



**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**December 16, 2021**  
**Via Zoom Meeting**  
**9 James Street, Parry Sound, Ontario**

---

Council Members Present: Reeve: Bert Liverance  
Councillors: Laurie Emery Ward 1  
Earl Manners Ward 3  
Scott Sheard Ward 3  
David Ashley Ward 4  
Alice Barton Ward 4  
Rick Zanussi Ward 4  
Ian Mead Ward 5  
Dan MacLeod Ward 6

Council Members Absent: Greg Andrews Ward 1  
Peter Frost Ward 2

Staff Present: John Fior, Chief Administrative Officer  
Maryann Weaver, Clerk  
Cale Henderson, Manager of Development & Environmental Services  
Wendy Hawes, Manager of Finance & Accounting/ Deputy Treasurer  
Greg Mariotti, Manager of Operational Services  
Joe Villeneuve, Manager of Corporate Services  
Erin Robinson, Chief Financial Officer/ Treasurer

**1. STRATEGIC**

**Strategic Plan 2021 (Karen Jones Consulting Inc.) – Presentation**

Karen Jones and Natasha Penn from Karen Jones Consulting Inc. presented the 2021 Strategic Plan, highlighting the Township's newly created vision and mission statement, core values, and strategic priorities and goals.

Committee asked questions of the consultants and thanked them for their presentation and assistance with developing the document.

John Fior informed Council that staff will take Council suggestions into consideration when finalizing the document for adoption at the January Committee Meeting.

## **2. PUBLIC WORKS**

### **Operational Services Update**

Greg Mariotti reported on various public works activities and initiatives.

Mr. Mariotti provided updates on the development of a fee schedule for the new transfer site weight scale, the review of the waste facilities' hours of operation to accommodate ratepayer's usage habits during the pandemic, and the impact of the unusually warm weather on public work staff's typical winter work priorities.

## **3. FINANCE AND ADMINISTRATION**

### **AMO Indigenous-Municipal Relations Guidance Document**

John Fior presented the AMO Indigenous-Municipal Relations Guidance Document for the Committee's consideration.

Mr. Fior informed the Committee that a draft land acknowledgment statement will be presented at the January Committee meeting and that staff are currently working on list of truth and reconciliation resources for Council and staff.

### **Rural Ontario Municipal Association (ROMA) – Provincial Ministers' Forum**

The Committee discussed the matter and authorized ROMA attendees in preparing their own questions for the Provincial Ministers' Forum.

John Fior encouraged Members to obtain staff's assistance with developing questions for the event.

### **Consumer Price Index (CPI)**

Erin Robinson presented the proposed Consumer Price Index (CPI) for 2022 and provided a brief summary on the CPI decision process.

Staff was directed to bring a resolution forward to the December Council Meeting.

### **Vaccination Policy**

John Fior presented the draft vaccination policy and indicated that the policy will be a living document and therefore updated when new and/or additional information becomes available.

Staff was directed to bring a resolution forward to the December Council Meeting.

The Committee recessed for a break from 10:50 a.m. to 11:00 a.m.

The Committee then recessed for a meeting of The Archipelago Area Planning Board from 11:00 a.m. to 11:19 a.m. and resumed business at 11:30 a.m.

### **By-law -Enforcement – 2021 Year End Program Activity Summary**

Joe Villeneuve presented the 2021 year-end by-law program activity summary. Mr. Villeneuve noted that a number of 2021 by-law activities, including unwanted noise and property use for rental, were not typical of the main issues addressed in previous years.

Mr. Villeneuve reported on the new by-law initiatives in 2021, including the great neighbour code, the new ratepayer information package, the property rentals map, and development of a new noise by-law involving part 1 ticketing.

Gary Joice, Municipal By-law Enforcement Officer, was also present and answered questions from the Committee.

Councillor MacLeod inquired if the summary chart could be broken down by ward. Mr. Villeneuve noted that this was not possible for the 2021 data, however staff will ensure this data is included in the 2022 report.

### **Economic Development/Board of Stakeholders – Update**

John Fior provided an update on Economic Development Board of Stakeholders and the January publication of the Board's '2021 Good News' article, which highlights economic development achievements in the West Parry Sound District over the past year.

Mr. Fior also provided the Committee with an update on the future of the West Parry Sound Economic Development Collaborative. Funding for the collaborative will only be available until 2022, therefore municipalities need discuss whether they want to budget for a permanent Economic Development Officer in the area beyond 2023.

The Committee recessed for a break at 12:43 p.m. and resumed business at 1:01 p.m.

## **4. PLANNING AND BUILDING**

### **Closed Meeting**

**Moved by Councillor Mead  
Seconded by Councillor Barton**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move into a CLOSED MEETING at 1:04 p.m., pursuant to Section 239(2)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or

local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- i) **OPA No. 68 and ZBLA No. Z02-20 (Gates) – OLT Appeal Update**
- ii) **Committee of Adjustment Application No. A08-21 (Pleasant Cove Resort Inc. - Bishop) – OLT Appeal Update**
- iii) **Committee of Adjustment Application No. A17-21 (Forth/Della Maestra – OLT Appeal Update**

Carried.

### **Open Meeting**

**Moved by Councillor Zanussi  
Seconded by Councillor Ashley**

**NOW THEREFORE BE IT RESOLVED** that the Planning and Building Committee move out of a CLOSED MEETING at 1:54 p.m.

Carried.

### **Building Permit Summary**

No issues were raised.

## **5. FINANCE AND ADMINISTRATION**

### **Limited Fire Inspection Services Agreement**

Maryann Weaver provided a summary of her report and recommended that Committee authorize the execution of an agreement with the Municipality of McDougall for the provision of Limited Fire Inspection Services.

Staff was directed to bring a By-law forward to the December Council Meeting.

### **WPS Wellness Centre and Pool– Update**

John Fior provided the Committee with an update on the WPS Wellness Centre and Pool an

Mr. Fior reported that Municipal Services Board recently approved the Board's fundraising and sponsorship terms and references, the centre's branding strategy, and the issuing of an RFP for a project manager for the build. Municipal contributions to the centre's start up fund were also discussed, with The Archipelago expected to contribute approximately \$23,000.

**Legal Update**

No issues were raised.

**6. ADJOURNMENT**

Meeting adjourned at 2:09 p.m.

TOWNSHIP OF THE ARCHIPELAGO

---

Bert Liverance, Reeve

---

Maryann Weaver, Clerk