

Corporation of the Township of The Archipelago



**MINUTES
MEETING OF COUNCIL**

**December 17, 2021
9 James Street, Parry Sound, Ontario
Via Zoom Meeting**

Council Members Present: Reeve: Bert Liverance
Councillors: Laurie Emery Ward 1
Earl Manners Ward 3
Scott Sheard Ward 3
David Ashley Ward 4
Alice Barton Ward 4
Rick Zanussi Ward 4
Ian Mead Ward 5
Dan MacLeod Ward 6

Council Members Absent: Greg Andrews Ward 1
Peter Frost Ward 2

Staff Present: John Fior, Chief Administrative Officer
Maryann Weaver, Clerk
Cale Henderson, Manager of Development & Environmental Services
Greg Mariotti, Manager of Operational Services
Erin Robinson, Chief Financial Officer/Treasurer
Joe Villeneuve, Manager of Corporate Services

1. CALL TO ORDER

The meeting was called to order at 9:16 a.m., and commenced with the singing of the National Anthem, Roll Call, and the Traditional Land Acknowledgment Statement.

2. APPROVAL OF AGENDA

**21-209 Moved by Councillor MacLeod
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that the December 17, 2021 Revised Council Meeting Agenda, be approved.

Carried.

3. MINUTES OF THE PREVIOUS MEETING

Regular Meeting of Council – November 19, 2021

**21-210 Moved by Councillor Sheard
Seconded by Councillor Ashley**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on

November 19th, 2021, be approved.

Carried.

Committee of the Whole Meeting – November 18, 2021

21-211

**Moved by Councillor Barton
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Committee of the Whole Meeting held on November 18th, 2021, be approved.

Carried.

Special Meeting of Council – November 12, 2021

21-212

**Moved by Councillor Zanussi
Seconded by Councillor Emery**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Special Meeting of Council held on November 12, 2021, be approved.

Carried.

4. CAO REPORT ON COUNCIL DIRECTIONS

21-213

**Moved by Councillor Barton
Seconded by Councillor MacLeod**

NOW THEREFORE BE IT RESOLVED that Council receives the December 2021 CAO Report on Council Directions, as distributed.

Carried.

5. REPORT OF TASK FORCES/COMMITTEES

• FINANCE AND ADMINISTRATION

Consumer Price Index (CPI)

21-214

**Moved by Councillor Sheard
Seconded by Councillor Zanussi**

NOW THEREFORE BE IT RESOLVED that Council approves a cost of living increase to staff and Council, effective January 1, 2022, in the amount of 3% as indicated by the Consumer Price Index and local market trends.

Carried.

Vaccination Policy

21-215

**Moved by Councillor Emery
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that Council approves the attached COVID-19 Vaccination Policy for Township employees, Reeve and Council members, Board/Committee members, Municipal By-law Officers, volunteers and contractors visiting or working in municipal facilities; and

FURTHER BE IT RESOLVED that the CAO be authorized to amend the COVID-19 Vaccination Policy on an as needed basis, after first informing Council of the proposed changes.

Carried.

6. **CORRESPONDENCE**

Council Correspondence

21-216

**Moved by Councillor MacLeod
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that Council receives the December 2021 Council Correspondence listing.

Carried.

7. **OTHER BUSINESS**

2022 FONOM Conference – May 9th - 11th, 2022

NOW THEREFORE BE IT RESOLVED that the following Council members are approved to attend the 2022 FONOM Conference in North Bay at the Best Western North Bay Hotel & Conference Centre on May 9th -11th, 2022; _____, _____,
_____, _____.

Deferred.

8. **DEPUTATIONS**

**David Brunton, Cheryl Ward, and Phil Youngs. Parry Sound Rotary Club
2022 ‘Strikes Against Cancer’ 3 Pitch Tournament**

David Brunton, Cheryl Ward, and Phil Youngs presented a recap of the Parry Sound Rotary Club’s ‘Strikes Against Cancer’ 3 Pitch Tournament and the number of initiatives and programs the event supports in the area. Mr. Brunton outlined the event’s 2022 sponsorship packages and thanked the Township for past contributions.

Reeve Liverance informed the presenters that staff would be in touch in the new year if Council decides to make a donation in 2022.

Staff Recognition Awards

Reeve Liverance recognized the following staff for their years of service:

Rob Farrow, Chief Building Official	25 Years
Mark Macfie, Deputy Chief Building Official	10 Years

9. **OTHER BUSINESS**

2021 Surplus Funds

21-217

**Moved by Councillor Mead
Seconded by Councillor Ashley**

WHEREAS there may be surplus or deficit funds in various departments for 2021; and

WHEREAS these funds should be transferred to/from reserves for future use;

NOW THEREFORE BE IT RESOLVED that any surplus for 2021 be transferred to reserves to offset future expenditures, or if a deficit occurs it will be offset by appropriate reserves.

Carried.

Canadian Marine Advisory Committee - Update

This item was deferred to the January Council meeting.

National Recreation Board Advisory Committee – Update

This item was deferred to the January Council meeting.

10. BY-LAWS

Committee of Adjustment Appointments

2021-57

**Moved by Councillor Barton
Seconded by Councillor Sheard**

That By-law 2021-57, being a By-law to appoint members of Council to the Committee of Adjustment for the year 2022, be read and finally passed in Open Council this 17th day of December, 2021.

Carried.

2022 Borrowing By-law

2021-58

**Moved by Councillor Manners
Seconded by Councillor Emery**

That By-law 2021-58, being a By-law to Authorize Borrowing from Time to Time to Meet Current Expenditures During the Fiscal Year Ending December 31, 2022, be read and finally passed in Open Council this 17th day of December, 2021.

Carried.

2022 Interim Tax Levy and Pre-Authorized Payment Plan

2021-59

**Moved by Councillor Zanussi
Seconded by Councillor MacLeod**

That By-law 2021-59, being a By-law to Provide for an Interim Tax Levy, for the payment of taxes, and for penalty and interest at 1.25% per month and authorized the Pre-authorized Payment Plan (PAP) and Automatic Tax Installment Withdrawal (ATIW), be read and finally passed in Open Council this 17th day of December, 2021.

Carried.

Georgian Cliffs Memorial Park Cemetery – New Cemetery By-law

2021-60

**Moved by Councillor Mead
Seconded by Councillor Sheard**

That By-law 2021-60, being a By-law to Provide for the Maintenance, Management, Regulation and Control of the Georgian Cliffs Memorial Park Cemetery, be read and finally passed in Open Council this 17th day of December, 2021.

Carried.

Limited Fire Inspection Services Agreement

2021-61

**Moved by Councillor Ashley
Seconded by Councillor MacLeod**

That By-law 2021-61, being a By-law to authorize the Reeve and Clerk to execute an Agreement with the Municipality of McDougall for the Provision of Limited Fire Inspection Services, be read and finally passed in Open Council this 17th day of December, 2021.

Carried.

11. QUESTION TIME

Joe Villeneuve provided an update on the Pointe au Baril tower build.

12. CLOSED MEETING

21-218

**Moved by Councillor Mead
Seconded by Councillor Sheard**

NOW THEREFORE BE IT RESOLVED that the Council move into a CLOSED MEETING at 10:11 a.m., pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board employees.

i) Human Resource Matters

Carried.

OPEN MEETING

21-219

**Moved by Councillor Ashley
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that Council move out of a CLOSED MEETING at 10:19 a.m..

Carried.

13. CONFIRMING BY-LAW

2021-62

**Moved by Councillor Sheard
Seconded by Councillor Zanussi**

That By-law 2021-62, being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on December 17th, 2021, be read and finally passed in Open Council this 17th day of December, 2021.

Carried.

19. ADJOURNMENT

21-220

**Moved by Councillor Emery
Seconded by Councillor Barton**

NOW THEREFORE BE IT RESOLVED that the Regular Meeting of Council held on December 17th, 2021 be adjourned at 10:22 a.m..

Carried.

TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Weaver, Clerk