

# The Corporation of the Township of The Archipelago



## MINUTES COMMITTEE OF THE WHOLE January 21, 2021 Via Zoom Meeting 9 James Street, Parry Sound, Ontario

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Council Members Present: Reeve:	Bert Liverance	
Councillors:	Greg Andrews	Ward 1
	Laurie Emery	Ward 1
	Peter Frost	Ward 2
	Earl Manners	Ward 3
	Scott Sheard	Ward 3
	David Ashley	Ward 4
	Alice Barton	Ward 4
	Rick Zanussi	Ward 4
	Ian Mead	Ward 5
	Grant Walker	Ward 6

Staff Present: John Fior, Chief Administrative Officer  
Maryann Weaver, Clerk  
Joe Villeneuve – Manager of Corporate Services  
Cale Henderson, Manager of Development & Environmental Services  
Wendy Hawes, Treasurer  
Greg Mariotti, Manager of Operational Services

### 1. SCOTT AITCHISON, MP PARRY SOUND—MUSKOKA

Reeve Liverance thanked Mr. Aitchison for his support with the broadband internet access and the pool and wellness centre initiatives.

Scott Aitchison provided Council with an update on his efforts in Ottawa, including his work on reliable and affordable internet access, and housing projects.

### 2. PLANNING AND BUILDING

#### Site Alteration By-law – Planscape Inc. – Rian Allen presentation

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Cale Henderson introduced Rian Allen, Planner from Planscape Inc.

Mr. Allen presented options and considerations that should be included in a site alteration by-law.

The Committee highlighted and discussed some concerns with respect to the costs of the administration and enforcement of a by-law.

Staff was directed to bring a resolution forward to the January Council Meeting.

The Committee recessed for a break at 10:55 a.m. and resumed business at 11:06 a.m.

**Land Supply Study - Affordable Housing Update**

Cale Henderson summarized his report and provided an update and additional background information. The Committee discussed the matter and agreed to proceed with a land supply analysis.

Staff was directed to bring a resolution forward to the January Council Meeting.

**Site Plan Development Application – SP01-21 (Osfolk)**

Cale Henderson summarized the application.

Staff was directed to bring a resolution forward to the January Council Meeting.

**Closed Meeting**

**Moved by Councillor Liverance  
Seconded by Councillor Ashley**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move into a CLOSED MEETING at 11:50 a.m., pursuant to Section 239(2)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

i) **Manitou Inn Site Alteration Update**

Carried.

**Open Meeting**

**Moved by Councillor Liverance  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move out of a CLOSED MEETING at 12:05 p.m.

Carried.

**Phil Harding, Mayor for the Township of Muskoka Lakes. Muskoka River Water Management Plan**

Reeve Liverance reported that he had received the letter from Mr. Harding, with a request to sign it on behalf of Council. Members of Council expressed concerns, specifically how these changes to the plan would impact the municipalities downstream.

Staff was directed to contact Mayor Harding, to convey The Committee's concerns and report back at the February meeting.

**Building Permit Summary**

The Committee received summary report for information purposes. No comments and concerns were raised.

The Committee recessed for lunch at 12:18 p.m. and resumed business at 1:00 p.m.

The Committee recessed for a meeting of The Archipelago Area Planning Board at 1:00 p.m. and resumed business at 1:25 p.m.

**3. ENVIRONMENT**

**Georgian Bay Forever-Diversion 2.0 Project-Seabins**

Cale Henderson provided a brief update, reporting on an opportunity for the Township to partner with Georgian Bay Forever to install 2 seabins on municipal infrastructure.

Staff was directed to bring a resolution forward to the January Council Meeting.

**4. FINANCE AND ADMINISTRATION**

**2021 Budget Update**

Councillor Ashley summarized the 2021 budget process.

**2021 Priorities Lists**

John Fior presented the 2021 priorities list.

Mr. Fior invited the Committee to review the priorities list and report back to the appropriate department head if they would like an additional project added to the list.

**Legal Update**

John Fior provided a brief update on the CPR invoice matter.

**Closed Meeting**

**Moved by Councillor Walker  
Seconded by Councillor Barton**

**NOW THEREFORE BE IT RESOLVED** that the Finance and Administration Committee move into a CLOSED MEETING at 2:14 p.m., pursuant to Section 239(a) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with security of the property of the municipality or local board.

i) **Security of Municipal Property**

Carried.

**Open Meeting**

**Moved by Councillor Mead  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that the Finance and Administration Committee move out of a CLOSED MEETING at 2:20 p.m.

Carried.

**5 STRATEGIC**

**Strategic Plan**

John Fior summarized the three documents that have been created to date.

Staff was directed to update and finalize the strategic documents to be adopted at the February Council meeting.

The Committee recessed for a break at 2:36 p.m. and resumed business at 2:48 p.m.

**6. PUBLIC WORKS**

**Operational Services Update**

Greg Mariotti provided updates on various public works activities and initiatives.

**7. HUMAN RESOURCES**

**Closed Meeting**

**Moved by Councillor Mead  
Seconded by Councillor Andrews**

**NOW THEREFORE BE IT RESOLVED** that the Human Resources Committee move into a CLOSED MEETING at 3:03 p.m., pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board employees.

i) **Human Resource Matters**

Carried.

**Open Meeting**

**Moved by Councillor Liverance  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that the Human Resources Committee move out of a CLOSED MEETING at \_\_\_\_\_ a.m./p.m.

Carried.

**8. ADJOURNMENT**

Meeting adjourned at xxxx p.m.

TOWNSHIP OF THE ARCHIPELAGO

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Bert Liverance, Reeve

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Maryann Weaver, Clerk