



MINUTES
COMMITTEE OF THE WHOLE
July 15, 2021
Via Zoom Meeting
9 James Street, Parry Sound, Ontario

Council Members Present: Reeve:	Bert Liverance	
Councillors:	Laurie Emery	Ward 1
	Greg Andrews	Ward 1
	Peter Frost	Ward 2
	Earl Manners	Ward 3
	Scott Sheard	Ward 3
	David Ashley	Ward 4
	Alice Barton	Ward 4
	Rick Zanussi	Ward 4
	Ian Mead	Ward 5
	Grant Walker	Ward 6

Staff Present: John Fior, Chief Administrative Officer
Maryann Weaver, Clerk
Joe Villeneuve, Manager of Corporate Services
Cale Henderson, Manager of Development & Environmental Services
Wendy Hawes, Manager of Finance & Accounting/ Deputy Treasurer
Greg Mariotti, Manager of Operational Services

1. FINANCE AND ADMINISTRATION

Internet Connectivity – Tower Siting, Pointe au Baril

Joe Villeneuve provided an update on the Pointe au Baril telecommunications tower and outlined Vianet's request for a letter of concurrence in order to move to the next phase of the project.

Staff was directed to bring a Resolution forward to the July Council Meeting.

Truth and Reconciliation Commission of Canada – 'Calls to Action' for Local Government – Development of a Proposal Framework for Action

John Fior reported on the Township's response to the 2015 Truth and Reconciliation Calls to Action and the recommended measures that will allow the Township to deliver on these items.

Councillor Manners emphasized the importance of accountability and requested that Staff track the Township's progress on the matter.

Staff was directed to bring a resolution forward to the July Council Meeting.

Council Accomplishments 2020-2021

John Fior provided a summary on staff's new Council Accomplishment initiative. Mr. Fior noted that the current list is a draft version and will be a living document throughout the 4 years of council.

Councillor Ashley asked that the LCBO and Beer Store partnerships be added to the list.

Community Grants

Councillor Ashley provided an update on the four applications that were submitted for 2021 Township community grants. Following discussion, Council agreed that all applicants must make a deputation to Council in September outlining what services and facilities will be made available to the public in exchange for the monetary contribution.

Councillor Ashley asked that the LCBO and Beer Store partnerships be added to the list.

2020 Year End Update

Wendy Hawes reported on the 2020 year end variance analysis budget to actual. Councillor Ashley followed up with a high level summary of significant revenue and expenditure items.

West Parry Sound Community Safety and Well Being Plan

Maryann Weaver provided Council with an update on the West Parry Sound Community Safety and Well Being Plan and the Committee's proposed timeline in presenting the plan to the public, Council and Solicitor General.

Letter from the Reeve, July 23, 2021

Reeve Liverance presented the proposed Letter from the Reeve, noting that he felt the letter was appropriate due to the fact that borders are still closed to international residents. Councillor Frost, Councillor Sheard and Councillor Manners voiced their support of the letter.

Staff was directed to send the letter to ratepayers next week.

Proposed Amendment to Noise By-law

Joe Villeneuve informed Council of the significant increase of noise complaints reported to the By-law Department since the beginning of summer. Mr. Villeneuve explained the

rationale behind the amendment, noting that it is short term resolution and that a full noise by-law review will be required in the future. Mr. Villeneuve cautioned Council in inquiring about open by-law investigations moving forward.

Councillor Sheard noted that he has found 14 short term cottage rentals in the Archipelago region and anticipates more noise complaints, due to the increased popularity of the north.

Councillor Walker inquired whether the Township should consider measuring noise in attempt to manage the issue. Mr. Villeneuve noted that this is an option, however a review of the by-law is needed prior to these decisions being made.

Staff was directed to bring a resolution forward to the July Council Meeting.

Closed Meeting

**Moved by Councillor Manners
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that the Finance and Administration Committee move into a CLOSED MEETING at 10:15 a.m., pursuant to Section 239(2)(b)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board employees; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- i) **Manitou Inn Site Alteration**
- ii) **Human Resource Matters**

Carried.

Open Meeting

**Moved by Councillor Frost
Seconded by Councillor Barton**

NOW THEREFORE BE IT RESOLVED that the Human Resources Committee move out of a CLOSED MEETING at 10:38 a.m.

Carried.

The Committee recessed for a break at 10:38 a.m. and resumed business at 10:51 a.m.

3. PLANNING AND BUILDING

Building Permit Summary

Councillor Manners inquired how the values of building permits are calculated. Rob Farrow confirmed that permit values are calculated according to the formulas mandated by the building by-law.

Councillor Manners also inquired if the 2019 permit information is available to conduct a trend analysis over the last two years. Cale Henderson reported that 2019 permit information can be provided to Council at a future Committee meeting. Rob Farrow provided Council with a brief permit comparison of the last 3 years.

**Zoning By-law Amendment - Remove Holding 'H' Symbol
And Site Plan Development application
(O'Neill/Green) - Application Nos. Z03-20 & SP03-21**

Cale Henderson summarized the application. Mr. Henderson noted that the application does not trigger a public meeting and that Council will make a decision regarding the application at the July Council Meeting.

Zoning By-law Review – Update

Cale Henderson informed Council that the Rian Allen, the Planning Consultant hired to conduct the Zoning By-law Review was unavailable for a deputation today due to prior engagements. Mr. Allen will present his report at the July Council Meeting for Council's feedback and direction.

4. ENVIRONMENT

Georgian Bay Biosphere – Partnership Update

Councillor Barton informed Council that the Township's contract with Georgian Bay Biosphere expires at the end of 2021 and that discussions regarding contract renewal are currently in progress.

Reeve Liverance expressed concern regarding ratepayers not knowing about dock disposal days this summer. Following discussion, Council directed Staff to post messaging on the Township website and social media platforms encouraging ratepayers to contact their associations regarding wayward docks in their communities in effort to build an inventory.

5. PUBLIC WORKS

Wood Grinding at Site 9 Landfill – Unbudgeted Expenditure

Greg Mariotti informed Council that the 2021 budget did not allocate funds for wood grinding at Site 9 Landfill, therefore there will be a budget deviation to cover this expense.

Reeve Liverance inquired on what is done with the wood grindings. Mr. Mariotti noted that grindings will be used for ground fill at the transfer site and can potentially be offered to Township ratepayers free of charge.

Operational Services Update

Greg Mariotti provided updates on various public works activities and initiatives. Mr. Mariotti provided a brief summary on the installation of the Site 7 weigh scale and answered Council's questions on the subject.

Councillor Ashley requested that the flare disposal day be included in the Reeve's letter going out in late July.

Reeve Liverance asked staff that if there are vehicles within the Township fleet that require replacing, that electric options are considered.

Council discussed the need for Staff to begin the process of developing a re-opening plan for the Township.

Kapikog Lake and Healey Lake Main Parking Lots – Facilities

Councillor Walker raised the subject of installing washroom facilities at the Kapikog and Healey Lake Main Parking Lots, following multiple requests from ratepayers in these locations. Council discussed the subject.

Launching sites – Waste containers

Expanding on the previous agenda item, Councillor Walker informed Council of requests for waste containers at the Kapikog and Healey Lake launching sites. Council discussed the matter.

Councillor Barton requested an update on the installation of the seabins. Mr. Mariotti confirmed that the seabins are currently operational and staff have been trained on removing waste from the bins.

6. ADJOURNMENT

Meeting adjourned at 12:03 p.m.

TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Weaver, Clerk