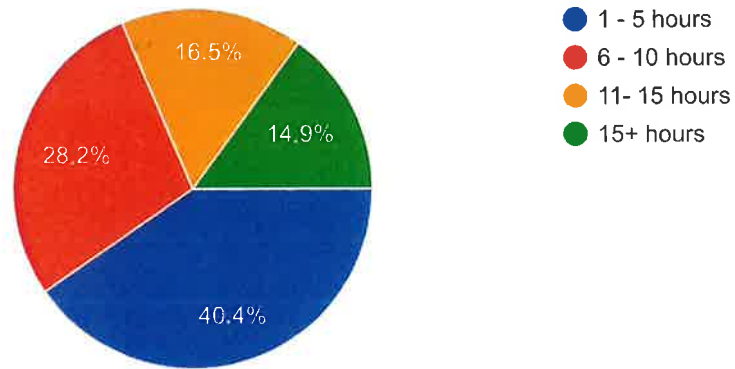
How much time do you spend on Georgian Bay between the months of May and October?

255 responses



How many hours on average do you spend boating on the water in a typical week?

255 responses



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Google Forms

FW: Shoreline naturalization microgrant opportunity!

Subject: FW: Shoreline naturalization microgrant opportunity!
From: <bert@colishcreations.com>
Date: 2021-03-08, 10:22 a.m.
To: "'John B. Fior"' <jfior@thearchipelago.on.ca>, "'Maryann Weaver"' <mweaver@thearchipelago.on.ca>

FYI

Thanks,
Bert
Bert Liverance
bert@colishcreations.com
www.bertliverance.com
905 424 8551

From: T. Scott Sheard <sheard@rogers.com>
Sent: March 8, 2021 10:21 AM
To: Greg Mariotti <GMariotti@thearchipelago.on.ca>; Cale Henderson <chenderson@thearchipelago.on.ca>
Cc: Grant Walker <grant@olresources.ca>; Reeve Bert Liverance <bertliverance@vianet.ca>
Subject: Fw: Shoreline naturalization microgrant opportunity!

Greg, perhaps a fund to consider for our own waterfront assets and support for a worthy initiative.
Regards,
Scott

Sent from my BlackBerry — the most secure mobile device — via the Rogers Network

From: loveyourbay@gbbr.ca
Sent: March 8, 2021 8:47 AM
To: sra@skerryvore.ca; Dan.Reeves@wsp.com
Cc: chenderson@thearchipelago.on.ca; bert@colishcreations.com; earlmanners@gmail.com; sheard@rogers.com
Subject: Re: Shoreline naturalization microgrant opportunity!

Hello,

Would your association like help with naturalizing shorelines? You can more easily apply for a microgrant of \$500 to purchase native plants for your members by using the attached draft application to help you apply online.

If you are successful, you may wish to support the Georgian Bay Biosphere's Native Plant Fundraiser or another source for native plants.

If your association wishes to apply, there are four simple steps:

- 1) Download and open the attachment to this email, which serves as a template to copy and paste into the Microgrant online application.
- 2) Open the Microgrant [website](#) and scroll down to the bottom of the page to find the "Online Application Form" that is a **pink button**.

- 3) Complete the contact information in the application form for your association.
- 4) For the remaining questions, copy and paste the text from the template, or adapt your project for your association.

The application deadline is **April 15, 2021** and successful applicants will receive notification by May 3, 2021. Please let us know if your association decides to apply and if you are successful.

Thank you and good luck!

Katrina

p.s. Learn more about our native plant fundraiser at <https://www.gbbr.ca/native-plant-fundraiser/>

On Fri, Feb 19, 2021 at 9:20 AM Katrina Krievins <loveyourbay@gbbr.ca> wrote:

Good morning,

I would like to bring a fantastic microgrant opportunity to your attention. As an association that participated in the Love Your Lake program in 2016, the Skerryvore Ratepayers Association is eligible to apply for up to \$500 for shoreline naturalization projects. I have provided an overview of the grant below and full details can be found here: <http://loveyourlake.ca/microgrant-program/>.

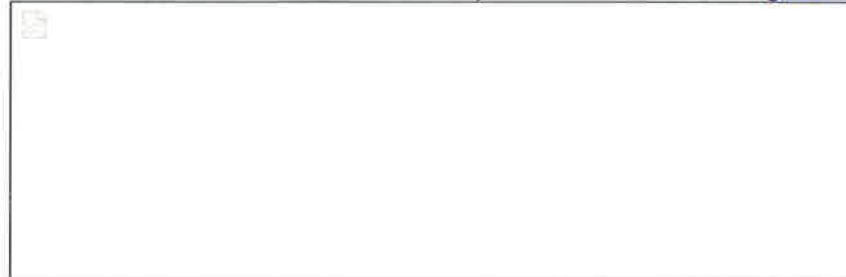
If your lake group or residents participated in [Love Your Lake](#) you can apply for a microgrant to help naturalize your lake's shoreline. Healthy shorelines are among the most productive and diverse environments. They support a vibrant community of plants and wildlife, help filter pollutants and protect against erosion. We want to help get your lake healthy and keep it that way! The Love Your Lake Microgrant Program will provide up to \$500 per lake group or association for shoreline naturalization projects that contribute to lake health. Project proposals need to demonstrate involvement of your lake community members.

Kind regards,

Katrina

--

Katrina Krievins, MS | Georgian Bay Biosphere | Aquatic Conservation Programs Coordinator |
+01 705 774 0978 | PO Box 662 Parry Sound ON P2A 2Z1 | gbbr.ca



--
Katrina Krievins, MS | Georgian Bay Biosphere | Aquatic Conservation Programs Coordinator |
+01 705 774 0978 | PO Box 662 Parry Sound ON P2A 2Z1 | gbbr.ca

Love Your Lake Microgrant Program Application Form

Name of lake(s) involved in Love Your Lake

[applicant to fill in]

Organization name

[applicant to fill in]

Organization address

[applicant to fill in]

Organization website

[applicant to fill in]

Organization social media accounts

[applicant to fill in]

Brief description of organization

[applicant to fill in]

Applicant name

[applicant to fill in]

Applicant's position

[applicant to fill in]

Applicant's email address

[applicant to fill in]

Applicant's phone number

[applicant to fill in]

Project description

Participation in the Love Your Lake program in 2016 highlighted many examples of how waterfront property owners are helping keep Skerryvore Bay healthy. However, it also brought to our attention some additional steps our association could take to become better stewards. Specifically, the Skerryvore Bay Shoreline Assessment Summary Report recommended that shoreline property owners engage in naturalization projects to further decrease the percentage of properties classified as 'ornamental' and increase those classified as 'regenerative' and 'natural'.

We will purchase 100 native shoreline plants (e.g., blue flag iris, spotted joe-pye weed, tall meadowrue, white turtlehead) to distribute free to interested waterfront property owners on Skerryvore Bay. Plants will be purchased from the Georgian Bay Biosphere Native Plant Charitable Fundraiser which sources plants from a reputable native plant nursery (Grow Wild, Omemee). Any waterfront property owner will be able to request plants with the caveats that they must be planted on the weekend they are distributed, and they must be planted in the riparian zone (i.e. within 5-10 metres of the shoreline) as these plants are specifically adapted to localized shoreline conditions.

Advice on plant selection, planting sites, and plant care will be available from Georgian Bay Biosphere staff. Free resources on native plants suited to this region are readily available on the Georgian Bay Biosphere's website: <https://www.gbbr.ca/conservation-guides/#b4b>.

Participants will be encouraged to take before and after photos to share with the association and broader community to help spread awareness of the project and the larger goal of shoreline naturalization, and tag program funders and partners to help reach 10,000 people. This initiative will inspire waterfront property owners to continue naturalization efforts on their own.

What are the expected outcomes of the project?

Expected outcomes of the project are:

1. The addition of 100 native shoreline plants to Skerryvore Bay's riparian zone;
2. Increased local biodiversity and pollinator habitat;
3. Increased awareness of the importance and benefits of maintaining/restoring a natural shoreline on Skerryvore Bay; and
4. Increased awareness of gardening and landscaping with native plants.

Planned dates for the project

Native plants will be picked up, distributed, and planted by waterfront property owners the weekend of June 12-13, 2021.

How will Love Your Lake, Watersheds Canada, and the Canadian Wildlife Federation be recognized?

Recognition will take place in three ways:

1. All social media posts about the project will clearly state that funding for the project was provided by Love Your Lake, Watersheds Canada, and the Canadian Wildlife Federation. Social media handles and hashtags will be used in these posts (e.g., @watershedscanada, @CanadianWildlifeFederation, #LoveYourLake).
2. One or more of the association social media posts described above will be shared by the Georgian Bay Biosphere (@GBayBiosphere – 4,600+ likes, 5,300+ follows).
3. At least one association newsletter/eblast will describe the project and will clearly state that funding for the project was provided by Love Your Lake, Watersheds Canada, and the Canadian Wildlife Federation. Links to the organizations' websites will be provided in electronic communications (i.e., www.loveyourlake.ca, www.watersheds.ca, www.cwf-fcf.org). Furthermore, one lake association will be profiled in the Georgian Bay Biosphere's newsletter (2500 subscribers) and website (80,000 visits in 2020).

Amount of microgrant request

\$500 is requested for the purchase of native shoreline plants.

What will financial support be used for?

The entire amount requested (\$500) will be put towards the purchase of native shoreline plants sourced from a reputable native plant nursery (Grow Wild, Omemee). Planning and coordination time will be provided by association members as in-kind support. Georgian Bay Biosphere staff will provide in-kind support in the form of advice on plant selection, site selection, and plant care.

How will the lake community be engaged?

Association members will be responsible for coordinating the purchase and distribution of native plants. Members will also be responsible for spreading the word about the project, its purpose, and how waterfront property owners can get involved.

Individual property owners will have the opportunity to request plants for their shoreline. Those who receive plants will be responsible for planting them along their shoreline and will be encouraged to share photos with the larger lake community.

Through social media, all members of the community will be invited to share photos of their shoreline as a way of spreading awareness about shoreline naturalization and its benefits. Links to additional resources will be provided including the Love Your Lake website and resources specific to the region (e.g., Best for the Biosphere) in order to inspire waterfront property owners to continue naturalization efforts beyond this initiative.