



**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**September 16, 2021**  
**Via Zoom Meeting**  
**9 James Street, Parry Sound, Ontario**

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Council Members Present: Reeve:	Bert Liverance	
Councillors:	Laurie Emery	Ward 1
	Greg Andrews	Ward 1
	Peter Frost	Ward 2
	Earl Manners	Ward 3
	Scott Sheard	Ward 3
	David Ashley	Ward 4
	Alice Barton	Ward 4
	Rick Zanussi	Ward 4
	Ian Mead	Ward 5
	Vacant Seat	Ward 6

Staff Present: John Fior, Chief Administrative Officer  
Maryann Weaver, Clerk  
Joe Villeneuve, Manager of Corporate Services  
Cale Henderson, Manager of Development & Environmental Services  
Erin Robinson, Chief Financial Officer/ Treasurer  
Greg Mariotti, Manager of Operational Services

**1. ENVIRONMENT**

**Georgian Bay Mnidoo Gamii Biosphere – Partnership Renewal**

Councillor Alice Barton introduced Greg Mason, Georgian Bay Biosphere (GBB) General Manager, and Delaina Arnold, GBB Education Program Manager to Council and provided a brief summary on the Township's Partnership Renewal with GBB. Mr. Mason and Ms. Arnold presented partnership highlights during the last four years and goals and objectives for the next four years.

Councillor Alice Barton asked if there were any major differences between the last memorandum of understanding (MOU) and the renewal. Ms. Arnold noted that modifications were minimal and included updating mileage rates and the communication plan and GBB name revisions.

## **2. FINANCE AND ADMINISTRATION**

### **2022 Schedule of Meetings**

Maryann Weaver presented the proposed 2022 schedule of meetings. The Committee was in agreement.

Staff was directed to bring a resolution forward to the September Council Meeting.

### **Vacancy on Agencies/Committees/Boards**

- Public Works Committee Chair
- Parry Sound Community Policing Advisory Committee
- West Parry Sound District Museum Board

Reeve Liverance presented the Nomination Committee's recommendations for Agencies/Committees/Boards vacancies.

Councillor Scott Sheard was nominated as the Public Works Committee Chair. Councillor Rick Zanussi was nominated for Public Works Committee Vice Chair. Councillor Scott Sheard was nominated as the Township of The Archipelago Parry Sound Community Policing Advisory Committee representative. Councillor David Ashley was nominated as the Township of The Archipelago Parry Sound Community Policing Advisory Committee alternate representative.

Reeve Liverance was nominated as The Township of The Archipelago Parry West Parry Sound District Museum Board representative. Councillor Earl Manners was nominated as The Township of The Archipelago Parry West Parry Sound District Museum Board alternative representative.

Staff was directed to bring the appropriate resolutions forward to the September Council Meeting.

### **Great Neighbour Guidelines Document**

Joe Villeneuve reported on the creation of the Great Neighbour Guideline Document and how the document will be used as a communication tool to inform new residents of Township values and best practices.

Council made some suggestions to the document, Mr. Villeneuve noted that these suggestions would be considered.

Councillor David Ashley requested that the document be sent to Council before print production for a final review.

### **WPSGN Imagery Acquisition**

Joe Villeneuve reported on the need for execution of a Participant Agreement with the MNRF to acquire aerial imagery products from the 2021 imagery collection initiative.

Staff was directed to bring a resolution forward to the September Council Meeting.

**Closed Meeting**

**Moved by Councillor Mead  
Seconded by Councillor Frost**

**NOW THEREFORE BE IT RESOLVED** that the Finance and Administration Committee move into a CLOSED MEETING at 10:40 a.m., pursuant to Section 239(a) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with security of the property of the municipality or local board.

**i) Security of Municipal Property**

Carried.

**Open Meeting**

**Moved by Councillor Zanussi  
Seconded by Councillor Frost**

**NOW THEREFORE BE IT RESOLVED** that the Finance and Administration Committee move out of a CLOSED MEETING at 10:50 a.m.

Carried.

**Legal Update**

Councillor David Ashley if CP Rail discussions were finalization. John Fior confirmed that all proceedings related to this matter were complete.

The Committee recessed for a break at 10:51 a.m. and resumed business at 11:01 a.m.

**Connectivity Committee Update**

Joe Villeneuve provided Council with an update on connectivity projects within the Township and surrounding area.

**3. PLANNING AND BUILDING**

**Building Permit Summary**

Councillors Peter Frost and Earl Manners requested an explanation as to why permit fees haven't changed in the last ten years. Cale Henderson noted that he will relay this question to Rob Farrow, who will provide Council an explanation via email.

**Closed Meeting**

**Moved by Councillor Sheard  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move into a CLOSED MEETING at 11:39 a.m., pursuant to Section 239(2)(c)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with a proposed or pending acquisition or disposition of land by the municipality or local board; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- i) **OPA No. 68 and ZBLA No. Z02-20 (Gates) – OLT Appeal Update**
- ii) **Property acquisition**
- iii) **Manitou Inn Site Alteration Update**

Carried.

**Open Meeting**

**Moved by Councillor Sheard  
Seconded by Councillor Emery**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move out of a CLOSED MEETING at 12:17 p.m.

Carried.

**Shore Road Allowance Applications – Ministry of Natural Resources and Forestry**

Cale Henderson informed Council of recent challenges obtaining Ministry of Natural Resources and Forestry (MNRF) consent for road shore allowances, reporting that there are currently 4 applicants waiting for a response from MNRF. Mr. Henderson asked Council to consider waiving MNRF consent until the MNRF have a dedicated staff member overseeing road shore allowances. The Committee was in agreement.

Staff was directed to bring a resolution forward to the September Council Meeting.

Councillor David Ashley informed Council of the growing number of floating cottages in Port Severn. Councillor Ashley inquired how the Township could prevent this type of thing from happening in the Archipelago. Cale Henderson reported to Council that municipalities have no planning authority on the water.

The Committee recessed for a break at 12:39 p.m. and resumed business at 1:15 p.m.

#### **4. PUBLIC WORKS**

##### **Operational Services Update**

Greg Mariotti reported on various public works activities and initiatives. Mr. Mariotti provided updates on the Pointe au Baril Islanders Association dock disposal day, new signage for the Pointe au Baril Nursing Station, and the Municipal Wharf seawall project.

##### **Blue Box Transition Information Update Report**

Greg Mariotti provided Council with a brief update on the Blue Box Transition and what the program will entail when it launches.

##### **Application for Ontario Trillium Foundation, Community Building Fund – Capital Stream funding to contract a roof over the Pointe au Baril Rink and, funds permitting, replace the rink boards, lighting, watering system and seating area**

Greg Mariotti informed Council about a new Ontario Trillium Foundation funding opportunity for sports and recreation facilities throughout the province.

Mr. Mariotti reported that he received a very large quote to erect a steel roof over the outdoor rink in Pointe au Baril, further reporting that he will be requested a revised quote to for a wooden structure.

#### **5. ADJOURNMENT**

Meeting adjourned at 1:42 p.m.

TOWNSHIP OF THE ARCHIPELAGO

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Bert Liverance, Reeve

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Maryann Weaver, Clerk