

Corporation of the Township of The Archipelago



**MINUTES  
MEETING OF COUNCIL**

**January 22, 2021  
9 James Street, Parry Sound, Ontario  
Via Zoom Meeting**

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Council Members Present: Reeve: Bert Liverance  
Councillors: Greg Andrews Ward 1  
Laurie Emery Ward 1  
Peter Frost Ward 2  
Earl Manners Ward 3  
Scott Sheard Ward 3  
David Ashley Ward 4  
Alice Barton Ward 4  
Rick Zanussi Ward 4  
Ian Mead Ward 5  
Grant Walker Ward 6

Staff Present: John Fior, Chief Administrative Officer  
Maryann Weaver, Clerk  
Joe Villeneuve, Manager of Corporate Services  
Cale Henderson, Manager of Development & Environmental Services  
Wendy Hawes, Treasurer  
Greg Mariotti, Manager of Operational Services

**1. CALL TO ORDER**

The meeting was called to order at 9:17 a.m., and commenced with the singing of the National Anthem, Roll Call, and a Traditional Land Acknowledgement Statement.

**2. APPROVAL OF AGENDA**

21-001

**Moved by Councillor Walker  
Seconded by Councillor Sheard**

**NOW THEREFORE BE IT RESOLVED** that the January 22, 2021 Revised Council Meeting Agenda, be approved.

Carried.

**3. MINUTES OF THE PREVIOUS MEETING**

**Regular Meeting Of Council – December 10, 2020**

21-002

**Moved by Councillor Manners  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held on December 10, 2020, be approved.

Carried.

**Special Meeting Of Council – December 7, 2020**

21-003

**Moved by Councillor Frost  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that the Minutes of the Special Meeting of Council held on December 7, 2020, be approved.

Carried.

**Closed Council Meeting Minutes**

21-004

**Moved by Councillor Frost  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that the Closed Council Meeting Minutes held on November 19, 2020, be approved.

Carried.

**Closed Council Meeting Minutes**

21-005

**Moved by Councillor Ashley  
Seconded by Councillor Barton**

**NOW THEREFORE BE IT RESOLVED** that the Closed Council Meeting Minutes held on December 10, 2020, be approved.

Carried.

**4. DEPUTATIONS**

**Georgian Bay Forever. Mitigating Plastic Litter in Georgian Bay**

Heather Sargeant, Brooke Harrison and Nicole Dimond presented Council with an update on Georgian Bay Forever's efforts on plastic waste mitigation. Georgian Bay Forever is requesting a donation of \$5,000. to help support these efforts.

**Georgian Bay Forever. Invasive Phragmites on the coasts – 2020 Update**

Heather Sargeant, Brooke Harrison and Nicole Dimond provided an update on the current status and work on the invasive phragmites stands on coasts of The Archipelago, and along the coast of Georgian Bay.

Ms. Sargeant reported on the upcoming municipal conference regarding the mitigation of phragmites along our roads, which will include a number of area municipalities, first nations, MPPs, and other organizations.

Georgian Bay Forever is requesting a donation of \$5,000. to help support GBF programs for phragmites community phragbusting and roads work.

Council recessed for a break at 10:40 a.m. and resumed business at 10:54 a.m.

**5. CLOSED MEETING**

21-006

**Moved by Councillor Andrews  
Seconded by Councillor Walker**

**NOW THEREFORE BE IT RESOLVED** that Council move into a CLOSED MEETING at 10:55 a.m., pursuant to Section 239(2) (c) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with a proposed or pending acquisition or disposition of land by the municipality.

i) Land negotiations within the Township

Carried.

**OPEN MEETING**

21-007

**Moved by Councillor Emery  
Seconded by Councillor Mead**

**NOW THEREFORE BE IT RESOLVED** that Council move out of a CLOSED MEETING at 11:03 a.m.

Carried.

**6. MATTERS ARISING FROM CLOSED MEETING**

21-008

**Moved by Councillor Mead  
Seconded by Councillor Sheard**

**NOW THEREFORE BE IT RESOLVED** that Council accept the findings of the Connectivity Committee's review and endorse the Committee's recommendation that Property Option A, as presented in Closed Session, be selected as the best option for building a new communication tower in Pointe au Baril.

**AND FURTHER BE IT RESOLVED** that a budget not to exceed \$50,000 be allocated to securing the land interests for the tower build and that staff be directed to negotiate with the land owner, subject to final review and acceptance by Council.

Carried.

**7. SHORE/CONCESSION ROAD ALLOWANCES**

MOORE, Craig and SARTOR, Sandra  
31 Moonlight Court, Skerryvore

21-009

**Moved by Councillor Sheard  
Seconded by Councillor Manners**

**NOW THEREFORE BE IT RESOLVED** that Council approves the stopping up, closure and conveyance of the original shore road allowance fronting 31 Moonlight Court on the basis of a straight-line extension of the side lot line between 31 and 33 Moonlight Court and subject to only that portion of the shore road allowance not covered by water being conveyed to the applicants.

Carried.

**8. CAO REPORT ON COUNCIL DIRECTIONS**

21-010

**Moved by Councillor Barton  
Seconded by Councillor Andrews**

**NOW THEREFORE BE IT RESOLVED** that Council receives the January 2021 CAO Report on Council Directions, as distributed.

Carried.

**9. REPORT OF TASK FORCES/COMMITTEES**

- **ENVIRONMENT**

Georgian Bay Forever -Seabins

21-011

**Moved by Councillor Zanussi  
Seconded by Councillor Ashley**

**WHEREAS** Council resolved to give its support to Georgian Bay Forever and its Diversion 2.0 Project to install Seabins in the waters of Georgian Bay;

**AND WHEREAS** the Township has the opportunity to purchase two Seabins from Georgian Bay Forever, and to participate in the project, providing it commits to:

- i) install, maintain and assume responsibility for the cost of hydro for each bin,
- ii) empty the Seabin(s) daily and upload data for tracking purposes
- iii) assist Georgian Bay Forever twice yearly with deep dive waste characterization protocols;

**NOW THEREFORE BE IT RESOLVED** that Council hereby authorizes the purchase of 2 Seabins, at a cost of \$3,200.00 each, and participation in the Diversion 2.0 Project with Georgian Bay Forever.

Carried.

- **PLANNING AND BUILDING**

- **Site Alteration By-law**

21-012

**Moved by Councillor Frost  
Seconded by Councillor Ashley**

**NOW THEREFORE BE IT RESOLVED** the Council direct Staff to proceed with the development of a draft site alteration by-law, and to provide further information with respect to the costs of the administration and enforcement of the by-law.

Carried.

- **Land Supply Study**

21-013

**Moved by Councillor Barton  
Seconded by Councillor Manners**

**NOW THEREFORE BE IT RESOLVED** the Council direct Staff to complete a Land Supply Analysis for the Township, in accordance to Section 19 of the Official Plan, in order to determine whether sufficient land is available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of up to 20 years.

Carried.

- **STRATEGIC**

- **Strategic Plan**

21-014

**Moved by Councillor Andrews  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that Staff review and finalize the Strategic Directions background documents, and prepare an outline for a strategic plan, for discussion and adoption in February.

Carried.

**10. CORRESPONDENCE**

- **Council Correspondence**

21-015

**Moved by Councillor Walker  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that Council receives the January 2021 Council Correspondence listing.

Carried.

**11. OTHER BUSINESS**

**Association of Municipalities of Ontario (AMO) 2021 Virtual Conference, hosted by the City of London. August 15th - 18th, 2021.**

**21-016**

**Moved by Councillor Mead  
Seconded by Councillor Manners**

**NOW THEREFORE BE IT RESOLVED** that the following Members of Council are approved to attend the 2021 AMO Virtual Conference being held August 15<sup>th</sup>-18<sup>th</sup>, 2021; Reeve Liverance, Councillor Manners and Councillor Sheard.

Carried.

**Request that Minister Clark review the Municipal Elections Act and provide amendments to provide clearer, stronger wording to assist Municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.**

**21-017**

**Moved by Councillor Barton  
Seconded by Councillor Manners**

**WHEREAS** the Township of The Archipelago recognizes that the current language in the Municipal Elections Act, with regards to non-resident electors, is weak and ambiguous;

**AND WHEREAS** the Township of The Archipelago wishes to ensure the integrity of the election process;

**NOW THEREFORE BE IT RESOLVED** that Council of the Corporation of the Township of the Archipelago hereby endorses the following requirements for the addition of the names of non-resident electors to be added to the voters' list each election cycle:

1. Provision of a signed and witnessed lease agreement, which includes the following:
  - i) the parties (*who the landlord is and who the tenant is*);
  - ii) the premises (*what is being rented*);
  - iii) the term (*what the rental period is*);
  - vi) the rent (*what is being paid to rent the premises*); and
  - v) all other material terms (*who pays insurance, who makes repairs etc.*)
2. The lease must also comply with the definition of "tenant" in the Municipal Elections Act, which states:

"owner or tenant", in relation to an election, means a person who is the owner or tenant shown on the assessment roll of land assessed under the Assessment Act and a non-residential tenant of land assessed under the Assessment Act, whether or not the tenant is shown on the assessment roll, but does not include an owner or tenant of land who is entitled to use the land under a time share contract unless the person is entitled to use the land,

  - (a) on voting day, or
  - (b) for a period of six weeks or more during the calendar year in which voting day of the election is held; ("propriétaire ou locataire")

"tenant" includes an occupant and a person in possession other than the owner; ("locataire")

**AND FURTHER BE IT RESOLVED** that Council of the Corporation of the Township of The Archipelago hereby request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, review the Municipal Elections Act and provide amendments to provide such clearer, stronger wording, to assist Municipal Clerks in addressing issues related to non-resident electors, and to allow for a more definitive decision to be made when adding names to the voters' list;

**AND FURTHER BE IT RESOLVED** that Council of the Corporation of the Township of The Archipelago request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, ensure that there is a clear and accessible way to ensure the rules described in the Municipal Elections Act are enforceable;

**AND FURTHER BE IT RESOLVED** that this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Norm Miller MPP, all Ontario Municipalities and the Association of Municipalities of Ontario.

Deferred.

Staff was directed to report back to the February Council Meeting.

**Phil Harding, Mayor for the Township of Muskoka Lakes. Muskoka River Water Management Plan**

21-018

**Moved by Councillor Ashley  
Seconded by Councillor Walker**

**NOW THEREFORE BE IT RESOLVED** that Staff be directed to follow up with the Township of Muskoka Lakes, and highlight our concerns on the proposed changes to the Muskoka River Water Management Plan and its potential impacts to the municipality and its waterbodies.

Carried.

**Statistics Canada. 2021 Census of Populations**

21-019

**Moved by Councillor Andrews  
Seconded by Councillor Walker**

**NOW THEREFORE BE IT RESOLVED** that Council of the Corporation of the Township of The Archipelago supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.

Carried.

**Georgian Bay Association – Coastal Protection Committee**

21-020

**Moved by Councillor Frost  
Seconded by Councillor Emery**

**WHEREAS** Georgian Bay Association has requested area Municipalities to consider appointing a representative to the Georgian Bay Association's Coastal Protection Committee;

**AND WHEREAS** the Committee's mandate is to research Official Plans and Comprehensive Zoning By-laws amongst the Townships along Georgian Bay and discuss potential best practices, and planning policies and regulations;

**NOW THEREFORE BE IT RESOLVED** that Council hereby appoints Peter Frost to the Coastal Protection Committee.

Carried.

**Canada-U.S. Task Force on How to Reopen the Border**

Councillor Frost provided a brief update on the task force.

**Georgian Bay Forever Programs**

21-021

**Moved by Councillor Walker  
Seconded by Councillor Zanussi**

**NOW THEREFORE BE IT RESOLVED** that Council authorize a donation to Georgian Bay Forever, in the amount of \$10,000, to support their plastic mitigation efforts and their community phragbusting and roads work, including the organization of a meeting with area municipalities regarding the mitigation of phragmites along our roads.

Carried.

**12. BY-LAWS**

**Shore Road Allowance By-law  
85 Old Baldy Road (Williams, Barbara)**

2021-01

**Moved by Councillor Emery  
Seconded by Councillor Andrews**

**That By-law Number 2021-01**, being a By-law to close and stop up those parts of the original shore road allowance laid out along the shores of Georgian Bay, in front of broken Lot 33, Concession 8, in the geographic Township of Harrison, designated as Part 1 according to Plan 42R-21390, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**Parry Sound Public Library – Contract Renewal**

2021-02

**Moved by Councillor Sheard  
Seconded by Councillor Ashley**

**That By-law Number 2021-02**, being a By-law to authorize an Agreement with the Parry Sound Public Library Board for the Renewal of a Two Year Contract for Library Service, for the year ending December 31, 2022, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**Committee Of Adjustment Appointments**

2021-03

**Moved by Councillor Barton  
Seconded by Councillor Mead**

**That By-law Number 2021-03**, being a By-law to appoint members of Council to the Committee of Adjustment for the year 2021, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**Roche – Authorize Development Agreement**

2021-04

**Moved by Councillor Sheard  
Seconded by Councillor Andrews**

**That By-law Number 2021-04**, being a By-law to authorize the execution of a development agreement between Mairead Roche, and the Corporation of the Township of The Archipelago, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**Osfolk – Authorize Development Agreement**

**2021-05**

**Moved by Councillor Frost  
Seconded by Councillor Ashley**

**That By-law Number 2021-05**, being a By-law to authorize the execution of a development agreement between Adrienne and Anton Osfolk, and the Corporation of the Township of The Archipelago, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**SJB Construction Inc. – Lease Agreement for Additional Office Space**

**2021-06**

**Moved by Councillor Emery  
Seconded by Councillor Walker**

**That By-law Number 2021-06**, being a By-law to authorize the execution of a Lease Agreement between SJB Construction Inc. and the Township of The Archipelago, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**13. QUESTION TIME**

Councillor Manners reported that he and Councillor Sheard attended a Skerryvore Ratepayers Association, where it was conveyed that the Association is interested in exploring the use of 5 Tamarack Drive. Councillor Manners requested that the CAO be a part of those discussions.

**14. CONFIRMING BY-LAW**

**2021-07**

**Moved by Councillor Mead  
Seconded by Councillor Zanussi**

**That By-law Number 2021-07**, being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on January 22<sup>nd</sup>, 2021, be read and finally passed in Open Council this 22<sup>nd</sup> day of January, 2021.

Carried.

**15. ADJOURNMENT**

**21-022**

**Moved by Councillor Andrews  
Seconded by Councillor Barton**

**NOW THEREFORE BE IT RESOLVED** that the Regular Meeting of Council held on January 22, 2021, be adjourned at 12:01 p.m.

Carried.

**TOWNSHIP OF THE ARCHIPELAGO**

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Bert Liverance, Reeve

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Maryann Weaver, Clerk